



**UNIVERSITY OF LINCOLN STUDENTS' UNION  
Executive Committee Meeting**

9.15am, Monday 12<sup>th</sup> November 2018  
Chief Executive's Office, Students' Union

**Minutes**

**Present:**

Name	Job Title
Kudzai Muzangaza (KM)	Students' Union President (Chair)
Tommy George (TG)	Vice President Education
Grace Corn (GC)	Vice President Welfare and Community
Cassie Coakley (CC)	Vice President Activities
James Brooks (JB)	Chief Executive
Hannah Coleman (HC)	Deputy Chief Executive
Nial Francis (NF)	College of Social Science Officer
Mikhail Belovol (MB)	College of Business Officer ( <i>present from point 9 onwards</i> )
James Bayliss (JaBa)	College of Science Officer

**Also in attendance:**

Shanna Limm (SLm)	Office Assistant (note taking)
Jenny Barnes (JBa)	Head of Student Voice and Insight ( <i>present for points 10-11 only</i> )

**Item**

**Action**

**Part A**

**1. Apologies for absence**

- Sophia Liu (SLi), (Vice President International)
- Glen Allison (GAl), (College of Arts Officer)

**Declarations of Interest**

- GC declared that she co-habited with the Women's Officer; it was noted that this would be added to the Declarations of Interest going forwards.

**2. Minutes of the last Executive Committee meeting held on 29<sup>th</sup> October 2018**

- The minutes were agreed to be an accurate record of the meeting.

**3. Minutes of the last SMT meeting held on 29<sup>th</sup> October 2018**

- The group discussed the implementation of Preoday in mid-November, with the platform adjusted to comply with SUMS.

**4. Matters Arising**

- GC requested that the RAG Raid discussion be rolled over to the next Executive Committee. GC
- It was noted that the feedback regarding Su Awards designs had been discussed with the Marketing department.
- CC noted that the meeting with the proposed Campus Cry committee was yet to be arranged; it was agreed that this would be taken to the next Executive Committee. CC
- The group agreed that the NUS plan would be discussed in the JB's verbal update.

**5. Weekly Report**



UNIVERSITY OF LINCOLN STUDENTS' UNION  
Executive Committee Meeting

9.15am, Monday 12<sup>th</sup> November 2018  
Chief Executive's Office, Students' Union

Minutes

- JB noted that finances would be discussed in the All Staff Meeting during the week.
  - It was noted that a national trend had developed for experiential drinking opportunities as opposed to club nights, with JB noting that the trend had impacted Students' Unions nationally.
  - The group noted that The Barge would be a great opportunity to utilise the experiential focus, with SLs receiving queries regarding the project throughout the week.
6. **Week's Events**
- It was noted that RAG Week was taking place throughout the week, with a range of events arranged on a daily basis.
7. **SUGgestions**
- KM noted that there had not been a significant amount of submissions, with those submitted currently being voted upon.
  - The group discussed the impact of Coursemate on SUGgestions, with the Coursemate platform receiving 75 submissions.
8. **Informal Disciplinaries**
- KM noted that multiple disciplinaries were currently ongoing, with reports to be submitted to the group for ratification. He noted that these reports would be completed and sent to the group as soon as he was able. KM
9. **GOATing Module**
- CC queried the criteria for submissions on the GOATing module.
10. **Officer Reports**
- JBa noted that it was the role of the Executive Committee to review and approve the submitted reports in order for the documents to be uploaded to the website.
  - The group discussed the nominees for Volunteer Officer of the Month and it was agreed that Luke Kidger (LK) (School Rep for Film and Media) would be awarded for his October report.
  - Commendations were also given to the School of History and Heritage Rep and Women's Officer.
11. **SU Awards Nominations**
- The group approved the proposed awards submit to minor amendments.
  - It was agreed that JB and KM would meet in order to discuss the potential for an additional award going forwards. JB/KM
12. **Professional Service Lunch**
- TG suggested that Professional Service lunches be organised in order for Reps to directly communicate with professional service staff from the University; these would operate similarly to Programme Leader lunches and offer reps an opportunity to discuss issues face to face with the relevant staff.



UNIVERSITY OF LINCOLN STUDENTS' UNION  
Executive Committee Meeting

9.15am, Monday 12<sup>th</sup> November 2018  
Chief Executive's Office, Students' Union

Minutes

- The group deliberated the anticipated appetite for the project and it was suggested that TG discuss the opportunity with the university's LALT department.

TG

13. Rep Co-opts

- GC queried the rep positions which had not followed the formal election process, with TG noting that the process was not suitable for certain students.
- The agreed that the co-opts which had facilitated an election would be approved, with those that had not to be discussed with the relevant university staff members.

