



**UNIVERSITY OF LINCOLN STUDENTS' UNION  
Campaigns Hub**

1600-1700, 28<sup>th</sup> September 2020  
Microsoft Teams

**MINUTES**

**Present:**

Name		Job Title
Bailey Marchant	BM	VP Campaigns and Environment
Kayleigh Teague	KT	Assistant Membership Services Manager (Minute taker)
Sade Sekoni	SS	BAME Officer 2020/2021
Nat Kirchin	NK	LGBT+ Officer 2020/2021
Zoe Hoy	ZH	Disabilities Officer 2020/2021

Item	Action
<b>1. Apologies for absence</b>	
None received	
<b>Absent</b> Millie Burrows	
<b>Declarations of Interest</b>	
SS has submitted funding	
<b>2. Minutes of the previous meeting held on N/A</b>	
<b>3. Funding</b>	
<ul style="list-style-type: none"> <li>- It was asked if this was the cost of the film and hiring and everything – BM explained that this is the cost of everything.</li> </ul> <p>Approved (3) Declined (0)</p> <p>As Millie was absent and this funding was time critical, the chair agreed for them to be emailed and asked for a decision.</p>	
<b>4. General Funding Process Feedback</b>	
<ul style="list-style-type: none"> <li>- (Events Process) Would be good to have an explanation about what each toggle means e.g. 'catering'</li> <li>- Funding process was easy</li> </ul>	
<b>5. Any Other Business</b>	
Please complete an event application and risk assessment for every event, including if they are online.	
<b>6. Date of Next Meeting: 1600-1700, 26<sup>th</sup> October 2020, Microsoft Teams Funding Deadline: 12pm 19<sup>th</sup> October 2020</b>	

**Chair**

**Bailey Marchant**

**Signed**

**Bailey Marchant**