

Agenda

Present:

Name	Job Title
Georgia Petts (GP)	VP Education (Chair)
Abi Brown (AB)	VP Activities
Lucy Krogdahl (LK)	VP Wellbeing & Community
Amina Akugri (AA)	VP International
Bailey Marchant (BM)	VP Campaigns & Environment (<i>present until point 13 only</i>)
Talia Adams (TA)	College of Social Science Officer
Jack Eames (JE)	College of Science Officer
James Brooks (JB)	Chief Executive
Hannah Coleman (HC)	Deputy Chief Executive (<i>present from point 12 onwards</i>)
Shanna Limm (SL)	Union Administrator (note taking)

Action

Part A

1. Welcome & Opening Business

- Apologies for Absence
- Katie Smith (KS), College of Arts Officer

• Declarations of Interest

- No additional declarations were raised.

• Health & Safety

- No items were raised for discussion.

2. Minutes of the last Executive Committee meeting held on 19th October

- The minutes were agreed to be an accurate recording of the previous meeting.

3. Minutes from the last SMT meeting held on 19th October

- No items were raised for discussion.

4. Matters Arising

- BM noted that she had received a response in relation to keep left stickers on the railway bridge, with the council offering the Students' Union to demarcate the floor. It was agreed that BM would raise the matter directly with Grant Anderson (GA) (Head of Space Strategy, Planning and Sustainability) regarding spare floor stickers.
- It was noted that a Freshers' Debrief had taken place with minutes listed within agenda point 9.
- It was noted that LK had directly responded to the authors of her assigned GOATING feedback.
- Following the election of the LIBS College Officer, it was noted that Finance Training was due to be arranged in due course.

BM

SLs/SLm

Agenda

5. Weekly Report

- JB noted that the sales figures were promising under the circumstances, however The Swan's footfall had fluctuated on a day-to-day basis; it was noted that venues located in the city centre had also experienced lower footfall.
- It was noted that Halloween weekend had been particularly busy in Towers.

6. Weekly Events

- JB noted that due to the government's lockdown measures, as of Thursday all physical events would cease, with an anticipated increase in attendees over the final days of physical events as a result.
- GP requested that SLs attended the final Big Quiz where possible.
- TA queried the continuation of The Line-Up and it was noted that takeaway deliveries would continue.

7. SUggestions

- GP provided the group with an overview of her assigned SUggestions, with lecture recordings, Module Evaluations and an increased range of cocktails at The Swan due to be marked as complete. GP
- AB noted that both of her SUggestions were ongoing.
- LK noted that whilst her hot water proposal did not go to the Education and Student Life Committee, Liz Mossop (LM) (Deputy Vice Chancellor) had agreed to assist with the proposal.
- It was added that the SUggestion regarding hot water in the Library would be completed following an email to the author.
- AA noted that her SUggestion regarding free language courses would be marked as complete in relation to the opportunities available through the English Language Centre. AA
- Due to the lack of recent submissions, it was agreed that SLs would promote the SUggestions platform via their social media channels. SLs

8. GOATing Report

- 15th – 28th October
- Following the previous week's discussion surrounding student WiFi, it was noted that feedback predominantly highlighted negative experiences with WiFi across on-campus accommodation, as well as HMOs. LK noted that she and AA had tested speeds across Lincoln Courts with results fluctuating across all areas.
- It was agreed that SLs would compile an email to the University's ICT department highlighting the issues raised within the report, in order to push for an immediate solution, with LK to include screenshots of data. SLs
- TA noted that academic staff members had also raised concerns regarding WiFi within committee meetings.
- As well as issues with WiFi, it was noted that several International students had raised concerns in relation to enrolment and the inability to access Blackboard; AA noted that feedback had since been received with solutions available to students experiencing issues.

Agenda

9. Freshers' Debrief Notes

- JB noted that as a result of the circumstances, the typical Freshers' Week line-up had to be altered to cater to virtual and physical platforms, as well as the integration of additional non-drinking events.
- AB expressed that there had been positive feedback regarding less alcohol based events, with the walking tours and cafes positively impacting those that took part.
- JB added that the escape room events received positive feedback, alongside handouts available throughout welcome week that enabled staff and SLs to actively engage with the student body.
- AA noted that she had received feedback noting that the students were happy to experience events that did not pressure them into drinking culture.
- TA added that the events attracted a more diverse demographic of student than would typically attend events in Towers and the Engine Shed.
- JB noted that due to staff and financial pressures there had previously been no opportunity to host a similar line-up of events, with additional non-drinking events being reviewed prior to the pandemic.

10. Co-opt – ISA Buddies Lead

- AA presented the group with a co-opt for the final ISA committee position following a failed election; this was approved (5-0).

