



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union
Executive Committee 27th March 2017 at 10:00am in
James Brooks' Office - Students' Union

Present:

Chair: Sammi Storey (SS) - President
John-Paul Dickie (JD) – Vice President Academic Affairs
Tasnim Hassan (TH) – Vice President Welfare & Community
James Brooks (JB) – Chief Executive

Also in attendance:

Jane Kilby (JK) – Employability and Volunteering Manager for agenda point 7 only.
Hannah Coleman (HC) – Head of HR/ Deputy CEO for agenda point 10 only.
Eilidh Faccenda (EF) – Office Assistant

1. 1.1 Apologies for absence

None

1.2 Declarations of interest

- None declared

2. Declaration of Any Other Business

Actioned:

- Nothing was declared.

3. Minutes of the previous meeting

Noted:

- The minutes of the meeting held on the 6th March 2017 were agreed as an accurate record of the meeting.

4. Matters Arising

Noted:

- TH's report regarding community engagement is ongoing.

5. Weekly Report

Noted:

- JB noted that the low number of sales for Propaganda may be an indication that students are starting to leave for Easter.

6. Weeks Event

- Nothing to note.

JK entered the meeting.

7. Duke of Edinburgh

Noted:

- JK has been approached by a member of staff at the university regarding the union offering Duke of Edinburgh, gold award.
- JK outlined that there would be initial start-up costs to become a licenced Duke of Edinburgh authority, including £1050 + VAT for the initial licence.
- It was suggested that offering students the opportunity to complete the Duke of Edinburgh Gold Award would be beneficial for students.

Agreed:

- All agreed that offering the Duke of Edinburgh Gold award was a great opportunity for students to gain new skills, and that it should be submitted to board for further approval.

Actioned:

- JK to write a proposal outlining the costs and requirements needed for the SU to offer Duke of Edinburgh to Lincoln students, and then submit this to the Board of Trustees for approval.

JK left the meeting.

8. Post Easter Project for the West End

Noted:

- This project has been delayed until the next academic year, so the Post Easter project in the West End was not discussed.

9. New Sports and Societies Applications

Noted:

- The documents were taken as read.

Approved:

- The Heritage application was approved by the committee.
- The Historia Normannis application was approved by the committee.

10. We are Lincoln Awards Guest List

Noted:

- The document was taken as read.
- JB stated that historically, these awards are funded by ticket sales, so the guest list is kept as small as possible.
- It was suggested that the cluster reps be added to the SU Awards guest list instead of the We Are Lincoln awards.

Agreed:

- The senior management team from the SU be removed from the guest list.
- The trustees be removed from the guest list.

Actioned:

- HC to check with Scott McGinn, Student Voice Coordinator whether cluster reps can still be invited to the SU Awards.

11. Access Agreement**Noted:**

- The document was taken as read.
- JPD referred to section 2.1 in the document and stated that the SU could not agree to a fee rise above inflation.
- In the document, it states that "The University has agreed its 2018/19 Access Agreement with the Students' Union following detailed consultation with the elected officers." The committee stated that they were concerned with this given the statement about a rise of fees above inflation.

Agreed:

- That the Executive team cannot fully support the access agreement if it includes a rise of fees above inflation linked to TEF.

Student Leader verbal updates**12.1 VP Welfare and Community****Noted:**

- TH fed back that the community engagement restructure is progressing well.
- The Brayford clean-up is happening on Thursday 30th March with a good number of students and staff volunteering to help.
- Stated that next year, RAG will require more support to get fully established on campus.
- Attended ISA, and spoke to international students about the positives and negatives of being an international student at The University of Lincoln. TH to feed this information to the new VP International for the next academic year.
- Is working on engaging with mature students, potentially through a coffee morning, or meal out.
- Fed back that the Reclaim the Night march was well received, and well attended by students.
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Actioned:

- TH to feed back to information collected at ISA to the new VP International for the next academic year.
- TH to take papers from ISA to the next student leader catch up.

12.2 VP Academic Affairs

Noted:

- The Learning Spaces report is now online, and JPD has attended numerous committees discussing this.
- Is working on getting the promise of a library extension from Simon Parkes, Deputy Vice Chancellor for Finance and Infrastructure.
- Visited the Holbeach campus and spoke to students and staff about how the SU can engage more with them.
- Is attending a Rep Prep session on Tuesday 28th March.

12.3 President**Noted:**

- Met with Chris Spendlove, University Registrar to discuss data sharing, and discussed the idea of centralising attendance panels across the university.
- Attended the Rugby Women's final, and fed back that the team appreciated the support of the SU.
- Attended the 8 out of 10 Swans final, and congratulated the winning society, LGBT+.
- Met with Mary Stuart, Vice Chancellor to discuss attendance panels, and SUggestions.
- Met with Karl McCartney, the MP for Lincoln.
- Is attending the final Swan's Den pitch on Tuesday 28th March 2017.

Actioned:

- SS to chase Judith Carey, Director of Student affairs for a response about attendance panels.

13. Chief Executive update**Noted:**

- Fed back that the staff away day went well.
- Attended Sports Board, which was beneficial to the SU.
- It was decided that SUMS would develop an online booking system for the Sports Centre.
- Met with Endsleigh to discuss insurance.
- Met with the local council to discuss licencing in Lincoln.

14. Health and Safety

- Nothing to note

15. Any Other Business**15.1 Snow Sports Trip****Noted:**

- The document was taken as read.
- The committee discussed that the France is currently at high risk from a terrorist attack, but that travel advice is to remain vigilant and not to avoid travel completely.

Approved:

- The Snow Sports trip was approved by the committee, and reminded those students attending were to remain vigilant whilst in France.

15.2 Whatuni Student Choice Awards

Noted:

- SS and JPD received free tickets to the Whatuni Student Choice Awards.
- TH would like to attend the awards alongside SS and JPD, and purchase a ticket for £99+VAT from the student leader budget.

Agreed:

- £99+VAT be taken from the student leader budget to purchase a ticket for the Whatuni Student Choice Awards.

16. Date of Next Meeting: 3rd April 2017

Chair

Signed

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Confirmed