



UNIVERSITY OF LINCOLN STUDENTS' UNION
Company Law Members Annual General Meeting (AGM)

12noon, Wednesday 4th September 2019
 Boardroom, Wilkin Chapman LLP, The Maltings,
 11-15 Brayford Wharf East, Lincoln, LN5 7AY

Minutes

Present:

| Name | Job Title |
|------------------------|-------------------------------------|
| Cassie Coakley (CC) | Sabbatical Trustee (Chair) |
| James Brooks (JB) | Chief Executive (Company Secretary) |
| Abi Brown (AB) | Sabbatical Trustee |
| Emma Blackburn (EB) | Sabbatical Trustee |
| Mohit Bulchandani (MB) | Sabbatical Trustee |
| Georgia Petts (GP) | Sabbatical Trustee |
| Liz Mossop (LM) | Vice Chancellor's Nominee |
| Hatem Amlı (HA) | Student Trustee (Postgraduate) |
| Sue Liburd (SL) | External Trustee (Non-Portfolio) |
| | |

Also in attendance:

| | |
|---------------------|------------------------|
| Hannah Coleman (HC) | Deputy Chief Executive |
| Shanna Limm (SL) | Union Administrator |
| | |

Apologies:

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| Vic Langer (VL) | External Trustee (Governance) (Deputy Chair) |
| Patricia Rodriguez Lopez-Salvatierra (PR) | Student Trustee (Mature) |
| Christian Meadows (CM) | Student Trustee (Undergraduate) |
| James Sewell (JS) | External Trustee (Finance) |
| Holly Millar (HM) | Executive Assistant |

| Item | Action |
|--|--------|
| 1. Welcome and Opening Business <ul style="list-style-type: none"> • Apologies for Absence • Declarations of Interest • Health & Safety - Accident Monitoring Report | |
| <ul style="list-style-type: none"> • Apologies were noted for VL, PR, CM, JS and HM. • The Register of Interests were taken as read. • No Health & Safety matters were raised for discussion. | |
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| 2. Minutes of the previous Company Law Members Annual General Meeting on 5th September 2018 <ul style="list-style-type: none"> • The minutes were taken to be an accurate record of the meeting. | |
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| 3. Matters Arising | |



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| | <ul style="list-style-type: none"> The updates provided were taken as read. | |
| 4. | Annual Accounts: <ul style="list-style-type: none"> ULSU Consolidated Annual Accounts 2018/19 <ul style="list-style-type: none"> Final Accounts LSUT Annual Accounts 2018/19 <ul style="list-style-type: none"> Accounts to Registrar Full Accounts SUMS Annual Accounts 2018/19 <ul style="list-style-type: none"> Accounts to Registrar Full Accounts Management Report 2018/19 | |
| | <ul style="list-style-type: none"> The group approved the accounts, the audit and the management report as presented. | |
| 5. | Approval of Solicitors | |
| | <ul style="list-style-type: none"> The group approved the ongoing appointment Wilkin Chapman LLP. | |
| 6. | Approval of Auditors | |
| | <ul style="list-style-type: none"> The group approved the ongoing appointment Forrester Boyd. | |
| 7. | Approval of Bankers | |
| | <ul style="list-style-type: none"> The group approved the ongoing appointment Lloyds Bank. | |
| 8. | Any Other Business | |
| | <ul style="list-style-type: none"> JB noted that Chris Bateman (CB) (former York St. John's CEO/ SU Trustee) had been considered as the potential Non-Executive Director for LSUT Board should Paul Tatton (PT) (LSUT, Non-Executive Director) step down from his role; this notion was approved by the group. JB added that Jim Gardner (JG) (Chief Executive, University of Kent Students' Union) had also provided invaluable insight during SUMS Board, which had assisted in developing the platform. | |
| Date of Next Meeting: September 2020, Date TBC | | |

Chair

Signed



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