



UNIVERSITY OF LINCOLN STUDENTS' UNION
Executive Committee Meeting

2.30pm, 30th November 2020
Via Microsoft Teams

Agenda

Present:

Name	Job Title
Georgia Petts (GP)	VP Education (Chair)
Abi Brown (AB)	VP Activities
Lucy Krogdahl (LK)	VP Wellbeing & Community
Amina Akugri (AA)	VP International
Bailey Marchant (BM)	VP Campaigns & Environment
Talia Adams (TA)	College of Social Science Officer
Katie Smith (KS)	College of Arts Officer
Ginevra Pucciarini (GPu)	LIBS Officer
James Brooks (JB)	Chief Executive
Hannah Coleman (HC)	Deputy Chief Executive
Shanna Limm (SL)	Union Administrator (note taking)

Action

Part A

1. Welcome & Opening Business

- **Apologies for Absence**
- Jack Eames (JE), College of Science Officer

- **Declarations of Interest**
- No items were raised for discussion.

- **Health & Safety**
- JB noted that he had contacted the Estates department and was awaiting a response in relation to implementing a fire strategy for the main SU venue.

2. Minutes of the last Executive Committee meeting held on 16th November

- The minutes were agreed to be an accurate record of the previous meeting.

3. Matters Arising

- It was noted that LK had been working alongside the ICT department in relation to WiFi improvements, with the Wellbeing Champions assisting with the matter.
- In relation to dietary requirements in self-isolation boxes, LK noted that she had discussed the matter further with staff.
- GP noted that Kahoot had been purchased, with a process being created in the meantime.
- LK noted that the Christmas card proposal had been altered to candy canes following discussions, with LK, GP and AB delivering these to accommodation reception areas during the previous week.
- BM noted that she had met with ICT and CDM in order to discuss the implementation of celebration days screensavers on network computers; it was added that the project was ongoing.

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4. Weekly Report

- JB noted that the Cycle Scheme had been doing well in the lockdown.
- TA queried the promotion of bike storage options to the student body, JB noted that students were able to access storage on campus through the Security department.
- JB noted that he would raise the matter of cycle storage with the Marketing department in order to promote this further.

JB

5. Weekly Events

- LK noted that the Wellbeing Network were due to host a cookalong live on 1st December.

6. SUGGESTIONS

- It was noted that the Executive Committee had agreed to fast track a submission regarding the Lincoln Medical School sign.

GP noted the following:

- She had fed back to the student regarding the Library app, with the matter to be pursued further in the new year.
- A meeting had been arranged with the recently fast tracked SUGGESTION, to discuss the submission and how this could be supported.

7. GOATING Report

- 12th - 25th November
- GP noted that the ICT department had requested feedback in relation to making their all student emails more engaging; the group agreed that emails should be less frequent and that these should include options to opt-in.
- It was noted that December's GOATING theme surrounded student wellbeing and isolation.

8. Officer Reports

- Due to the conflict of interest, it was agreed that the three College Officers present would leave the meeting throughout the agenda point; this was agreed with GPU, TA and KS temporarily leaving the meeting.
- It was noted that all reports had been received and these were approved by the group (5-0).
- The group discussed their proposed Volunteer Officer of the month with the group sharing recommendations of the Environmental Officer, LGBT+ Officer, School of Computer Science Rep and School of Architecture Rep.
- It was agreed that the LGBT+ Officer would be awarded with Volunteer Officer of the Month due to their work on Trans Day of Remembrance.

9. Academic Campaign

- GP presented the group with her proposed Academic campaign focussing on supporting students with academic misconduct, with collaborative work to be arranged with Senior Reps and various University departments.
- The group commended GP on her work thus far.



