

Agenda

Present:

Name	Job Title
Georgia Petts (GP)	VP Education (Chair)
Abi Brown (AB)	VP Activities
Lucy Krogdahl (LK)	VP Wellbeing & Community
Amina Akugri (AA)	VP International
Bailey Marchant (BM)	VP Campaigns & Environment
Jack Eames (JE)	College of Science Officer
Katie Smith (KS)	College of Arts Officer
James Brooks (JB)	Chief Executive (<i>present until point 13 only</i>)
Shanna Limm (SL)	Union Administrator (note taking)

Action

Part A

1. Welcome & Opening Business

- **Apologies for Absence**
- Talia Adams (TA), College of Social Science Officer
- Hannah Coleman (HC), Deputy Chief Executive

- **Declarations of Interest**

- No changes were made to the register.

- **Health & Safety**

- JB noted that he had received a query in relation to a Fire Risk Assessment at the Riseholme canoe store; it was added that health and safety responsibilities were anticipated to be delegated.

2. Minutes of the last Executive Committee meeting held on 10th August 2020

- The minutes were agreed to be an accurate account of the previous meeting.

3. Minutes from the last SMT held on 17th August 2020

- No items were raised for discussion.

4. Matters Arising

- LK provided the group with costings for the Sunflower Lanyard scheme and noted that the proposal was based on costings for 200 students; these were approved by the group (5-0).
- JB suggested that the Sunflower Lanyard costings be taken to the next Inclusion Committee, in order to solidify University involvement in the project
- It was agreed that AB would provide an update on her SUGGESTIONS during agenda point 7.

JB/AA/BM

5. Weekly Report

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- GP noted that The Barge had been closed until further notice, in order for the Commercial team to focus upon venues as a whole.

6. Weekly Events

- It was noted that the SLs were in the process of planning activities for Welcome Week.

7. SUggestions

GP noted the following:

- She had discussed the inclusion of student Library times within the University's upcoming app, with work ongoing.

AB noted the following:

- Both she and HC had met with the St. John's Ambulance Society to discuss the implementation of CPR/AED Training to students; it was noted that a response was awaited from the relevant St. John's Regional Manager.

AA noted the following:

- The submission in relation to Engine Shed Angels was not feasible in the immediate, due to the impact of Covid-19; it was agreed that the SUggestion would be marked as Future via the SUggestions module, with feedback also provided. AA
- She was awaiting a response in relation to the Tower Bar disabled toilets, with AA to chase as necessary. AA

BM noted the following:

- She had marked all her ongoing SUggestions as complete; however, it was noted that the submission in relation to switching off lights would be placed under 'Future'. BM

LK noted the following:

- The Ask Angela proposal had been created and was due to be made public to students; once made public it was noted that this would be marked as complete. LK
- She was awaiting a response from the Catering department regarding free hot water on campus; the group agreed that LK would pursue communications with the next relevant University staff member. LK

8. GOATing Report

- 5th – 18th August
- University Report
- SLm provided an overview of the GOATing report, with no feedback assigned by the group.
- The group agreed that a GOATing target would be set at a later Sit Down and raised at the following Executive Committee; it was agreed that set hours, as well as the inclusion of Part-Time Officers was crucial. SLs
- JB suggested that the group consider drop-in hours to meet with students and make themselves available for discussion; it was noted that the group would create a schedule following the collection of uniforms. SLs

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9. SMT/SL Charter

- The group agreed that they were happy with the charter, with the document to be reviewed at Christmas.

10. Activities Handovers

- AB presented the group with the Activities which had not completed their handover and training, despite being given extended deadlines; it was recommended that these societies would be disbanded and available for adoption at a later date.
- It was agreed that the relevant Societies would be disbanded (5-0).

11. Eco Awards Costings

- BM noted that her overall costings came to £45.96; this was approved by the group (5-0).
- JB queried how the award would be handed out to students; BM noted that the Campaigns Network had been suggested as the presenters of the award.

12. Student Leader Wins

- This item was discussed under Item 12.

13. Student Leader verbal updates:

- VP Education
- VP Activities
- VP International
- VP Wellbeing and Community
- VP Campaigns and Environment
- GP noted the following:
 - She was due to meet with members of the Senior Rep Group to discuss their KPIs; it was added that these would be taken to the Executive Committee at a later date.
 - A LIBS Officer was being actively sought.
 - Information regarding elections had been shared to Head of Schools and PVCS, which had been positively received.
 - During the next Friday she was due to visit the Library to view how 'student friendly' their Covid secure measures were.
- AB noted the following:
 - She had been working on the One Community campaign.
 - Work towards gender neutral changing rooms was underway.
 - Both she and HC had been working on Race Equity training.
 - Communications had been received from Rhino for the student body.
 - The most recent BAME Focus Group had gone down well.
- AA noted the following:
 - The ISA Committee had created a video for social media.
 - She had attended a meeting in relation to International arrivals and how incoming students could be supported.
 - The Respect Charter was under review.
- BM noted the following:
 - Her Officers had solidified their Ops Plans and were positive.

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- She had been researching recycling data.
- Vlog filming was underway, with local shop Forage and Fill.
- She was due to meet with Lincsanonymous about future projects.
- LK noted the following updates:
 - She had attended the Campaigns Network to receive feedback on the community map.
 - Contact was underway with a plastic-free pad company for sanitary items.
 - Vacancies for the Wellbeing Network were due to close on 1st September..

14. Chief Executive Verbal Update

- No items were raised for discussion.

15. College Officer Updates

- JE noted that the Head of School (Geography), had stepped down, with concerns raised regarding the interim staff; GP noted that further concerns should be raised directly to herself.
- It was also suggested that JE raise concerns regarding a lack of a School of Pharmacy Engagement Lead in his next meeting with Libby John (LJ) (Head of College of Science/PVC).
- KS noted that she had retained contact with the Arts School Reps, with a meeting arranged with Abigail Woods (AW) (Head of College of Arts/PVC) to discuss future projects.

16. Any Other Business

- The group discussed the inclusion of several potential comedy acts as part of Freshers' Week activities.
- JB provided the group with an overview of the activities plan; GP queried whether the Engine Shed could be utilised as a study space during deadline periods, it was noted that GP would forward JB a list of potential dates for this to be reserved in line with the academic year.

GP

Part B

17. Chair's Powers - Executive Committee Sit Down

- The group approved this plan as presented.

18. Time Analysis

- 5th – 11th August
- 12th – 18th August
- Documents were taken as read.

19. Online Training Feedback

- Activities
- Campaigns Network
- No items were raised for discussion.



UNIVERSITY OF LINCOLN STUDENTS' UNION
Executive Committee Meeting

3pm, 24th August 2020
Via Microsoft Teams

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20. Affiliations:

- Hockey
- Lacrosse
- Both affiliations were approved (5-0).

21. Chair's Powers – Activities Funding Proposal

- No items were raised for discussion.

Date of Next Meeting: 3pm, 7th September 2020

Chair

Signed

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