14. Campaigns Network Co-opts:

- Women's Campaigns Lead
- Women's Publicity Lead
- The proposed co-opts were approved by the group (4-0).
- It was agreed that GC would discuss amendments to the current Bye-Laws with Liz Smy (LS) (Representation and Governance Co-ordinator) in order to allow co-opts to be discussed in Campaigns Network meeting as opposed to the Executive Committee.

GC

15. Quack Themes

- The group discussed the proposed themes, with GC expressing concerns over the suggested Frat Party. These were approved by the group (3-1).

16. This BUCS Girl Can Proposal

- CC provided an overview of the proposed This BUCS Girl Can campaign, noting that the campaign aimed to empower female athletes.
- The proposal was approved (4-0), with the group commending CC for her proposal.

17. Campaigns Network Funding

- The group discussed the BAME Officer's application to attend the relevant NUS Conference.
- These were approved (4-0).

18. Advice Centre Statistics

- HC noted that a report from SUMS was awaited regarding the figures described.
- It was noted that trends in student issues were also highlighted within the report with accommodation and funding concerns noted as a recurrent issue.

19. Feathers Policy

- The document was approved (4-0).

20. Student Leader Verbal Updates:

- President

KM noted the following:

- He and the SLs had attended the Lincoln Remembrance service in order to lay a wreath on behalf of the Students' Union.

- VP Education



UNIVERSITY OF LINCOLN STUDENTS' UNION  
Executive Committee Meeting

9.15am, Monday 12<sup>th</sup> November 2018  
Chief Executive's Office, Students' Union

Minutes

TG noted the following:

- On 5<sup>th</sup>-6<sup>th</sup> November he had attended WONKE which outlined the future of TEF.
- Numerous Programme Leaders Lunches had taken place in the previous week.
- Engagement with TEF had been discussed with Senior Reps.
- On 7<sup>th</sup> November he had presented on lecture recording to Social Science students.
- Useful discussions had taken place regarding the SU report in Academic Board.
- Student Researchers had given a presentation for LALT Conference.

- **VP International**

SLi submitted the following written update:

- She had presented an introduction of the Students' Union to three groups of International Study Group students.
- The trip to Liverpool had gone well, with RAG Week promoted to the attendees.
- She and the ISA Officer had been collaboratively working on a quiz which would focus on culture, traditions and countries, with the quiz due to take place on 23<sup>rd</sup> November.
- A postcard campaign had been started with a competition promoted on Facebook for students to submit postcard designs.
- The airport pick-up survey was due to be promoted to international students during the week.

- **VP Welfare & Community**

GC noted the following:

- A Sincil Bank Resident's meeting had taken place with concerns raised over residential parking.
- The second Campaigns Network of the year had been a success.
- She had participated in the Star in VR scheme alongside Computer Science students.
- The majority of her workload had focussed on preparations for RAG Week.
- She had attended a Lincoln Police event hosted by Karen Lee (KL) (MP for Lincoln) which had been educational in terms of recurrent community issues such as homelessness and legal highs.

- **VP Activities**

CC noted the following:

- Preparations for the This BUCS Girl Can campaign had commenced.
- BUCS Reviews had taken place during the previous week.
- 8 out of 10 Swans had been well received.

## 21. Officer Reports

- NF noted that he had attended various networking events.
- JaBa noted that he had attended Academic Board as well as Programme Leader Lunches.
- MB also noted that he had attended Academic Board as well as a Marketing Subject Committee.

## 22. Chief Executive Verbal Update

JB noted the following:



UNIVERSITY OF LINCOLN STUDENTS' UNION  
Executive Committee Meeting

9.15am, Monday 12<sup>th</sup> November 2018  
Chief Executive's Office, Students' Union

Minutes

- WONKHE had highlighted several current issues in the sector.
- The regional CEO meeting had been worthwhile with the group raising similar issues.
- Further to the regional CEO meeting the internal structure and current finances required amendments.

23. Any Other Business

- TG noted that concerns had been raised regarding Module Evaluations and the incentives in place to encouragement student participation.
- It was agreed that TG would discuss the matter with Liz Mossop (LM) (Deputy Vice Chancellor) in their next catch-up.
- GC requested that all SLs promote RAG Week to their relevant areas.

TG

Part B

24. Student Leader Time Analysis:

- 2<sup>nd</sup>-8<sup>th</sup> November
- KM noted that his analysed hours were down as he had not had time to updated his recorded meetings.

25. Foreign Trip – Disney Society

- The proposed trip was approved (4-0).

26. Affiliations

- American Football
- Labour Society (Chair's Powers)
- These were approved by the group (4-0).

27. International Purchases:

- Cheerleading Bows (Chair's Powers)
- Mountaineering
- These were approved by the group (4-0).

28. Date of Next Meeting: 10am, 19<sup>th</sup> November 2018

Chair

*Kudzai Murangira*

Signed

*[Signature]*

