



UNIVERSITY OF LINCOLN STUDENTS' UNION BOARD OF TRUSTEES

Minutes of the Board of Trustees held on 29th March 2017
at 5:30pm in the LLMC Seminar Room, David Chiddick Building.

Present: Sammi Storey– Sabbatical Trustee (Chair), John-Paul Dickie – Sabbatical Trustee, Tasnim Hassan – Sabbatical Trustee, Victoria Langer - External Trustee (via Skype), Jenny Lowthrop – External Trustee (via Skype), Roger Buttery - External Trustee, Erin Cook - Student Trustee, Tom Mitchell - Student Trustee.

Also in Attendance: James Brooks - Chief Executive and Hannah Coleman – Head of HR/Deputy CEO.

1.

1.1 Apologies for Absence

Apologies were received from Hester Davies - Student Trustee, Beverley Purdy - Student Trustee, DVC Sue Rigby – Vice Chancellor's Nominee and Vanessa Wilson – External Trustee

1.2 Declarations of Interest

Sammi Storey– Sabbatical Trustee (Chair), John-Paul Dickie – Sabbatical Trustee declared an interest for agenda item 3.

2. Student Council Motions

Noted:

- Due to the time critical nature of the Boycotting National Student Survey (NSS) motion as agreed at the last Board of Trustees, Trustees were requested to make a decision on the motion.
- Legal advice is being sought regarding the other motions proposed at the last Board of Trustees.
- The University of Lincoln believe that the NSS scores for the institution will be lower than previous years.
- The qualitative data which is received after the NSS is important as this influences the recommendations made as a result of the survey.
- The motion will not affect the working relationship with the University of Lincoln but six months' notice will need to be given to the Vice Chancellor in line with the Memorandum of Understanding. The Vice Chancellor may waiver this notice.
- Clear communication to students with clarification on how the motion will impact students will be required.

Agreed:

- 'Boycotting NSS' motion was approved.
- The proposers of the motion to meet with Student Leaders to discuss working together to implement it to strengthen relationships.

3. Student Leader Governance

Noted:

- Sabbatical Trustee (Chair), Sammi Storey and Sabbatical Trustee, John-Paul Dickie have been offered jobs and will leave their terms of office early; 28th April 2017 and 5th May 2017 respectively.
- Option 2 detailed in the email to the Board of Trustees would help build a relationship between the Chief Executive and the President Elect prior to the other elects commencing their roles.

- The President Elect is not an incumbent Sabbatical Trustee, having more time in office will support in his development into the role.
- A meeting between the President, President Elect, Chief Executive and Deputy Chair of the Board of Trustees is being proposed as part of the handover process prior to Sabbatical Trustee (Chair), Sammi Storey Leaving.
- A meeting has been scheduled after the Board has convened to discuss the approved option and ascertain what additional support is required by the remaining Sabbatical Trustee, Tasnim Hassan.
- A Student Leader is required to attend Fitness to Practice Panels. Attendance Panels can be attended by Advice Centre staff.
- Institutional committee meetings cannot be attended by staff. Part Time Elected Officers can and do attend specific institutional committee meetings.
- There is minimal student facing activity as there is only two weeks remaining of study time after Easter.

External Trustee Roger Buttery left the meeting.

- A full review of the induction and training of the Student Leaders is currently being undertaken, including the continuous support they receive throughout the year.
- Chief Executive, James Brooks has been granted greater authority by the Board of Trustees to line manage and tackle minor conduct issues of Students Leaders.
- It is very unusual for Student Leaders to be offered the first job they apply for.
- There have been issues regarding the conduct of Student Leaders in previous years.
- University key contacts to be informed after it is communicated to students.
- Two Student Trustees were proposed to sit on the new Committee as detailed in the email to maintain the constitutional requirements. The Committee may only meet once due to the timing of year.
- The President Elect will be attending NUS Conference with Sabbatical Trustee (Chair), Sammi Storey and Chief Executive, James Brooks.
- Under the Byelaws, Trustees have discretion to appoint a Sabbatical Trustee early into role.

Agreed:

- Option 2 approved; President Elect to commence role on 22nd May 2017. Student Trustee Hester Davies and External Trustee Roger Buttery's voted in their absence.
- Discussions with the Student Trustees to take place regarding sitting on the Executive Committee for the remaining academic year.

4. Any Other Business

- Nothing to Note

5. Date of Next Meeting: 4th May 2017.

Chair

Date