



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union
Executive Committee 21st August at 10am in
Chief Executive's Office (Students' Union)

Present:

Kudzai Muzangaza (KM) – President (Chair)

Connor Delany (CD) – Vice President Welfare and Community

Sophia Liu (SL) – Vice President International

Luke Exton (LE) – Vice President Activities

Tommy George (TG) – Vice President Academic Affairs

James Brooks (JB) – Chief Executive

Emma Rouse (ER) – Head of Marketing and Communications (*present for Item 10 only*)

Michael Redpath (MR) – Entertainments Manager (*present only for the AOB discussion regarding monitors and lighting*)

Luke Maxwell (LM) – Sound and Light Technician (*present only for the AOB discussion regarding monitors and lighting*)

Also in attendance:

Holly Millar (HM) – Executive Assistant

1. Apologies for absence

- None declared.

Declarations of Interest

- None declared.

2. Minutes of the previous meeting held on 14th August 2017

- The minutes of the meeting were agreed to be an accurate record of the meeting.

3. Matters Arising

- It was agreed that SL would raise the matter of the campus lockers in the meeting with Harvey Dowdy (Director of Estates) HD.
Post-meeting note: the meeting with HD was postponed until 26th September 2017.
- It was agreed that the Student Leaders' (SL) Impact Award Nominations would be confirmed at the next meeting on 4th September 2017.

4. Weekly Report

- It was noted that this time last year the Tower Bar was being refitted, hence the difference in takings.
- It was noted that the Wet GP in Tower Bar was a potential concern.

5. Weeks Events

- Document taken as read.

6. Student Leader Time Analysis

- Document taken as read.

7. SUGGESTIONS

- TG noted that Grant Anderson (Head of Space Strategy, Planning & Sustainability) (GA) had had indicated that the matter of power sockets would be included in all lecture hall refurbishment plans going forwards. TG to speak to GA to confirm that this was the case and this SUGGESTION to be marked as closed thereafter.

Action

- KM noted that the request to change the functionality (SUGgestions to be assigned to all SLs) on SUMS was ongoing; JB to pick up with Alan Bage (AB).

8. Lincoln City Box

- The group agreed that a raffle would be offered for students wishing to utilise the opportunity on 3rd February 2018, with the money being donated to RAG; it was agreed that TG would attend from the SLs and that nine places would be offered to students.

9. Society Applications for Approval

- **Travel Society**
- **Game Development Society**
- Concerns were raised regarding the practicality and feasibility of the Travel Society's aims and objectives, primarily the need of the Society to be able to stipulate all Terms and Conditions of the travel proposals to potential attendees.
- The Game Development Society application was approved (5-0).

Action

- LE to liaise with the proposers of the Travel Society regarding the groups concerns and to determine how they would adhere to the Student Unions' (SU) Trips and Tours Policy.

10. Lincoln Bus

- ER noted that Jacob Ellis (Web Assistant) (JE) had created a website outlining the bus services in Lincoln; the group agreed that this would be of particular benefit to students new to the area and approved the inclusion of a link to this on the SU website (5-0).

11. Standing Orders – LGBT+ Campaigns Group

- CD noted that the structure of the group was not changing, but that the proposed changes would enable greater representation by the introduction of Gender, Women's and BME Officers respectively, whilst the Vice-President's title would change title to Secretary. The group approved these changes (5-0).

12. Sanitary Product Comparison

- CD noted that he had compiled a document comparing the prices of Sanitary Products from two companies (Natracare and Bookers) with a view to selling them at the SU and the resultant profits to fund free sanitary care at Advice Centre.

Action

- HM to arrange a further meeting with the Advice Centre staff and the Women's Officer to discuss this.

Post-meeting note: provisionally arranged for 12:00 on 29th September 2017.

13. Digital SU Media

- TG noted that there was currently no standard Welcome Pack from the SU for PG students and proposed the creation of one that would be emailed to all PG students; the group agreed that this was a good idea (5-0).

Action

- TG to pick up this idea with ER.

14. GDPR Update

- JB outlined the timeline the SU to be fully compliant with the GDPR changes. JB noted that Julian Free and (Deputy Vice Chancellor, People Services & Operations) (JF) and Vice Chancellor Mary Stuart (MS) were supportive of the SU's proposals. JB

noted his concerns that if students were offered an Opt-In/Opt-Out option would mean many students opt out without appreciating the consequences. CD noted that there was also a potential for this to impact on the NSS Score.

15. Social Sport Update

- **Social Sport Logo**
- The group agreed on a preferred logo style.
- LE proposed that Sport Lincoln be included on the Risk Register.

16. Leadership Feedback of the Week

- No matters were raised for discussion.

17. Student Leader verbal updates:

President

KM noted the following:

- He had responded to the open letter regarding Freedom of Speech.
- He had participated in an interview with BBC Lincolnshire regarding the proposed closure of the Walk in Centre.

VP Activities

LE noted the following:

- He was chasing up the I Love Tour contract for this year.
- The work regarding the LPAC Costs and the Cathedral Cup were ongoing.

VP Academic Affairs

TG noted the following:

- Met with Paul Tatton (Mentor, External Trustee) on 16th August.
- The Clearing Event over the weekend had been very positive and well received.

VP Welfare and Community

CD noted the following:

- He had met with the University Health Centre staff; the centre was hoping to become sexual health screening centre in the future.
- It was hoped that the order of contraceptives discussed the previous meeting would be made soon.

VP International

SL noted the following:

- She had attended some GOATing the previous week with new International students and attended two workshops with them regarding NHS registration and Visa application.
- She had emailed the Freshers' Week activities and international events to the English Language Centre, International Office and Bradley Smith (International Support Officer) (BS) to keep them updated.

18. Chief Executive verbal update

JB noted the following:

- The SU were now leading on Social Sport.
- The SU were progressing with the intention of providing digital signage around campus.
- The refurbishment of the SU Reception and the snagging works at The Swan were ongoing.
- The Trustee Training was scheduled for 23rd August 2017.
- AB had passed his GDPR Practitioner qualification with distinction.

- The Platinum card sales were progressing very well.

19. Any Other Business

- LM and MR presented a proposal to purchase new lighting and monitors for the Engine Shed as the current system was archaic and necessitated the hiring of equipment for major shows. LM noted that, in the long run, the SU would save money and could hire the equipment out accordingly, thus generating a return. Following a discussion and some interrogation of the proposal, the group agreed on the expenditure (5-0).
- JB asked the SL's to consider whether they would be running for re-election.

20. Date of Next Meeting: 4th September 2017

Chair

Signed

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APPROVED