



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 25th April 2016 at
10am in the Students' Union Boardroom.

Present:

Chair: Hayley Jayne Wilkinson (HJW) – President
Sammi Storey (SS) – Vice President Activities
Nyasha Takawira (NT) – Vice President Academic Affairs
James Brooks (JB) – Chief Executive

Also in attendance:

Charlie Garrod (CG) – Head of Commercial Services, Rowena Johnston-Aiken (RJA) – Head of Finance, Jenny Barnes (JenB) – Student Voice and Impact Manager and Megan Graham (MG) – HR and Office Assistant.

1.1 Apologies for Absence

Apologies were received from Jane Kilby (JK) – Employability Manager and Hannah Coleman (HC) – Head of HR and Operations.

1.2 Declarations of Interest

No declarations of interest were received.

2. Minutes of the Previous Meeting

The minutes of the meeting on the 18th April were agreed as accurate.

3. Matters Arising

Noted:

- Bishop Grosseteste may not be hosting the EU Referendum debate.
- A meeting between RJA and HJW was set up.

4. Weekly Report

Noted:

- The Gross Profit for Tower Bar wet stock will be investigated due to being under-budget this week.

5. Weeks Events

Noted:

- The Money Matters inflatable will be set up tomorrow.
- The Student Colour Run took place on Saturday 23rd April, a noise complaint was received from the Library and the noise was reduced immediately.

6. EU Referendum

Noted:

- The campaign to get students registering to vote is underway.

7. Teaching Space

Noted:

- A course run from the LPAC is looking for additional teaching space.
- The course used the platform last week and would like to book the platform once a week for 3 hours for 18 weeks in the next academic year.
- Committing to this would impact the social space proposal in the Union Strategy.

- Students' Union and Sports and Society events should take priority over the space if it is needed.
- It is important for this to only be for the next academic year.

Agreed:

- It was agreed in principle that the platform may be used for teaching.

Actioned:

- CG to further investigate the logistics of the use of the platform for teaching and update.

8. Student Leader Verbal Updates

8.1 Vice President Activities

Noted:

- SS attended NUS National Conference last week.
- Kit suppliers for Sports Clubs will be focused on this week.
- The Activities Awards on the 22nd April 2016 went well, all staff helping set up the room and working on the evening were thanked.
- SS also commended HJW for hosting the night.

8.2 Vice President Academic Affairs

Noted:

- NT thanked everyone who worked on the Activities Awards.
- NT attended NUS National Conference last week.
- NT attended an ICT meeting last week, where it was agreed that all students (not just first year students) will now be given swipe cards within the College of Arts.
- After the Academic Zone NT would like to take all Elects and current Reps for a celebratory drink.

Agreed:

- NT to use the Sabb budget for the Academic Zone drinks.

8.3 President

Noted:

- Board of Trustees is on the 26th April 2016.
- Money Matters workshops will be held on Wednesday.
- Module Evaluation is going well with just over 20% response currently.
- The EU Referendum registering to vote campaign organisation is going well.
- All Student Leaders are on annual leave on the 27th May; however HJW can still be contacted if necessary.
- The NUS Referendum notice went live this morning with voting going live from Tuesday 3rd May.

9. Chief Executive Verbal Update

Noted:

- The NUS Referendum is a huge decision, it is important to follow process exactly.
- The Union needs to remain neutral, however Student Leaders can either remain neutral or have their own individual positions.
- The NUS Referendum needs to be relevant to students to ensure quoracy is met.
- Notice needs to be given today for the Bye Laws Referendum with retrospective Board of Trustees approval at the meeting on the Tuesday 26th April.
- The Union wants the Bye Laws to be accepted, which will be included in the Union stances document.

- There will be a Staff Forum meeting on Tuesday 26th April.
- It was requested for Module Evaluation to be pushed, with School and College Reps to receive the current feedback information and disperse to Course Reps.
- JenB was appointed as Deputy Returning Officer and Chris Bateman, Chief Executive at York St John Students' Union will as the Returning Officer.

Agreed:

- The Executive Committee agree that the Board of Trustees be approached and the NUS Referendum and Bye Laws.

10. Health and Safety

- Nothing to note.

11. Any Other Business

- Nothing to note.

12. Date of Next Meeting: 6th May 2016

Confirmed

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Chair

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Date