



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 31st October
2016 at 10:00am in the Students' Union Boardroom.

Present:

Chair: Sammi Storey -(SS) – President

John-Paul Dickie (JD) – Vice President Academic Affairs

Tasnim Hassan (TH) – Vice President Welfare & Community

Will Fry (WF) – Vice President Activities

James Brooks (JB) – Chief Executive

Also in attendance:

Laura Crouch (LC) – Marketing Co-ordinator

Megan Graham (MG) – HR and Office Manager

1. 1.1 Apologies for absence

- Aigerim Kuanysh (AK) – Vice President International

1.2 Declarations of interest

- None declared.

2. Minutes of the previous meeting

Noted:

- The minutes of the meeting held on the 24th October were agreed as an accurate record.

3. Matters Arising

Noted:

- WF, TH and JPD feedback on the NUS Zones conference regarding the November 19th rally.
- NUS Delegates were added to the agenda.

Actioned:

- WF to send SS and Helena Buono, Employability Co-ordinator (HB) the power point slide.
- TH to send an email to Executive Committee highlight what information she wants the other Student Leaders to spread about the De-Stress event.
- TH to discuss ideas with staff within the union, and write a report with new suggestions on how the student population can better engage with the community in Lincoln. This report is to be submitted to the Executive Committee in the New Year.
- TH to send an invitation regarding the Guide Dogs Event on the 14th November.

4. Weekly Report

- Nothing to note.

5. Weeks Events

Noted:

- Last minute sound check Thursday at 3pm.

6. Refreshers Fayre

Noted:

- Since the Housing Fayre was moved to December there has been a lower attendance at the Refreshers Fayres.
- It was suggested to have performance spaces for Clubs and Societies around the outsides of the venues.
- These days are important as there are 500 new starters in January.
- The days of the Refreshers Fayres are the 23rd and 24th January, however, there is likely to be a higher student turn out if the event is on a Wednesday.
- It was suggested to have an ipad at the stall with the Activities Department in the Fayre.

Actioned:

- WF to speak to Lorna Cruickshank, Activities Manager (LC) and the Activities department to create a plan for the Refreshers Fayre.
- The Refreshers Fayre to be kept as a standing item on the Executive Committee and Laura Crouch to be added to all meetings.
- LC to check if the Engine Shed is free on the 25th January 2017.

7. University Prospectus

- The University wanted to update the Students' Union section of the prospectus.
- There document had the maximum word count that can be used.

Agreed:

- LC to take out the sentence about liberation societies and change this to liberation campaigns and move it in to "what we do".
- Change the imp sports allowing students to come along and play with no long term commitments.
- Add previous big events held in the Students' Union and remove some of the information on awards.
- Add a "to find out more" basic link.

8. NUS Delegates

Noted:

- The Executive Committee would vote on who is being nominated for the NUS Delegate role and then have a cross campus election.
- It is important to ensure that females are encouraged to be in the role.
- NUS are stating there must be a cross campus election.

- As the student leader team are already voted in to represent students, in previous years the Student Leader team have been voted in most of the time, and after conversations with students, there has been no reason that students will be unhappy with the decision for the NUS Delegates to automatically be the Student Leaders.

9. Race Equality Charter Briefing

Noted:

- This is a mark within the Teaching Excellent Framework but is not vital to the framework.
- A piece of work needs to be done to ensure there is no subconscious bias influencing the module evaluations.
- This piece of work will also be a part of the issues surrounding the BME education gap.

10. Never Okay Campaign

Noted:

- This campaign will have a focus group on Wednesday 2nd November to look at the key areas in regards to discrimination.
- Never okay is usually associated with sexual harassment.
- TH would like to put together a video with the help of the Student Leaders.

Actioned:

- TH to arrange a filming date for the Never Okay video.

11. Student Leader Verbal Updates

11.1 Vice President Activities

Noted:

- WF attended the Zones Conference.
- The branding for the Feathers has been done, JB and the Marketing Department were thanked for their help
- There was a "Sport at Lincoln" meeting on Tuesday, this meeting was positive and was held at the Students' Union.
- Bursary students have been decided and Lorna Cruickshank was on the panel; this allowed the Students' Union to know the individual entries for BUCS.
- Varsity is starting to be organised.
- The flood lights have arrived.
- The murder mystery is taking place on the 31st October.
- WF suggested that photos be sent to him by Student Leaders that are attending.

11.2 Vice President Academic Affairs

Noted:

- 182 Reps attended the Rep Forum, which is 4 off the all-time record.
- Half of the 439 reps have been trained, 4 more sessions were run last week.

- Zones conference was good for networking and to find the direction which NUS is going.
- 1164 students have now completed the new starter survey which closed yesterday.
- JPD met with Ian Snowley, University Librarian.
- The first Rep Prep session started on Friday which is one of the 10 additional training sessions which will take place.
- It was suggested to promote the training given to reps as a work ready skill and to encourage people becoming reps.
- JPD is finalising the learning spaces surveys.

Actioned:

- JPD to promote the Rep Prep session after to highlight the promotion of Reps.

11.3 VP Welfare and Community

Noted:

- The Volunteer Week is mainly organised by Jane Kilby, Volunteer and Employability Manager, there will be guide dogs, the West End Community coming in and the West End litter pick.
- The community strategy needs to be created.
- There will be promotion on the Homeless Period student led project.
- It was requested for all Executive Committee to push the community litter pick.
- Farmers Market talks are taking place due to NUS having funding for farmers.

Actioned:

- WF to send TH the community feather information.
- TH to speak to JK about the community strategy.
- TH to send a meeting request to all student leaders regarding the community litter pick.

11.4 President

Noted:

- SS gave an update on the Board of Governors.
- The Vlog will be done on Friday next week, SS requested that all student leaders send her information by 9am Friday.
- Girls football events should be shared.
- The Union have donated a platinum card for the prize drawer which can be picked up from Reception tomorrow.
- SS met with Elly Sample, Director of Communications, Development and Marketing, and Sam Williams, Head of Strategy and Communications, on the relationship between the Students' Union and estates. There will be a monthly meeting between the Union and Estates department.
- SS thanked JPD for allowing her to come to Rep Forum and SS will give an update by the end of the week.
- WF is happy to go to quack every week, but there should be a rota system for when WF is not here.

- The march on the 19th November only JPD is available to attend the event. It was suggested to do a sign up sheet with £10 cash refundable deposit and a minimum of 20 people to sign up. The ASM on Monday will host a yes no vote on the Union putting on a coach.

Actioned:

- WF to bring up Quack in the 2-2-1 meeting with SS.
- SS to bring an update on the change of the layout for the Executive Committee meetings.

12. Chief Executive Verbal Update

- Nothing to note.

13. Health and Safety

- Nothing to note

14. Any Other Business

- Nothing to note.

15. Date of Next Meeting: 7th November 2016

Chair

Signed

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Confirmed