



UNIVERSITY OF LINCOLN STUDENTS' UNION
Executive Committee Meeting

3pm, 7th September 2020
Via Microsoft Teams

Agenda

Present:

Name	Job Title
Georgia Petts (GP)	VP Education (Chair)
Abi Brown (AB)	VP Activities
Lucy Krogdahl (LK)	VP Wellbeing & Community
Amina Akugri (AA)	VP International
Bailey Marchant (BM)	VP Campaigns & Environment
Jack Eames (JE)	College of Science Officer
Talia Adams (TA)	College of Social Sciences Officer
James Brooks (JB)	Chief Executive
Hannah Coleman (HC)	Deputy Chief Executive
Holly Millar (HM)	Executive Assistant

Action

Part A

1. Welcome & Opening Business

- **Apologies for Absence**
- Katie Smith (KS), College of Arts Officer
- Shanna Limm (SL), Union Administrator
- **Declarations of Interest**
- No changes were made to the register.
- **Health & Safety**
- JB noted that he had concerns regarding the Sports Centre in terms of responsibilities regarding Covid-secure working.

2. Minutes of the last Executive Committee meeting held on 24th August 2020

- The minutes were agreed to be an accurate account of the previous meeting.

3. Matters Arising

- The written updates were taken as read.
- HC noted that the Snowsports action had been completed via Chairs Powers.
- JB asked that the Sunflower Lanyard issue should be raised by a student; it was agreed that BM would raise this as an AOB item at the Inclusion Committee this week, after discussion with JB, and report back to the group. **BM**
- GP noted that the GOATing target had been set at five per week.
- BM had marked all her ongoing SUGgestions as complete; however, it was noted that the submission in relation to switching off lights would be placed under 'Future'. **BM**
- JB suggested that the group consider drop-in hours to meet with students and make themselves available for discussion; it was noted that the group would create a schedule following the collection of uniforms. **SLs**
- JB provided the group with an overview of the activities plan; GP queried whether the Engine Shed could be utilised as a study space during deadline periods, it was noted that **GP**

Agenda

GP would forward JB a list of potential dates for this to be reserved in line with the academic year.

4. Weekly Report

- No matters were raised for discussion.

5. Weekly Events

- No matters were raised for discussion.

6. SUGGESTIONS

GP noted the following:

- The Suggestion regarding Library times was ongoing.

AB noted the following:

- The CPR and AED training may get rolled over to next year.

7. GOATING REPORT

- **19th – 2nd September**
- The report was taken as read.
- HC noted that it was very important that the Sabbs allocated to the feedback items contact the students in question.

8. ULSU COMPLAINTS PROCEDURE

- JB noted that this procedure had been updated in line with the commitments to BAME inclusivity. JB noted that the complaints process was the ultimate responsibility of the Board. JB outlined the changes to the process and the inclusion of BAME lived experience as part of the process.
- TS queried whether the role could be applied for or was democratically elected; JB noted that he was hoping that Ben Anim-Darko Boakye (BA) (Head of Equality, Diversity and Inclusion) would be willing to undertake the role and that anyone undertaking the role could not be part of the SU sector, a student or would need to be objective.
- The group unanimously approved the policy and the appointment of (BA).

9. NIGHT BUS PROPOSAL

- LK outlined the proposal for the group.
- BM and TA noted that this would be appreciated by students but that the onus should be on the University to make safety provisions due to the extended hours.
- HC and AB noted that the main issue was street lighting which was the root cause of the concerns. JB noted that this was an historical issue. JB noted that a taxi scheme had been investigated previously and deemed not viable. It was agreed that the Night Bus scheme would not be implemented at this time but that the alternative options would be investigated.

10. ISA HUBS PROPOSAL

- AA outlined the proposal, which was approved by the group. HC asked that AA speak to GS regarding the marketing of this.

AA

Agenda

11. Student Voice Processes

- The paper was taken as read.
- No queries were raised in this regard.

12. Student Leader Wins

- This item was discussed under Item 12.

13. Student Leader verbal updates:

- VP Education
- VP Activities
- VP International
- VP Wellbeing and Community
- VP Campaigns and Environment
- GP noted the following:
 - The Rep meetings so far had been going well.
 - She had been working towards her KPIs.
- AB noted the following:
 - She had met with Libco last week.
 - She had meetings scheduled with the City Council this week.
- AA noted the following:
 - She was working on the pen pal scheme.
- BM noted the following:
 - She had been working on a plan for BHM.
- LK noted the following updates:
 - She was working on researching volunteering opportunities.
 - The three Lead Wellbeing Champions had been selected.

14. Chief Executive Verbal Update

- JB noted that the Gateway was progressing but that the lease was still awaited; it was agreed that legal advice on the lease was imperative.
- JB noted that the University had had a serious data breach on Friday night.
- JB noted that Student Orders was in use at twenty-one venues at the time of the meeting.

15. College Officer Updates

- JE and TA updated the group on their work recently.

16. Any Other Business

- BM queried how much SU Credit should be awarded as part of the Follow A Sabb social media competition. It was agreed that there would be three awards of £10 credit.
- It was agreed that GP would contact Jacob Ford (JF) regarding his attendance at meetings.
- LK noted that the sunflower lanyards would be purchased soon.
- JB noted that a Financial Disclaimer had been circulated to the group, for all Sports and Societies to sign noting the financial responsibilities of the committee members; this was approved.

GP



UNIVERSITY OF LINCOLN STUDENTS' UNION
Executive Committee Meeting

3pm, 7th September 2020
Via Microsoft Teams

Agenda

JB, HC & HM left the meeting; remaining meeting recorded on Teams as a record.

Part B

17. Chair's Powers - Executive Committee Sit Down

- The group approved this plan as presented.

18. Time Analysis

- **26th August – 1st September**
- The documents were taken as read.

19. Society Applications:

- **American Studies**
- **Hip-Hop (adoption)**
- **Match of the Day (adoption)**
- AB to contact the applicants for Hip-Hop Society Adoption requesting further detail. It was noted that this society had previously been disbanded due to not having handover.
- Hip-Hop Society Application to be included on the next agenda as Part A.

AB

SL

20. Affiliations:

- **American Football**
- No items were raised for discussion; this affiliation was approved.

21. Event Application - Lincoln Medical School, Medski

- No items were raised for discussion; this event was approved.

22. Chair's Powers – Officer Reports

- No items were raised for discussion.

Date of Next Meeting: 3pm, 21st September 2020

Chair

Signed

.....

.....