

6pm, 18th January 2021
via Microsoft Teams

Minutes

Present:

Name	Job Title
Georgia Petts (GP)	VP Education/Honorary President (Chair)
James Brooks (JB)	Chief Executive/Company Secretary
Sue Liburd (SL)	Deputy Chair
Amina Akugri (AA)	Sabbatical Trustee
Abi Brown (AB)	Sabbatical Trustee
Lucy Krogdahl (LK)	Sabbatical Trustee
Bailey Marchant (BM)	Sabbatical Trustee
Abbie Eke (AE)	Supervising Trustee (<i>present for part of the meeting only</i>)
Jamie Smith (JS)	Student Trustee (Postgraduate)
Roksana Drobinoga (RD)	Student Trustee (Mature)
Christian Meadows (CM)	Student Trustee (Undergraduate)
Chris Bateman (CB)	External Trustee
Sade Sekoni (SS)	BAME Officer

Also in attendance:

Hannah Coleman (HC)	Deputy Chief Executive
Holly Millar (HM)	Executive Assistant

Item		Action
1.	Welcome & Opening Business <ul style="list-style-type: none"> Apologies for Absence Declarations of Interest 	
	<ul style="list-style-type: none"> Apologies were noted for the following: <ul style="list-style-type: none"> Danielle Pepper (DP), Head of Finance Liz Mossop (LM), Vice Chancellor's Nominee 	
2.	Vice President Activities Role <ul style="list-style-type: none"> It was noted that AB was in the meeting but that could leave should any of the Trustees wish to continue discussions without her. The report was taken as read. JB outlined the Trustee's options as allowed within the Bye-Laws regarding the remainder of this Academic Year and the approach to be taken following the upcoming Elections. LK queried how the VPA Elect could begin their role early whilst completing their studies; JB noted that they could be flexible, and after they had finished their studies and assessments, it had occurred before in 2017. The group agreed with the proposal as outlined within the paper. 	
	AE joined the meeting.	
	<ul style="list-style-type: none"> AB reiterated the staff resource implications for bringing the VPA Elect into post early. 	

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	<ul style="list-style-type: none"> • AE agreed with the approach outlined in the paper also. 	
	<ul style="list-style-type: none"> • AB's resignation from her role as a Sabbatical Trustee and a Sabbatical Officer was accepted by the group. 	
3.	Pension Discussion <ul style="list-style-type: none"> • Cover Sheet • Tri-Annual Assessment 	
	<ul style="list-style-type: none"> • The paper was taken as read. 	
	<ul style="list-style-type: none"> • JB noted that he anticipated that this alert had been sent to numerous Charities, by default, as noted within the paper. 	
	<ul style="list-style-type: none"> • JB noted that in previous years the fluctuation in the deficit was a result of an error by the University's HR Department in administrating of the leavers data, 	
	<ul style="list-style-type: none"> • CB noted that he was in agreement with the approach in the paper and that he was not concerned by the assessment in light of the wider context. 	
	<ul style="list-style-type: none"> • SL proposed that the University provide a presentation on the pension scheme, as they did previously; JS agreed that this would be really helpful. JB to liaise with the University accordingly. 	JB
4.	Any Other Business	
	<ul style="list-style-type: none"> • GP noted that a paper regarding proposed Bye-Law changes had been circulated to the group that evening. 	
	<ul style="list-style-type: none"> • AE and CB expressed concern about the hasty approach and suggested that this be discussed fully at the meeting in March. GP noted that the proposed changes had been reviewed by the Group's solicitors. 	
	<ul style="list-style-type: none"> • In response to RD's query, GP noted that there was a difficulty in communicating to students of the purpose and significance of the Bye-Laws. 	
	<ul style="list-style-type: none"> • CM raised concerns about the student engagement approach and the methods of communication. JB noted that in terms of SU Governance, the SUGgestion had not his quoracy and therefore could not be re-opened for voting within the semester. 	
	<ul style="list-style-type: none"> • CB proposed that Callum Roper (CR), the student proposing the changes, be invited to the Board meeting. JB noted that this was a positive approach. 	JB
	<ul style="list-style-type: none"> • JB noted that the students had been offered the opportunity to suggest amendments to the other Bye-Laws and that this was their final submission. 	
	<ul style="list-style-type: none"> • The group discussed the matter and agreed that a further Extraordinary Board be scheduled for two weeks' time. 	JB
Date of Next Meeting: Extraordinary Board - Date and time TBC		



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Chair

Signed

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