

Agenda

Present:

Name	Job Title
Georgia Petts (GP)	VP Education (Chair)
Lucy Krogdahl (LK)	VP Wellbeing & Community
Amina Akugri (AA)	VP International
Bailey Marchant (BM)	VP Campaigns & Environment
Talia Adams (TA)	College of Social Science Officer
Jack Eames (JE)	College of Science Officer
Katie Smith (KS)	College of Arts Officer
James Brooks (JB)	Chief Executive (<i>present for part of the meeting only</i>)
Hannah Coleman (HC)	Deputy Chief Executive
Holly Millar (HM)	Executive Assistant

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Action

Part A

1. Welcome & Opening Business

- Apologies for Absence
- Shanna Limm (SL), Union Administrator
- Abi Brown (AB), VP Activities
- **Declarations of Interest**
- No changes were made to the register.
- **Health & Safety**
- JB noted that HC was working on a rota for the office in terms of ensuring that there was separation of teams, including the Sabbatical Officers.
- JB noted that the fire alarm works currently being conducted had flagged a void above the Tower Bar ceiling and that a solution to mitigate the risk was being sought.

2. Minutes of the last Executive Committee meeting held on 27th July 2020

- The minutes were taken to be an accurate record of the meeting.

3. Matters Arising

- The updates were taken as read.
- BM noted that Jacob Ford (JF) (Environmental Officer) would be taking the lead on the 'Switch Off' Campaign.
- AB's action regarding the a response from the proposed ENACTUS Society was rolled over.
- HC noted that a response was still awaited regarding the proposed SnowSports trip and that she would update the group when possible.

AB

4. Weekly Report

- The report was shared to the group via Screen Share.
- JB noted that the Trustees had agreed that The Barge would be hibernated while social distancing was in place and that this would be announced shortly.

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- JB noted that it was expected that the Engine Shed would not be able to open as a venue until at least the middle of next year and that the staff affected would be told tomorrow.
- 5. **Weekly Events**
 - No matters were raised for discussion.
- 6. **SUGgestions**
 - GP noted that she had been in contact with the student regarding the Library SUGgestion and that she had been liaising with Ian Snowley (IS) (Dean of Student Learning Development and University Librarian).
 - AB's SUGgestion update was rolled over to the next meeting. AB
 - BM noted that Estates had provided stickers on recycling bins regarding which materials could and could not be recycled.
 - GP asked all Sabbatical Officers to ensure that the updates and feedback on SUGgestions was completed on SUMS and that the students in question were kept up to date.
- 7. **GOATing Report**
 - 9th July – 22nd July
 - The report was taken as read.
 - It was noted that this report had been sent to the University; JB noted that all the matters raised in the report were being discussed at the University Committees which was positive as it demonstrated that the system worked.
- 8. **Sunflower Lanyards**
 - LK outlined the reasoning and process relating to the Sunflower Lanyards plan.
 - The group approved this plan as presented; LK noted that this had not been budgeted for yet but that costs would be presented back to the group. LK
 - JB noted that the SU Reception would likely not physically open once students returned and therefore whilst this had been approved the plan may need to be amended as the situation developed and the accessibility of campus became clear.
- 9. **Eco Award Costings**
 - The report was taken as read.
 - BM outlined the plans and the costs relating to this Eco-Award.
 - LK noted that she preferred the incentive of a plant and suggested sourcing the plants from a local supplier rather than Amazon or a national company.
 - The group discussed the possible awards and it was agreed that BM would bring further options and costings as an AOB to the next meeting. BM
- 10. **ISA Standing Orders**
 - The paper was taken as read.
 - AA outlined the proposal relating to changing the ISA Forum to ISA Hubs and Standing Order 5012 which had been amended accordingly. The proposal was approved.

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11. Student Leader Wins

- This item was discussed under Item 12.

12. Student Leader verbal updates:

- VP Education
- VP Activities
- VP International
- VP Wellbeing and Community
- VP Campaigns and Environment
- GP noted the following updates:
 - She was working on her SUGGESTION as noted earlier in the meeting
 - She was liaising with the University regarding the Partnership
 - The Curriculum Working Group was progressing well and the student feedback had proven very useful
- AA noted the following updates:
 - She had met with the Global Opportunities Department at the University to discuss how Exchange students can be involved in SU services
 - She was working on her Ops Plan as presented at the Residential
 - She was in touch with a prospective International student and trying to schedule a meeting via teams/skype to determine how best to support them
- BM noted the following updates:
 - She had been working on her vlog post
 - She was working with the Campaigns Network officers on their KPIs for the year
- LK noted the following updates:
 - The SHAG Campaign budgeting was being investigated in light of Covid-19
 - A presentation regarding the Ask for Angela Scheme had been created for student staff training and a brief had been sent to Marketing
 - She would be organising meetings with members of the Campaigns Group and International Societies to discuss the Community Map and would then be working with Marketing to request student input

13. Chief Executive Verbal Update

- JB suggested that the Major Incident Meeting minutes be circulated to the group for information by way of an update.
- JB noted that he and HC were working on LSUT
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14. College Officer Updates

- KS noted that she had been talking to the Reps on a group chat and was prepping for a 'Why Arts' Campaign.
- JE noted that he was looking at liaising with external societies and raised a question of the group whether him running a 'Women in Science' Campaign would be well received if he ran it. GP suggested that a meeting be organised when she returned from Annual Leave to discuss this campaign further. The group agreed that this would be well received if conducted considerately.
- TA noted that she was working on an action plan once the semester recommenced.

JB left the meeting.

UNIVERSITY OF LINCOLN STUDENTS' UNION
Executive Committee Meeting

3pm, 10th August 2020
Via Microsoft Teams

Agenda

15. Any Other Business

- GP noted that she would be on Annual Leave from this afternoon until 18th and that AA would be the main point of contact for the Sabbatical Officers as a group in her absence.
- No further items were raised for discussion.

Part B

16. Chair's Powers - Executive Committee Sit Down

- The group approved this plan as presented.

17. Time Analysis

- 29th July - 4th August
- The group approved this plan as presented.

18. Debrief notes - University Committees:

- ISRIC - 21st July
- ISRIC - 28th July
- The group approved this plan as presented.

19. Student Teaching and Learning Experience Panel Terms of Reference

- The group approved this plan as presented.

Date of Next Meeting: 3pm, 24th August 2020

Chair

Georgia Petts

Signed