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- It was noted that GP would put together a schedule to assist with planning going forwards.
- 10. Monthly Accounts - October**
- It was noted that SLs and College Officers had received Finance training and focussed on the document at hand.
- 11. Activities Membership/BUCS Refund Procedure**
- HC noted that no update was required with work on the matter still underway.
- 12. Athletics Event Application**
- AB noted that the club had been contacted directly and had altered their event as required.
- 13. BAME name alteration**
- BM noted that the BAME committee had created the proposal following feedback from Black History Month, as well as discussions amongst the committee.
 - AB noted that the matter was also discussed at a BAME Focus Group.
 - JB noted that the matter had been discussed during the Elections Sub-committee, with the group recommending that the matter be referred to students for further feedback.
 - The group agreed that the proposed title RED (racially, ethnically diverse) was not as widely acknowledged as BAME, therefore more promotion would be required.
 - It was agreed that an All Student Members Meeting would be a suitable platform to discuss the matter further; it was suggested that it would be appropriate for the matter to be discussed in the new year.
 - In the meantime, it was agreed that SLs would actively seek feedback on the name alteration as part of GOATing, to compile feedback as best possible.
 - The group agreed that the matter would be discussed further in the first Executive Committee of 2021.
- 14. Student Leader verbal updates/wins:**
- VP Education
 - VP Activities
 - VP International
 - VP Wellbeing and Community
 - VP Campaigns and Environment

SLs

GP noted the following:

- She had been working on the Academic campaign.
- The candy cane deliveries had been positive.

AB noted the following:

- Work was going towards two different plans for semester B.
- Christmas videos had been created by both herself and GP.

AA noted the following:

- She had been working alongside the Chaplaincy and LIBS International regarding events over Christmas.

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- Queries had been received in relation to the Christmas period, with students signposted where required.
- The virtual ISA quiz had been attended by 18 students.
- The ISA committee were due to create a Christmas video, with the group encouraged to promote and share.

LK noted the following:

- Work was going towards the advent calendar alongside the Wellbeing Network.
- A toiletries collection was being arranged outside the SU building.
- 2,000 candy canes were delivered to 11 different accommodation Receptions.
- The WiFi guide for HMOs was being created.

BM noted the following:

- The Sustainability module was complete.
- Recycling comms were due to be released at 5pm.

15. Chief Executive Verbal Update

- A meeting was due to be created with SLs and Sabbatical Officers from University of Newcastle Students' Union.
- The keys to the Gateway office were due to be received during the following day, with equipment and staffing to be planned.
- Fire procedures were in the process of being reviewed
- There had been an issue raised in relation to Worldpay.
- Work was underway for Board of Trustees.

16. College Officer Updates

TA noted the following:

- Recent meetings had been positive and informative.
- The College of Social Science Academic Board had been positive.
- She had chaired her first Teaching and Learning panel, with a lot of engagement received.
- Her role Instagram now had over 200 followers.

KS noted the following:

- She was writing her second rep report with Gyles Lingwood (GL) (College Director of Education, Arts).

GPu noted the following:

- It had been a stressful period, with monthly meetings arranged with Craig Marsh (CM) (PVC -LIBS).
- GP noted that she and AA were due to meet with CM later in the week and it was agreed that GPu would be invited to this session.

GP

17. Any Other Business

- GP noted that there were several Rep Co-Opts for the group; these were approved (5-0).
- AB noted that under the circumstances it had been suggested for all new society/sport applications to be put on hold until 4th January, in order to support groups further in hitting the required threshold.



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- HC noted that the Mountaineering Society had requested to affiliate with BMC; this was approved (5-0).

Part B

18. New Society Application: Help Out to Reach Out Society

- In line with the discussion as per AOB, it was agreed that AB would contact the society directly.

AB

19. Committee notes:

- Decolonisation of Workstream
- Digital Education Sub-Group
- Inclusion Committee
- The documents were taken as read.

20. Chair's Powers – Rep Co-opts

- No items were raised for discussion.

Date of Next Meeting: 3pm, 14th December 2020

Chair Georgia Petts

Signed