



UNIVERSITY OF LINCOLN STUDENTS' UNION
Academic Societies Hub

4.50pm, 3rd December
Microsoft Teams

Minutes

Name	Job Title
Abi Brown (AB)	Vice President Activities
Georgia Petts (GP)	Vice President Education
James Morrison (JM)	Academic Societies Officer
Jacob Tucker (JT)	President, Zoology
William Baker (WB)	Treasurer, MedSoc
Emily Dale (ED)	PGT Officer
Jacob Vause (JV)	PGR Officer
Stacey Kelly (SK)	President, Maths and Physics

Also in attendance:

Jess Skill (JS)	Assistant Opportunities Manager
Shanna Limm (SLm)	Union Administrator (note taking)

Item	Action
1. Academic Societies Officer Update <ul style="list-style-type: none">JM noted that the SU was closing from 16th December, with all applications and submissions to be sent beforehand. It was added that should anything be submitted over the Christmas period then there would be a response from 4th January when staff return.It was noted that collaborative work alongside the International Students' Association (ISA) had been planned, with a proposed Facebook live to be arranged with the inclusion of Academic Societies. JT noted that the Zoology Society were happy to participate in the session. JM requested that should any further groups be interested to contact him directly.Work was scheduled for the second semester, to increase Postgraduate student engagement; with the project to be ran alongside GP.	
2. Vice President Activities Update <p>AB provided an update of any recent developments, which included the following:</p> <ul style="list-style-type: none">Due to government guidelines, it was agreed that all activities would continue to take place online, with a review to be conducted following Christmas.The Students' Union would be closed over the Christmas period, with staff on leave.An overview of the funding procedure was provided, with AB noted that not all funding was guaranteed, with Societies recommended to prepare alternative activities such as fundraising and sponsorships.Applications for new Sports/Societies/Academic Societies were to be put on hold until 4th January 2021, in order to support new committees in reaching the membership threshold.Virtual quizzes were due to continue over the Christmas period.Refresher training was due to be offered in the new year.Deliveries to the Students' Union would be stored over Christmas, with a process to be made and disseminated regarding the collection of these.	



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- Following student feedback, Kahoot membership had been purchased which was available use for all groups; it was added that this could be requested through the Activities Office.
- A list of virtual events over the Christmas period could be found on the SU website.
- She was also on annual leave over the Christmas period, however in urgent circumstances she could be contacted over social media.
- The election period for all Officer positions was due to commence in the upcoming months.

3. Vice President Education Update

- With elections upcoming, informal chats could be arranged with GP to discuss the role of VPE, as well as College Officer/School Reps at request.
- She was also on annual leave over the Christmas period, however could be messaged should a matter be urgent.
- Changes had been made to academic representation mechanisms to make sessions more interactive and engaging; it was added that Rep Forum had therefore been altered to Rep Hub, which focussed predominantly on feedback and finding resolve.
- As well as this, Academic Societies would also be invited to Rep Hubs from the new year.
- More communications had been released in relation to teaching in the new year, with GP able to provide further details at request.

4. Discussion topic

- RS noted that feedback was sought on the integration of Welfare Officer positions in Sports, Societies and Academic Societies. It was noted that whilst the role was not compulsory, it was recommended to provide an additional support network to groups.
- It was noted that there were 9 active Welfare Officers at present, with customised training to be created should the role be taken forward.
- WB raised his support for the role which functioned well within MedSoc; it was added that the position offered another line of support and promoted a casual and friendly environment.
- SK noted that smaller groups functioned well as normal, with groups able to support directly.
- JM noted that Look After Your Mate training was beneficial; AB added that positive feedback had been received on the sessions which were now given online.

5. Any Other Business

- Both ED and JV introduced themselves as the newly elected PGT and PGR Officers.

Date of Next Meeting: 14th January at 4.50pm