

STANDING ORDERS GOVERNING **THE BLACK, ASIAN & MINORITY ETHNICITY** **STUDENTS' CAMPAIGNS GROUP**

1. Definition

- 1.1 The Black, Asian & Minority Ethnicity (BAME) Students' Campaigns Group is a standing committee as defined in Standing Order 1001 and will be subject to these regulations. The BAME Students' Campaigns Group is responsible to the Campaigns Network and the Vice President Welfare & Community, and is supported by the Campaign Support Coordinator and Campaigns Assistant.

2. Aims

- 2.1 The BAME Students' Campaigns Committee, with support from the Campaign Support Coordinator will:
 - 2.1.1 represent the views of BAME members of University of Lincoln Students' Union (ULSU) to ULSU and the University based on student feedback;
 - 2.1.2 organise and deliver campaigns to increase awareness of BAME Students' issues within ULSU and the University;
 - 2.1.3 support the Vice President Welfare & Community in the delivery of campus wide campaigns
 - 2.1.4 promote links with other similar groups and organisations, within the local community, regional area and nationally;

3. BAME Officer

- 3.1 The Chair of the BAME Students' Campaigns Committee is a part-time student officer and shall be known as the "BAME Officer",

and shall be elected once per academic year, in accordance with Bye-Law 7. The BAME Officer shall have responsibility for the BAME Students' Campaigns Committee. The BAME Officer represents BAME Students as a compulsory, voting attendee at All Student Members' meetings and the Campaigns Network meetings, where they will report on the impact and progress of the BAME Students' Campaigns Group.

4. BAME Students' Campaigns Committee

- 4.1 In addition to the BAME Officer there shall be a BAME Students' Campaign Committee. The BAME Students' Campaigns Committee shall be active in the promotion of BAME Students' rights; in ULSU, nationally and globally in accordance with ULSU's charitable objects. The BAME Students' Campaigns Committee shall be responsible for the organisation, direction and performance of the group in fulfilling its strategy and delivering on campaigns. The BAME Students' Campaigns Committee shall be responsible for monitoring and updating its long term strategy.
- 4.2 The membership of the Committee shall be:
 - 4.2.1 **BAME Officer:** Who shall be the Chair of the Committee.
 - 4.2.2 **Secretary:** The Secretary shall assist the Disabled BAME Officer in the administration and organisation of the BAME Students' Campaigns Committee, and shall operate as the Deputy for the BAME Officer. They shall be responsible for maintaining the membership list of the BAME Students' Campaigns Committee; preparing and circulating papers prior to meetings and taking minutes;
 - 4.2.4 **Campaigns Lead :** The Campaigns Lead shall assist the committee in the running of its awareness campaigns and ensuring they are suitable for the entire membership. They shall assist the committee in supporting the Vice President Welfare & Community in the delivery of campus wide campaigns.

- 4.2.5 **Publicity Lead:** The Publicity Lead shall be responsible for assisting the Campaigns Lead in advertising and promoting campaigns delivered or supported by the BAME Students' Campaign Group. They shall promote representation activity undertaken by the group.
- 4.2.6 **Communications Lead :** The Communications Lead shall be responsible for liaising and collaborating with student networks including academic representatives, members of sports and societies, and student volunteers, to ensure campaigns have the maximum impact.

5. **Membership**

- 5.1 The BAME Students' Campaigns Group has two types of membership:
 - 5.1.1 **Full Membership:** Full membership is open to all BAME students, and those who have an interest in BAME student issues, who are full members of ULSU as defined in Bye-Law 1.
 - 5.1.2 **Associate Membership:** Associate membership is open to all BAME students, and those who have an interest in BAME student issues, who are associate members of ULSU as defined in Bye-Law 1.

6. **Elections**

- 6.1 The BAME Officer shall be elected in semester two in accordance with Bye-Law 7 and Standing Order 1001 (8.0) and shall hold their position for the next year. BAME Students' Campaigns Committee members shall be elected in accordance with Standing Order 1001 (8.0, 11.0). If a member is elected through an emergency election during the academic year to fill a vacant post then they shall hold the position until the end of that academic year.

7. **Meetings**

- 7.1 Meetings of the BAME Students' Campaigns Committee shall take place every six (6) weeks and at least twice per academic term
- 7.2 The BAME Officer shall attend meetings of the Campaigns Network on a monthly basis.

8. Quorum

- 8.1 The quorum of meetings of the BAME Students' Campaigns Committee shall be two of the voting membership plus the BAME Officer.
- 8.2 If the BAME Officer is unable to attend, they can give written permission to the Secretary to chair the meeting.
 - 8.2.1 This written permission will need to be included in the minutes of the relevant meeting, and circulated to other committee members.

9. Minutes

- 9.1 The minutes shall be taken by the Secretary, who will then send them to the clerk of the Campaigns Network, who shall be the Campaign Support Coordinator
- 9.2 In event of 8.2 occurring, then minutes shall be taken by the Campaigns Officer.

10. Voting

- 10.1 All Proposals shall require a three person majority (50% +1) to pass.
 - 10.1.1 All votes shall be public except those on Proposals for informal warnings, formal warnings or removal from post which shall be conducted by secret ballot, counted by the Secretary and checked by the BAME Officer.
 - 10.1.2 If the Proposal is against the BAME Officer then it shall be checked by the Vice President Welfare and Community.

- 10.1.3 If the Proposal is against the Secretary then the count will be by the BAME Officer and checked by the Vice President Welfare and Community.
- 10.2 Proposals for informal warnings, formal warnings or the removal from post should be conducted in accordance with Standing Order 1001 (13.0).

11. Powers

- 11.1 The BAME Students' Campaigns Committee shall be able to:
 - 11.1.1 Pass a Proposal for an informal warning against the BAME Officer;
Proposals for an informal warning or formal warning, as detailed in Bye-Law 5, against a BAME Officer to Campaigns Network Meeting;
 - 11.1.3 Pass a Proposal for an informal warning, formal warning or the removal from post of other BAME Students' Campaigns Committee members.
Proposals for removal from post are to be ratified by student members and if successful the member is removed from the BAME Students' Campaigns Committee;
 - 11.1.4 Submit questions in writing to the Trustees of ULSU to be asked by the Vice President Welfare and Community;

12. Budget

- 12.1 The budget for members of the Campaigns Network will be held as ring-fenced money within the Employability & Volunteering Department budget.
- 12.2 The BAME Students' Campaigns Group will be able to request funding from this budget for specific campaigns, through an application to be approved by the Executive Committee.

JCB
March 17

Passed at Executive Committee:

Ratified by student members: