



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 22nd March 2016
at 2pm in the Students' Union Boardroom.

Present:

Chair: Nyasha Takawira (NT) – Vice President Academic Affairs
Sammi Storey (SS) – Vice President Activities
James Brooks (JB) – Chief Executive

Also in attendance:

Jane Kilby (JK) – Employability Manager, Jenny Barnes (JenB) – Student Voice and Impact Manager and Megan Graham (MG) –HR and Office Assistant.

1.1 Apologies for Absence

Apologies were received from Hayley Jayne Wilkinson (HJW) – President and Hannah Coleman (HC) – Head of HR and Operations.

1.2 Declarations of Interest

- JB declared a conflict of interest for agenda item 7. BAM Update.
- As JB is not a voting member of the committee no further action was taken.

2. Minutes of the previous meeting

The minutes of the meeting on the 10th March 2016 were agreed as accurate.

3. Matters Arising

Noted:

- NT did a video for the Course Rep Candidate Briefing event.
- NT investigated options for marketing the Blackboard survey.
- SS contacted Will Richardson, Venues Manager, to investigate a trophy cabinet.
- SS and NT met regarding the Amsterdam Trip.
- A meeting was booked to discuss the Grad Ball.
- JenB circulated a message to Student Council to inform them that SS was working with the Commercial Services on the Grad Ball.

Agreed:

- The collection box for Marie Curie to be placed on the Students' Union Reception.

4. Weekly Report

Noted:

- There was an error on the reporting due to the Leap Year which caused 2 weeks with of takings to be budgeted against this week; the tower will be under budget but this will balance out.

5. Academic Societies

Noted:

- SS and NT met to discuss the progression of the Academic Societies.
- It was suggested to have promotion at Societies and Fresher's Fayres.
- It is important to ensure that the focus on other Societies is not lost and that Schools are involved in the Academic Societies.
- A framework will be created in a flow chart style to determine is a Society fits the Academic Society profile.

6. Student Charter

Noted:

- The Students' Union section needs to be updated, the Advice Centre should be mentioned as specified that it is independent.

Actioned:

- SS to update on developments on the Student Charter.

7. BAM Update

Noted:

- Charlie Garrod, Head of Commercial Services, and Scott McGinn, Marketing Manager, led on the negotiations of the contract.
- Scott McGinn was commended for work on the BAM contract.

Agreed:

- The Executive Committee are happy to approve the contract and for JB to sign the contract, after discussion on the declaration of interest from JB.

8. Open Days

Noted:

- Open Day have evolved in recent years and the Union can offer more on these days.
- It had previously been discussed that Student Leaders would be involved in the presentations on the days.

Actioned:

- JB to meet with Elly Sample, Director of Communications, Development and Marketing, to discuss the Union involvement on Open Days.

9. Degree vs Grade Point Average (GPA)

Noted:

- JB and HJW met with DVC Sue Rigby about changing the degree system to GPA.
- GPA is starting to be more included worldwide, and importantly within Europe.
- It was suggested for Graduates to have 2 separate certificates, a degree and a GPA.
- DVC Sue Rigby is happy to discuss this at the next All Student Members Meeting.

Actioned:

- SS to meet with the Executive Committee Elects before the 11th April.

10. Key University Contacts – Training

Actioned:

- Lists of all Key University contacts to be sent to MG by the Executive Committee.

11. Student Leader Verbal Updates

11.1 Vice President Activities

Noted:

- The RAG Officer would like to attend the conference run by Child Reach to allow her to learn about fundraising opportunities.
- The Hockey Club wanted to do their own Varsity T-shirts – it was suggested for them to bulk buy from the Students' Union store.
- All students have to get a quote from Hudson's coaches before deciding on where to get a coach from.
- SS met with Hudson's and an offer was suggested that is £8000 was spent a month then the Union would get a free coach trip; this would not be beneficial for students.
- The Society Showcase was a success with over 160 attendees. Holly and Ben were commended for their hard work on the event.

- Any suggested kit suppliers should be sent to SS.
- Amsterdam was a successful trip.

Agreed:

- RAG Officer to attend the conference run by Child Reach.
- Martial Arts Club were disbanded.
- A 79 seater spectator bus will be used for Varsity.

Actioned:

- CG to give SS a quote for a bulk buy t-shirt offer.
- SS to speak to Emily Baldwin, Sports Worker, about Hudson's Coaches.
- CG to speak to Hull regarding the entry fee for Varsity spectators.

11.2 Vice President Academic Affairs

Noted:

- The Assessment Working group discussed the 15 working days' feedback time; feedback from students suggested they want quality feedback before the following piece of work. There have been reports that the feedback given has been poor.
- It was suggested that the feedback time could relate to the size of the assignment.
- It was suggested to raise this at the All Student Members Meeting.
- NT met with Drew Cook and the College Officers to discuss the printing figures.

Actioned:

- NT and JB to meet regarding the Assessment Working Group feedback discussion.

12. Chief Executive Verbal Update

Noted:

- The Union 2016-2021 strategy has been written and is currently waiting for Alterline to give additional comments.
- The budgets have been done and are all based around new staffing in each area.
- The Staff Survey results are really good, a lot of the changes are due to Commercial Services improvements, feedback will be gathered at the Staff Forum.
- A Policy on benefits may be created.
- York St John are interested in the EOPS system.
- There were concerns over running the Module Evacuation alongside the NSS, the Union is administering the Module Evaluation survey so there should be no issue.
- Rowena Johnston-Aiken, Head of Finance, is due to start on the 11th April.
- VC Mary Stuart requested DVC Sue Rigby meet more students in meetings. It was suggested that monthly Sue Rigby could attend an Executive Committee meeting.

Actioned:

- MG to invite DVC Sue Rigby to one Executive Committee Meeting every month.

13. Health and Safety

Nothing to note.

14. Any Other Business

Nothing to note.

15. Date of Next Meeting: 11th April 2016

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Chair

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Date