11. LGBT+ Funding Application

- BM noted that the LGBT+ Campaigns Group had requested funding for additional flags to be utilised as part of future events and celebrations; it was added that there had been an administrative error with the funding cost, with the matter since resolved internally.
- The application was approved (5-0).

12. Student Leader verbal updates/wins:

- VP Education
- VP Activities
- VP International
- VP Wellbeing and Community
- VP Campaigns and Environment
- *HC joined the meeting.*

GP noted the following:

- She had previously attended the Staff and Students Engagement and Wellbeing Working Group (SSEW) which was stream from the previous Curriculum Working Group.
- Correspondence had been received from College of Arts in relation to the breach of trademarking within the School; it was agreed that GP would discuss the matter alongside JB further.
- All Officer Reports had been received over the past three months.

AB noted the following:

Agenda

- Both she and AA had received positive feedback from the International Officer following a joint welcome talk.
- Nearly £3,000 had been raised for Movember thus far.
- She had read the SU report in the previous week's Education and Student Life Committee.

AA noted the following:

- The first ISA Hub had taken place and had been well received, with reports to be created on a monthly basis based on engagement.
- She had received an email in relation to Isolation tips centred on feedback received from self-isolating international students.
- She had been working alongside Study Group to increase support and provide information on the services available on campus.

LK noted the following:

- She had been in the process of creating an article which would be included in the Sincil Bank Community newsletter.
- The plastic-free pad proposal was completed and was due to be taken to the next Executive Committee.
- During the previous week she had completed the community map.

BM noted the following:

- Throughout the past week she had been supporting the Campaigns Network Officers with their plans.
- The BAME Officer had concluded Black History Month with a celebratory video on social media.
- She was working alongside AA in relation to a cultural celebration list which was due to be integrated within University desktop computers.

13. Chief Executive Verbal Update

- He had attended a University IMT meeting and was awaiting developments from the government in terms of how universities could feasibly operate.
- The group discussed the impact of recent government measures for sports and societies with the group agreeing on communications to committee members prior to the release of an overarching formal statement; it was agreed that AB and HC would raise the matter in the following day's MIT.
- An overview was provided in terms of SU operations, with staff members in the Commercial and Charity areas due to be furloughed as a result of the recent measures. JB commended staff on their work throughout lockdown.
- *BM left the meeting.*

AB/HC

14. College Officer Updates

JE noted the following:

- He had attended committees within his College with a virtual 'water cooler' event to be an opportunity for students to socialise and meet one another on an informal basis.

TA noted the following:

- She had been supporting the College Director of Education in terms of a proposed careers event due to take place in February/March.

Agenda

- She had been promoting BHM events via her Instagram page which had increased engagement.
- Presentation slides had been created to increase rep visibility; it was agreed that TA would share these slides with JE and KS.
- GP noted in KS' absence, that work was ongoing with reps and the Director of Education within Arts.

TA

15. Any Other Business

- GP presented the group with proposed co-opts for Engineering and Design; these were approved (4-0).
- AB presented the group with the proposed Movember raffle, with TA and JE suggesting themed rewards to encompass a flat night in; it was agreed that AB would recreate the proposal in due course.
- AB noted that concerns had been raised by Societies in relation to the member threshold, with many unable to achieve numbers and therefore considering disbandment. It was added that the Society threshold had previously been raised to 15 members in line with the legal requirement for Sports clubs.
- The group discussed lowering the threshold for Societies with LK and TA noting that societies were often support networks available to students which under the circumstances was of a high priority. As well as this, the group also discussed further leniency with cultural/faith societies who could not hit the threshold of 15.
- The group agreed that memberships within societies would be reviewed on a case-by-case basis going forwards.
- JB requested that in the upcoming SRG, GP query online teaching and the feedback that representatives had received thus far; this was agreed.

AB

GP

Part B

16. Chair's Powers - Executive Committee Sit Down

- Document taken as read.

17. Time Analysis

- 14th - 20th October
- 21st - 27th October
- Document taken as read.

18. Committee Notes:

- ISRIC - 13th October
- Portfolio Oversight Group - 14th October
- Environment and Sustainability - 20th October
- LIBS International - 21st October
- SSEW - 22nd October
- Academic Affairs - 27th October
- The documents were taken as read.

UNIVERSITY OF LINCOLN STUDENTS' UNION
Executive Committee Meeting

3pm, 2nd November 2020
Via Microsoft Teams

Agenda

19. Chair's powers – Officer Reports, October

- No items were raised for discussion.

Date of Next Meeting: 3pm, 16th November 2020

Chair Georgia Petts

Signed



DRAFT