



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union
 Executive Committee 14th August at 10am in
 Chief Executive's Office (Students' Union)

Present:

- Kudzai Muzangaza (KM) – President (Chair)
- Connor Delany (CD) – Vice President Welfare and Community
- Sophia Liu (SL) – Vice President International
- James Brooks (JB) – Chief Executive
- Lorna Cruickshank (LC) – Activities Manager (*present only for the relevant item in AOB*)

Also in attendance:

- Holly Millar (HM) – Executive Assistant

1.	Apologies for absence
	<ul style="list-style-type: none"> • Luke Exton (LE) – Vice President Activities • Tommy George (TG) – Vice President Academic Affairs
	Declarations of Interest
	<ul style="list-style-type: none"> • None declared.
2.	Minutes of the previous meeting held on 7th August 2017
	<ul style="list-style-type: none"> • The minutes of the meeting were agreed to be an accurate record of the meeting.
3.	Matters Arising
	<ul style="list-style-type: none"> • It was noted that the uploading of the Time Analyses and the Ops Plans was outstanding. • JB noted that he and Charlie Garrod (CG) had remedied the omission of the Catering costs from the budgets on the Weekly Report.
4.	Weekly Report
	<ul style="list-style-type: none"> • JB noted that the variance in the Wet for Tower and Engine Shed compared to last year was not of concern.
5.	Weeks Events
	<ul style="list-style-type: none"> • Document taken as read.
6.	Student Leader Time Analysis
	<ul style="list-style-type: none"> • Documents taken as read.
	Action
	<ul style="list-style-type: none"> • KM to look into the reasons for some of his hours being unaccounted for.
7.	SUggestions
	<ul style="list-style-type: none"> • There were no new SUggestions to discuss.
	Action
	<ul style="list-style-type: none"> • SL to bring up the management of the previously proposed lockers at the meeting with Sue Rigby (Deputy Vice Chancellor, Student Development) (SR) on 15th August.

8.	Student Leaders' Budget (Ops Plans)
	<ul style="list-style-type: none"> • KM noted that his budget would total £1,750, if it included the proposed promotional clothing.
	<ul style="list-style-type: none"> • On behalf of LE, KM noted that £600 had been allowed for a photography bursary, although JB noted concerns over whether the service provided would qualify as employment rather than an enabling grant.
	<ul style="list-style-type: none"> • SL noted that her budget would total circa £1,600, to be split across the "You Are Not Alone" campaign, the International Welcome Party, the Diwali Celebration, the Welcome Back Party and various cultural activities throughout the year.
	<ul style="list-style-type: none"> • CD noted that his budget had been costed at £1,800, although some of the elements might be costed against the campaigns budget if applicable.
	Action
	<ul style="list-style-type: none"> • All Student Leaders to send their budgets to KM; KM to produce an overarching plan with projected costs.
9.	'I Love Tour'
	<ul style="list-style-type: none"> • KM noted that the Sports Societies Tour would be taking place running 24th-30th March 2018 in Italy; LE and KM to attend.
10.	Standing Orders - LGBT+ Campaigns Group
	<ul style="list-style-type: none"> • CD proposed that some further Rep Positions be created within the LGBT+ Campaigns Group.
	Action
	<ul style="list-style-type: none"> • HM to add the amended Standing Order to next week's agenda for group approval.
11.	Social Sport
	<ul style="list-style-type: none"> • JB noted that he was working with Simon Parkes (DVC, Finance & Infrastructure) on this; it was agreed that this would be a standing item on future agendas for updates to be provided as necessary.
12.	Lincoln City Box
	<ul style="list-style-type: none"> • JB noted that there was an opportunity for the SL's to utilise this for a professional networking/liaison opportunity on the 27th January or 3rd February 2018; it was agreed that this would be discussed further at the next meeting on 21st August.
13.	Leadership Feedback of the Week
	<ul style="list-style-type: none"> • No items were raised for discussion.
14.	Student Leader verbal updates:
	President
	KM noted the following:
	<ul style="list-style-type: none"> • The consultation for the proposed closure of the Walk In Centre (WiC) was due to end on Friday 18th August; he submitted the petitions and an open letter to the CCG on 11th August.
	<ul style="list-style-type: none"> • The work regarding the NSS Boycott discussed at the previous meeting was ongoing.
	VP Activities

LE provided the following written update to KM:	
<ul style="list-style-type: none"> • A meeting with the LPAC Director had been arranged for September 2017. • Work to arrange the Cathedral Cup was ongoing. 	
VP Academic Affairs	
TG provided the following written update:	
<ul style="list-style-type: none"> • He was continuing to make introductory calls to the Senior Reps. • The paper writing training with SR was very helpful and insightful; also discussed the University stance on the subject level TEF pilot. 	
VP Welfare and Community	
CD noted the following:	
<ul style="list-style-type: none"> • He had attended a meeting regarding RAG for the coming year. • He had partaken in a conference call with Matthew Gilbert (LGBT+ Officer). 	
VP International	
SL noted the following:	
<ul style="list-style-type: none"> • The coaching sessions with Graham Atkinson on 11th August had been very helpful. • A promotional leaflet regarding the International Friends scheme was being designed. • She would be attending a meeting with the English Language Centre today. 	
15.	Chief Executive verbal update
JB noted the following:	
<ul style="list-style-type: none"> • The refurbishment works at The Swan had progressed well. • The alterations to the SU Reception area were beginning today. • He had met with Julian Free (DVC, People Services & Operations) (JF) last week regarding GDPR and would be meeting again on 12th August. • VC Mary Stuart (MS) had been very impressed following her meetings with the SL's and SU Staff. • He had approved some capital expenditure on some necessary items. • The Police had attended an incident at the LPAC last week. 	
16.	Any Other Business
<ul style="list-style-type: none"> • KM noted that he had received an email from Chris Spendlove (University Registrar) (CS) regarding possible new student accommodation. • CD confirmed that he had arranged for 1,440 condoms to be purchased through NUS Connect. • JB noted that a new Technical Department had been proposed in the SU Staff Structure; no objections were raised to this. • LC outlined the creation of the Ambassador Programme for the Basketball team in 2017/18, by which at least one volunteer student would deliver and promote the activity with support from Basketball England; this forms part of the overarching Social Sport initiative. 	
Action	
<ul style="list-style-type: none"> • JB asked that the SL's consider a University department for nomination as having had the most positive impact on students for the University Impact Awards. 	

17.	Date of Next Meeting: 21 st August 2017
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Chair

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Signed

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APPROVED