

STANDING ORDERS GOVERNING THE WOMENS' CAMPAIGNS GROUP

1. Definition

- 1.1 The Womens' Campaigns Group is a standing committee as defined in Standing Order 1001 and will be subject to these regulations. The Womens' Campaigns Group is responsible to the Campaigns Network and the Vice President Welfare & Community, and is supported by the Campaigns Support Co-ordinator and Campaigns Support Assistant

2. Aims

- 2.1 The Womens' Campaigns Committee , with support from the Campaigns Support Co-ordinator and Campaigns Support Assistant, will:
- 2.1.1 represent the views of Women in the University of Lincoln Students' Union (ULSU) to ULSU and the University based on student feedback;
 - 2.1.2 organise and deliver campaigns to increase awareness of Womens' issues within ULSU and the University;
 - 2.1.3 support the Vice President Welfare & Community in the delivery of campus wide campaigns
 - 2.1.4 promote links with other similar groups and organisations, within the local community, regional area and nationally;

3. Womens' Officer

- 3.1 The Chair of the Womens' Campaigns Committee is a part-time student officer and shall be known as the "Womens' Officer", and

shall be elected once per academic year, in accordance with Bye-Law 7. The Womens' Officer shall have responsibility for the Womens' Campaigns Committee. The Womens' Officer represents Female Students as a compulsory, voting attendee at All Student Members' meetings and the Campaigns Network meetings, where they will report on the impact and progress of the Womens' Campaigns Group.

4. Womens' Campaigns Committee

- 4.1 In addition to the Womens' Officer there shall be a Womens' Campaign Committee. The Womens' Campaigns Committee shall be active in the promotion of Womens' rights; in ULSU, nationally and globally in accordance with ULSU's charitable objects. The Womens' Campaigns Committee shall be responsible for the organisation, direction and performance of the group in fulfilling its strategy and delivering on campaigns. The Womens' Campaigns Committee shall be responsible for monitoring and updating its long term strategy.
- 4.2 The membership of the Committee shall be:
 - 4.2.1 **Womens' Officer:** Who shall be the Chair of the Committee.
 - 4.2.2 **Secretary:** The Secretary shall assist the Womens' Officer in the administration and organisation of the Womens' Campaigns Committee, and shall operate as the Deputy for the Womens' Officer. They shall be responsible for maintaining the membership list of the Womens' Campaigns Committee; preparing and circulating papers prior to meetings and taking minutes;
 - 4.2.4 **Campaigns Lead:** The Campaigns Lead shall assist the committee in the running of its awareness campaigns and ensuring they are suitable for the entire membership. They shall assist the committee in supporting the Vice President Welfare & Community in the delivery of campus wide campaigns.
 - 4.2.5 **Publicity Lead:** The Publicity Lead shall be responsible for assisting the Campaigns Lead in advertising and promoting campaigns delivered or

supported by the Womens' Campaign Group. They shall promote representation activity undertaken by the group.

- 4.2.6 **Communications Lead** : The Communications Lead shall be responsible for liaising and collaborating with student networks including academic representatives, members of sports and societies, and student volunteers, to ensure campaigns have the maximum impact.

5. **Membership**

5.1 The Womens' Campaigns Group has two types of membership:

5.1.1 **Full Membership**: Full membership is open to all self-defining Women, and those who have an interest in issues affecting women, who are full members of ULSU as defined in Bye-Law 1.

5.1.2 **Associate Membership**: Associate membership is open to all self-defining Women, and those who have an interest in issues affecting women, who are associate members of ULSU as defined in Bye-Law 1.

6. **Elections**

6.1 The Womens' Officer shall be elected in semester two in accordance with Bye-Law 7 and Standing Order 1001 (8.0) and shall hold their position for the next year. Womens' Campaigns Committee members shall be elected in accordance with Standing Order 1001 (8.0, 11.0). If a member is elected through an emergency election during the academic year to fill a vacant post then they shall hold the position until the end of that academic year.

7. **Meetings**

7.1 Meetings of the Womens' Campaigns Committee shall take place every six (6) weeks and at least twice per academic term

7.2 The Womens' Officer shall attend meetings of the Campaigns Network on a monthly basis.

8. Quorum

8.1 The quorum of meetings of the Womens' Campaigns Committee shall be two of the voting membership plus the Womens' Officer.

8.2 If the Womens' Officer is unable to attend, they can give written permission to the Secretary to chair the meeting.

8.2.1 This written permission will need to be included in the minutes of the relevant meeting, and circulated to other committee members.

9. Minutes

9.1 The minutes shall be taken by the Secretary, who will then send them to the clerk of the Campaigns Network, who shall be the Campaigns Support Co-ordinator.

9.2 In event of 8.2 occurring, then minutes shall be taken by the Campaigns Officer.

10. Voting

10.1 All Proposals shall require a three person majority (50% +1) to pass.

10.1.1 All votes shall be public except those on Proposals for informal warnings, formal warnings and the removal from post which shall be conducted by secret ballot, counted by the Secretary and checked by the Womens' Officer.

10.1.2 If the Proposal is against the Womens' Officer then it shall be checked by the Vice President Welfare and Community.

10.1.3 If the Proposal is against the Secretary then the count will be by the Womens' Officer and checked by the Vice President Welfare and Community.

10.2 Proposal for informal warnings, formal warnings and removal from post should be conducted in accordance with Standing Order 1001 (13.0).

11. Powers

- 11.1 The Womens' Campaigns Committee shall be able to:
- 11.1.1 Pass a Proposal for an informal warning against the Womens' Officer;
 - 11.1.2 Bring Proposals for formal warnings and the removal from post , as detailed in Bye-Law 5, against a Womens' Officer to Campaigns Network Meeting;
 - 11.1.3 Pass a Proposal for an informal warning, formal warning or the removal from post against other Womens' Campaigns Committee members. Proposals for the removal from post are to be ratified by student members and if successful the member is removed from the Womens' Campaigns Committee;
 - 11.1.4 Submit questions in writing to the Trustees of ULSU to be asked by the Vice President Welfare and Community;

12. Budget

- 12.1 The budget for members of the Campaigns Network will be held as ring-fenced money within the Employability & Volunteering Department budget.
- 12.2 The Womens' Campaigns Group will be able to request funding from this budget for specific campaigns, through an application to be approved by the Executive Committee.

JCB
March 17

Passed at Executive Committee:

Ratified by student members: