



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union
Executive Committee 20th February 2017 at 10:00am in
James Brooks' Office - Students' Union

Present:

Chair: Sammi Storey (SS) - President

John-Paul Dickie (JD) – Vice President Academic Affairs

Tasnim Hassan (TH) – Vice President Welfare & Community

James Brooks (JB) – Chief Executive

Also in attendance:

Hannah Coleman (HC) – Head of HR/ Deputy CEO for agenda points 7-13 only

Nicola Adlard (NA) – HR Assistant as note taker

1. 1.1 Apologies for absence

Eilidh Faccenda (EF) – Office Assistant

1.2 Declarations of interest

- *None declared*

2. Declaration of Any Other Business

3. Minutes of the previous meeting

Noted:

- *The minutes of the meeting held on the 13th February 2017 were agreed as an accurate record of the meeting.*

4. Matters Arising

Noted:

- *TH's report regarding community engagement is ongoing.*
- *The matter of SS to feed back to SR in future catch ups to be removed from the matters arising, SS will update SR as and when required.*

5. Weekly Report

Noted:

- *JB stated the figures provided were positive and an improvement on last year's figures.*

6. Weeks Event

Noted:

- *SS encouraged JD and TH to attend the candidate breakfasts.*

- *JB stated the policy regarding requests for sound checks was currently being re-affirmed to ensure all request are approved by SMT.*

7. Policy to Govern the Removal of Sports and Societies Cluster Representatives

Noted:

- *The document was taken as read.*
- *JB suggest placing the approval on this on hold until the replacement policy and byelaws for the accountability are finalised.*

Actioned:

- *Cluster rep policy put on hold until JBarnes has discussed accountability forum plans with LC and HC.*

8. New Sports and Societies

Noted:

- *The document was taken as read.*

Approved:

- *The Biology Society was approved.*

9. Disney Trip

Noted:

- *The document was taken as read.*

Approved:

- *The Disney Trip for the Disney Society was approved by the committee, with the stipulation that should the Government advice regarding the terrorism risk be altered the trip must be re-assessed.*

10. Feathers Award

Noted:

- *The document was taken as read.*

Approved:

- *Orchestra Society bronze event feather award was approved.*
- *Fashion and Design Society bronze community feather and bronze events feather awards, along with the social feather were approved.*

11. Event Grant Application

Noted:

- *The document was taken as read.*

Approved:

- *The Pharmacy Society event grant application was approved by the committee.*
- *The Musical Theatre Society event grant application was approved by the committee.*
- *The Peace of Mind Society event grant application was approved by the committee.*

12. Development Fund Requests

Noted:

- *The Lacrosse Society's development fund request was withdrawn, the committee stated the fund will be put on hold and should the society submit another suitable request within one year the funds transferred.*

13. Activity Committee Member Data Protection Policy

Noted:

- *The document was taken as read.*

Approved:

- *The document was approved by the committee.*

14. Student Leader verbal updates

14.1 VP Academic Affairs

Noted:

- *Two Senior Reps have stood down this week.*
- *The College of Social Science Academic Board went well.*
- *The report and data following the Learning Spaces survey is to be shared this week with staff, with subsequent student communication.*
- *The catch up with College Officers was positive.*
- *The completion of the National Students Survey is encouraging.*
- *The Student Voice team's report on the Module Evaluation following feedback from Reps will be sent to SR once completed.*
- *To meet with the PG taught Dean this week to discuss the student experience.*
- *GOALing this week.*

14.2 VP Welfare and Community

Noted:

- *Finished 'Never Ok' filming - this will be brought to the committee once the editing has been completed.*
- *Postcards have been produced for the 'Never Ok' campaign to enable students to register their interest and TH is hoping to link with other organisations to help promote it.*
- *TH has planned and walked the route for 'Reclaim the Night' taking 35 minutes and will be completing a risk assessment prior to the event.*
- *The self-defence class has been confirmed.*
- *Student Volunteering Week is taking place this week.*
- *TH is attending the Fitness to Practice meeting this week.*
- *GOALing this week.*

14.3 President

Noted:

- *Attended an attendance panel last week. Rachal Lilley, Advice Centre Manager to investigate the reasons behind SS, JD and TH not having been invited to all attendance panels as this is against policy.*
- *Hosted 8 out of 10 Swans which was positive.*
- *Limited board and SUMS board meetings took place and both have agreed to have student committee members. These will be selected at the same time as the Board of Trustees committee members.*
- *Made a video with the Marketing team to promote voting.*
- *SS communicated with Spanish students to help organise a Spanish party.*
- *SS reminded the committee there will be a food bank collection this week and encouraged the committee to promote this. For more information, members to contact Helena Buono, Employability Co-ordinator.*
- *Facebook live will be taking place today.*

15. Chief Executive update

Noted:

- *The photocopier has been approved by Limited board and will hopefully be in position soon.*
- *The Varsity packs are selling well and all Student Leaders confirmed they will be in attendance at Varsity.*
- *A positive move that student committee positions are becoming available.*
- *Elections are going well with a good turnout so far.*
- *JB to attend a CEO meeting this week in Leeds and will be running a session on SUMS.*
- *The University of Nottingham's CEO will be visiting next week to have a look around the SU.*
- *JB ran through the proposed procedure for 'Complaint about a Student Officer' – document is a work in progress.*

16. Health and Safety

- *Cables to support The Engine Shed curtain have been completed and boxed in.*

17. Any Other Business

- *Nothing to note.*

18. Date of Next Meeting: 27th February 2017

Chair

Signed

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