



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 13<sup>th</sup> July 2016 at 10am in the Students' Union Boardroom.

### **Present:**

Chair: Sammi Storey (SS) – President  
Will Fry (WF) – Vice President Activities  
John-Paul Dickie (JD) – Vice President Academic Affairs  
Aigerim Kuanysh (AK) – Vice President International  
Tasnim Hassan (TH) – Vice President Welfare & Community  
James Brooks (JB) – Chief Executive

### **Also in attendance:**

Charlie Garrod (CG) – Head of Commercial Services, Rowena Johnston-Aiken (RJ) – Head of Finance and Megan Graham (MG) – HR and Office Assistant.

### **1.1 Apologies for Absence**

Apologies were received from Hannah Coleman (HC) – Head of HR and Operations.

### **1.2 Declarations on Interest**

Nothing to Note

### **2. Minutes of the Previous Meeting**

The minutes of the previous meeting on the 4<sup>th</sup> July 2016 were agreed.

### **3. Matters Arising**

#### **Noted:**

- A meeting to go over the Open Day Presentation was arranged.

#### **Actioned:**

- Each Student leader to talk to their network and bring nominations.

### **4. Weekly Report**

#### **Noted:**

- The budgets are down on the proposed figures in the report; due to having no students around this was expected.

### **5. Weeks Events**

#### **Noted:**

- 13<sup>th</sup> and 15<sup>th</sup> July 12:30-1pm Yoga Class – The Platform.
- 19<sup>th</sup>-21<sup>st</sup> July all day Lead and Change – Engine Shed
- 19<sup>th</sup> and 20<sup>th</sup> July Late Evening Lead and Change Event – Tower Bar
- 20<sup>th</sup> July 3-8pm WOW Summer School Presentation and Buffet.

### **6. York St John Returning Officer**

#### **Agreed:**

- JB to be York St John's Returning Officer.
- York St John's CEO to be the Union's Returning Officer.

## **7. Whistle Blowing Policy**

### **Noted:**

- James Brooks is now a contact for anyone to raise issues of public interest relating to the University of Lincoln in line with the Whistle Blowing Policy.

## **8. Freshers' Week Line-up**

### **Noted:**

- It was suggested to have t-shirts included in the Fresher's packs, if a sponsor was used it would offset the cost of these.
- Michael Redpath, Entertainments Manager, was commended for the Freshers' week line up.

### **Agreed:**

- Student Leaders and Volunteer Officers to attend the events.
- A Wristband Collection point to be added at The Swan.

### **Actioned:**

- Michael Redpath to speak to Global about sponsorship for the T-shirts.

## **9. Reps on University Committees**

### **Noted:**

- Clarification is needed for if there will be a Student Representative on the Health and Safety Committee.
- The structure of the meetings with the College of Business is still unknown but it was suggested to have 5 Student Representatives on each of the Boards, which would be there College Officer and 4 School Reps.

### **Agreed:**

- Academic Board will have all College Officers and the Post Grad Officer.
- Academic Affairs will have College of Science Officer and School of History and Heritage Rep.
- College of Arts Academic Affairs Committee will now be the School of History and Heritage instead of the School of English and Journalism.
- The International Committee will have the College of Social Science Officer.
- When the College of Business implement their meeting structure 5 Student Reps will be requested.

## **10. IGlobal**

### **Noted:**

- VC Mary Stuart has approved the project in principle.
- AK will be meeting with Bradley Smith, Internationalisation Support Officer, and Judy Turner, Careers & Employability Advisor (Int) to get more information on the project.

## **11. JOI Mobile Proposal**

### **Noted:**

- The company have contacted AK to provide SIM cards to international students to be able to contact other countries cheaply.
- This will technically breach the BAM Contract.

### **Agreed:**

- JOI Mobile SIM cards will not be promoted.

## **12. Student Leader Verbal Update**

### **12.1 Vice President International**

#### **Noted:**

- The International Welcome Pack has progressed; AK is meeting with Jacqueline Mayer, Head of Student Services, to show her the pack.
- AK is meeting with Chinese Students Group which have English courses available.

#### **Agreed:**

- It was suggested for Swanny to go with AK to meet the Chinese Students Group English class.

### **12.2 Vice President Academic Affairs**

#### **Noted:**

- The Rep Handbook final draft has been sorted.
- Jenny Barnes, Student Voice and Impact Manager, and Reece Horsley, Academic Opportunities Co-ordinator, have been working on the Quality Assessment linking with the Teaching Excellence Framework (TEF).
- The Student Voice Department and JD are meeting with Student Engagement Champions.
- Emily Parkin, Student Engagement Officer, and Jenny Barnes are reviewing the Engagement Policy to ensure it is up to date.
- JD commended the Commercial Services team on the awards they have won recently.

### **12.3 Vice President Welfare & Community**

#### **Noted:**

- Liberation Officers have been met with to discuss their plans for the year.
- TH will be speaking to Rachal Lilley, Advice Centre Manager, about sexual harassment and sexual assault campaigns.
- Faye Cleminson, Snr Academic Subject Librarian (Education & Students) will be met with about the de-stress campaign.
- TH is meeting with Terrance Higgins's about the Sexual Health Campaign.
- TH met with the Carholme Community Rep about the ideas for the future.

### **12.4 Vice President Activities**

#### **Noted:**

- BUCS criteria is being sent to HC to be reviewed.
- Monthly meetings have been set up with Helen Evans, Sports Facilities Manager, and Cathy Thomas Head of School of Sport & Exercise Science, with HC coming to the first meeting.
- WF, HC and Emily Baldwin, Sports Assistant, are meeting with Lincolnshire Sport about programmes.
- Sport Lincoln branding is being discussed with Scott McGinn, Marketing Manager.
- WF has got the information for the Honours Board for the Tower Bar.
- Dates for the inclusion and diversity weeks which are for Sports and Societies throughout the year with different focuses such as women in sport.

### **12.5 President**

#### **Noted:**

- SS discussed the NUS position, a student is being met with to discuss their views.

- The Tower Bar Refurbishment Proposal has been delivered and approved.
- Videos were taken this week and the direction they wanted has been discussed.
- SS is meeting with Scott McGinn about the plan for GOATING over the year.
- JP and WF are working the Open Day this Saturday.

### **13. Chief Executive**

#### **Noted:**

- The Activities Manager position has now been advertised.
- JB, HC and Richard Merryweather, Head of Campus Services, will be meeting to discuss the relationship between the Union and Sports Centre, inc BUCS.
- The Tower Bar Refurbishment has been approved, with a spend of £150,000+VAT. This will be paid out of the Limited Company Board who have approved this spend.
- The Engine Shed floor is nearly finished.
- The Swan flooring will be finalised in the next 2 weeks.
- A bank account on Sage has been balanced.

### **14. Health and Safety**

- Nothing to note

### **15. Any Other Business**

- Nothing to note

### **16. Date of Next meeting: 18<sup>th</sup> July 2016**

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**Chair**

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**Date**