



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 30th January 2017 at
10:00am in the James Brooks' Office - Students' Union

Present:

Chair: Sammi Storey (SS) - President

John-Paul Dickie (JD) – Vice President Academic Affairs

Tasnim Hassan (TH) – Vice President Welfare & Community

James Brooks (JB) – Chief Executive

Also in attendance:

Hannah Coleman (HC) – Deputy CEO/ Head of HR – Agenda point 7 only.

Natasha Bailey (NB) – College of Arts Officer – Agenda Point 9.2 onwards.

Eilidh Faccenda (EF) – Office Assistant

1. 1.1 Apologies for absence

None.

1.2 Declarations of interest

- None declared.

2. Declaration of Any Other Business

- None declared

3. Minutes of the previous meeting

Noted:

- The minutes of the meeting held on the 23rd January 2017 were agreed as an accurate record of the meeting.

4. Matters Arising

Noted:

- TH's report regarding community engagement is ongoing.
- JB met with Alan Bage, Senior Web Developer to discuss the weekly report.
- SS and JB discussed the WWWG meetings, and decided that SS is to attend this alongside Emma Rouse (ER), Head of Marketing and Communications.

5. Weekly Report

Noted:

- JB pointed out that both Quack and Propaganda were far busier than last year.
- It was suggested that this could have been because it was Refreshers week.

- It was also suggested that as Quack has been in the Engine Shed for 3 years, which means that students now recognise and engage with the brand more.

6. Weeks Event

- Nothing to note.

HC entered the meeting.

7. Wellbeing Charter

Noted:

- The documents were taken as read.
- HC explained that the staff wellbeing is becoming an increasingly important issue.
- The documents, if approved by the committee are to be presented at the next HR committee.

Agreed:

- That the union should work towards accreditation from the Wellbeing Charter.

HC left the meeting.

8. Time Analysis

Noted:

- The document was taken as read.
- SS suggested that the idea of time analysis is not as relevant to this student leader team as it was at the beginning of the year, and that a lot of the problems have since been resolved.
- It was discussed that each student leader's time analysis for each month could be published on the website alongside the officer reports.
- JPD outlined that he already shares with the reps what he does week to week, and how he spends his time.
- JB suggested that publishing time analysis would make all student leaders more accountable, which is something that students have criticised the sabbatical officers for recently.

Actioned:

- SS, JPD and TH to discuss Time Analysis outside of Executive Committee, and feedback their decision at a future meeting.

9. Student Leader verbal updates

9.1 VP Academic Affairs

Noted:

- Fed back that there were some concerns about the TEF submission, and that some of the points written by the student union had been omitted.

- JPD met with Susan Rigby, Deputy Vice Chancellor, to discuss the TEF submission.
- JPD outlined that there is to be a report written on the points raised by the student union that were omitted from the TEF submission.
- Met with senior reps.
- Met with Mary Stewart, Vice Chancellor to discuss a "Student as Partners" presentation to be made in the next couple of weeks.
- There is to be a Rep Forum the week commencing the 30th January 2017
- There is to be a session on Modular Evaluation, Personal Tutoring and the library is doing a feedback awareness session.
- JPD was commended on his work on the TEF submission.

NB entered the meeting.

9.2 VP Welfare and Community

Noted:

- Refreshers Week and De-stress week were well attended.
- TH discussed that the live music sets that were held were not as well attended as other events.
- The guide dogs in SU reception raised over £400, which brings the total raised by the guide dogs alone this academic year to over £1000.
- TH is working with ER to publicise the "Never OK" campaign.
- Attended an International Student Association meeting.
- Is GOALing this week, and will be discussing SU Nominations and Awards in particular with students.
- Is working on liberation.
- Reminded all about the Women's march in March, which falls on International Women's Day – the 8th March 2017.

9.3 President

Noted:

- SS expressed disappointment on behalf of herself and the Activities Department with regards to Akuma's performance.
- SS outlined that the level of service provided by Akuma is not as good as what was promised when contracts were signed.
- Discussed that the operational side of Swan's Den has been handed over to Helena Buono, Employability Coordinator.
- SS is to focus on "Work Ready" more this term.
- Delivered a speech at the Inside Government Conference on "Effectively Addressing and Resolving Student Complaints in Higher Education" on Wednesday 25th January 2017.

- Worked an Open Day, and fed back that she mostly spoke to parents as opposed to potential students.
- SS has discussed her vlog with ER, and it was suggested that the student leaders take turns in using Facebook live to speak to students, and answer their questions directly.
- Reminded all that there is an All Student Member meeting on Monday 30th January 2017.
- Attended a Sport at Lincoln meeting.
- Is to attend Academic Board and the Board of Governors within the next few days.

Actioned:

- JPD to arrange a Pre-meet for the PG Rep forum and then input into all the student leaders' diaries.

10. Chief Executive update

Noted:

- JB has been asked to collaborate with Judith Carey, Director of Student Affairs to write a Safeguarding on Campus HEFCE bid.
- If successful, £50,000 would be awarded for this.
- JB received a complaint from a student about Quack.
- JB is to meet with Bradley Allsop, PG Students Officer.
- The committee discussed that the All Student Members meetings are rarely quorate, which is not good governance, or student representation.
- It was discussed that ASM meetings are a slow method for approving motions in comparison to the SUGgestions scheme.

Actioned:

- SS, TH and JPD to discuss what is to happen with ASM meetings in the future, and whether they are to be continued into the third term of this academic year, or whether they are to be replaced.

11. Health and Safety

Noted:

- Nothing to note.

12. Any Other Business

- Nothing to note.

13. Date of Next Meeting: 6th February 2017

Chair

Signed

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