



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 22<sup>nd</sup> November  
2016 at 08:30am in the Students' Union Boardroom.

### **Present:**

Chair: John-Paul Dickie (JD) – Vice President Academic Affairs  
Tasnim Hassan (TH) – Vice President Welfare & Community  
Will Fry (WF) – Vice President Activities  
James Brooks (JB) – Chief Executive

### **Also in attendance:**

Hannah Coleman (HC) – Head of HR/Deputy CEO  
Charlie Garrod (CG) – Head of Commercial Services  
Laura Crouch (LC) – Marketing Coordinator – Until agenda point 6  
Eilidh Faccenda (EF) – Office Assistant  
Joshua Charles(JC) – College of Social Sciences Officer

### **1. 1.1 Apologies for absence**

Sammi Storey (SS) – President

#### **1.2 Declarations of interest**

- None declared.

### **2. Minutes of the previous meeting**

#### **Noted:**

- The minutes of the meeting held on the 14<sup>th</sup> November were agreed as an accurate record.

### **3. Matters Arising**

#### **Noted:**

- CG cannot send a list to JB before board, as the flooring in the Engine Shed is an ongoing concern, where the outcome is unclear.
- JB raised a formal complaint about the student, and received a disappointing response from the Head of School concerned.

#### **Actioned:**

- TH to submit a community engagement report is to be submitted to the Executive Committee in the New Year.

- TH to arrange a filming date for the Never Okay video.
- JPD to promote the Rep Prep session after it occurs to highlight the promotion of Reps.
- JB to speak to Mary Stewart, Vice Chancellor, about the Engine Shed flooring.
- JB to raise concerns to Judith Carey, Director of Student Affairs that his formal complaint has not been dealt with according to the correct procedure.

#### **4. Weekly Report**

**Noted:**

- JB noted that the students' union are £208,000 up on bar sales compared to last year, which means that the Tower Bar refurbishment has effectively paid for itself.

#### **5. Weeks Event**

**Noted:**

- It was noted that this week is a lot quieter than recent weeks.
- JB commended the commercial team for turning The Engine Shed round three times on Saturday 19<sup>th</sup> November 2016.

#### **6. Refreshers Fayre**

**Noted:**

- LC sent BAM the contact information for the companies and businesses attending Refreshers Fayre, and asked that if there are any other companies that need to be added to let her know.

**Actioned:**

- LC to send the Executive Committee the deadline for submitting information to BAM before Refreshers Fayre.
- All to send LC details of companies to be included in the Refreshers Fayre.

#### **7. New Starters Survey Report**

**Noted:**

- The document was taken as read.
- It was discussed that the offer of free curly fries upon completion of the New Starters survey did not have much uptake, and that free bacon sandwiches were more successful in previous years.

#### **8. Student Written Submission**

**Noted:**

- The document was taken as read.
- As Educational Development and Enhancement Unit (EDEU) no longer exists, the sections highlighted in the document are unable to be enforced, or developed upon.

- The Student Voice team were commended for their work on the Student Written Submission.

## 9. All Student Members Meeting

### Noted:

- It was discussed that the All Student Members (ASM) meetings are rarely quorate.
- It was suggested that this could be because the meetings are scheduled in advance, and are not called by members to discuss a specific issue.
- The committee discussed that the bye laws could be changed so that the ASM meetings are called by members, and not routinely scheduled in.
- It was suggested that the meetings could be live streamed online.
- JB suggested that the student leaders speak to students about issues they are passionate about.

### Actioned:

- All student leaders to speak to students and bring potentially controversial topics the student union can promote, and help students with to discuss at All Student Members meetings.

## 10.1 Vice President Activities

### Noted:

- Team photos ran smoothly, WF is awaiting confirmation of final numbers.
- The BUCS fixtures went well, and there was a high win to loss ratio.
- Rugby League won the Team of the Week award.
- Attended the BUCS regional meeting with Lorna Cruickshank (LC), Activities Manager.
- WF met with Akuma to discuss a problem the netball team had been having with their kit.

## 11.2 Vice President Academic Affairs

### Noted:

- JPD was out of office for a lot of the previous week, attending Deputy Vice Chancellor interviews.
- Attended a Teaching Excellence Framework (TEF) event.
- Coopted some course and Postgraduate representative positions, as these positions were not filled after holding multiple elections.
- JPD is aiming to have 60 Post graduate representatives, 43 are in position currently.
- To promote the remaining Postgraduate positions, it was suggested that the current postgraduate reps call course mates and provide information about how to run for a position.

- JPD expressed that the rep nominations are going well, and that potential reps are being engaged with in more ways than in previous years.
- The learning spaces survey is live.

### 11.3 VP Welfare and Community

#### Noted:

- Student volunteer week was busy, and students engaged with it over the last week.
- The Guide Dogs in reception raised £563.19.
- Feedback from the Guide Dogs has been extremely positive, with JPD commending the atmosphere in reception.
- It was discussed that more stands should be put in reception, to create a “buzz” and to entice students into the students’ union building.
- TH discussed housing with students.
- TH and Dan Willcocks, Marketing Assistant, are working together to produce a video to promote the housing fayre.
- It was discussed that students should be encouraged to set up stalls in reception to create a busier atmosphere, and that reception staff promote these stalls.

### 12.Chief Executive Verbal Update

#### Noted:

- JB and TH discussed Liberation campaigning.
- Rowena Johnston-Aiken, Head of Finance was removed from post.
- St Mark’s Shopping centre have included the Engine Shed in their major incident plan as an assembly point, without clearing this with any student union staff. JB felt that this was unacceptable, as University Staff are not allowed access without student union supervision.
- Reminded staff that the Job Swap is taking place 23<sup>rd</sup> November 2016.

#### Agreed:

- All student leaders to make the Chief Executive a cup of coffee each morning.

### 13. Health and Safety

#### Noted:

- All congratulated CG on passing his NEBOSH course.
- The Engine Shed flooring is an ongoing issue.

### 14.Any Other Business

#### 14.1 Democracy Society

#### Noted:

- The document was taken as read.
- The Democracy Society changed their name to The Select Committee Society.

#### Approved:

- The application for the Select Committee Society was approved by Executive Committee.

### 14.3 BUCS Water Polo course

**Noted:**

- A student has requested that he be allowed to represent Lincoln Students' Union at a BUCS run Water Polo course, so he can set up a Water Polo club in Lincoln.

**Agreed:**

- All agreed that the student be endorsed to attend the water polo course in Loughborough.

**9. Date of Next Meeting:** 28<sup>th</sup> November 2016

Chair

Signed

.....

.....

Confirmed