

STANDING ORDERS GOVERNING **COMMUNITY REPRESENTATIVES**

1. Definition

- 1.1 The Community Representatives (Community Reps) are governed by this Standing Order as defined in Standing order 1001 and will be subject to these regulations. The Community Reps are responsible to All Student Members Meetings and Vice President Welfare & Community.

2. Aims

- 2.1 Community Reps will:
- 2.1.1 Ensure a safe and supportive community in their assigned Ward for all students at the University of Lincoln ("the University");
 - 2.1.2 Offer support to students living in their Ward and respect the person's confidentiality unless there is a perceived risk to themselves or others;
 - 2.1.3 Represent the views of students of University of Lincoln Students' Union (ULSU) residing in their assigned Ward to ULSU, the University, City of Lincoln Council, partner organisations and local residents by attending all relevant community meetings;
 - 2.1.4 Ensure a culture of respect between neighbours is adhered to within the Ward they are representing;
 - 2.1.5 Organise campaigns to increase awareness of student issues within their Ward;

- 2.1.6 Forge links with other Students' Unions and relevant organisations within the local community, regional area and nationally;
- 2.1.7 Address Anti-Social Behavioural issues within their Ward through working with local partners as outlined in the "Property Related Noise Complaints" procedure
- 2.1.8 Promote community volunteering within their Ward, in partnership with ULSU's Volunteering Department and local residents.

3. Community Reps

- 3.1 There shall be three Community Reps; one to represent each of the three Wards of the City of Lincoln where the majority of University of Lincoln students reside, Carholme Ward (West End), Abbey Ward (Monks Road) and Park Ward (High St/Sincil Bank). The Community Reps must be resident of the Ward they are representing and shall be elected once per academic year, in accordance with Bye law 7. Community reps must attend All Student Members' Meetings.

4. Elections

- 4.1 The Community Reps shall be elected in semester two in accordance with Bye law 7 and shall hold their position for the next year. If a member is elected through an emergency election during the academic year to fill a vacant post then they shall hold the position until the end of that academic year.

5. Meetings

- 5.1 Meetings of the Community Reps and the Vice President Welfare and Community ("Catch Ups") shall take place at least monthly, to ensure ULSU is aware of all or any relevant information pertaining to each Ward.
- 5.2 It is the responsibility of the Vice President Welfare and Community to organise these Catch Ups.
 - 5.2.1 The minutes shall be taken by the Vice President Welfare and Community, or delegated to a staff member.

6. Quorum

7.1 The quoracy of such meetings shall be fifty percent plus one of the membership of the Committee.

7. Administration

7.1 Notes shall be taken by a member of staff from the Employability & Volunteering Department.

7.2 Actions will be noted and circulated to the Committee within seven (7) days of the meeting.

7.3 A report of the issues discussed, actions taken and noted will be reported online through the Vice President Welfare & Community monthly report in accordance with standing order 1001.

8. Voting

8.1 All votes shall require 50% plus 1 to pass.

8.2 No votes on motions of caution, censure and no confidence shall be conducted.

8.3 In the event of a tied vote, the Chair shall be responsible for making the deciding vote, by casting one additional vote.

9. Powers

9.1 The Community Reps shall be able to:

9.1.1 Submit questions in writing to the trustees of ULSU to be asked by the Vice President Welfare and Community;

10. Budget

10.1 Community Reps have no allocated budget. The Vice President Welfare and Community is the budget head for any community-related expenditure and shall ultimately control expenditure.

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