



**UNIVERSITY OF LINCOLN STUDENTS' UNION
Executive Committee Meeting**

10am, Monday 5th February 2018
Chief Executive's Office, Students' Union

Minutes

Present:

Name	Job Title
Kudzai Muzangaza (KM)	President (Chair)
Luke Exton (LE)	Vice President Activities
Tommy George (TG)	Vice President Academic Affairs
Sophia Liu (SLi)	Vice President International
Connor Delany (CD)	Vice President Welfare & Community
James Brooks (JB)	Chief Executive

Also in attendance:

Holly Millar (HM) Executive Assistant

- | Item | Action |
|---|-----------------------------------|
| <p>1. Apologies for absence</p> <ul style="list-style-type: none"> Hannah Coleman (HC), Deputy CEO/Head of HR Shanna Limm (SLm), Office Assistant Glen Allison (GAI), (College of Arts Officer) James Bayliss (JaBa), (College of Science Officer) Beatrix De Arcos Marin (BAM), (College of Social Science Officer) <p>Declarations of Interest</p> <ul style="list-style-type: none"> Document taken as read. | |
| <p>2. Minutes of the previous Executive Committee meeting held on 29th January 2018</p> <ul style="list-style-type: none"> The minutes were agreed to be an accurate record subject to the following amendment in CD's verbal update: <ul style="list-style-type: none"> Regarding Article 7, he would be taking to Labour Council for all out ban on To Let Boards. | |
| <p>3. Minutes of the SMT meeting on 29th January 2018</p> <ul style="list-style-type: none"> The minutes were taken as read; JB elaborated on the requirement for the new S: Drive structure. | |
| <p>4. Matters Arising</p> <ul style="list-style-type: none"> KM noted that he had met with Alumni Officer regarding the promotion of alumni benefits and that he needed to liaise with Dan Willcocks (Marketing and Communications Manager) (DW) regarding the marketing of this from an SU perspective. attendance panels raised with the VC; KM noted that the attendance panel concerns had been raised with the Vice Chancellor. TG noted that Liz Smy (LS) (Representation and Governance Co-ordinator) (LS) would drafting a paper regarding support lecturers in the Business School. LE noted that the weekend commencing 24th February was a possible date for the Rainbow Run and agreed to forward the initial operational plan to the group. KM reiterated the need to secure date, with University agreement, as soon as possible. | <p>KM</p> <p>LE</p> |
| <p>5. Weekly Report</p> | |



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- Document taken as read.
 - JB noted his concerns regarding club and society sponsorships by external commercial venues.
- 6. Week's Events**
- Document taken as read.
 - JB noted that the Midnight Construction Awards was a significant event for the SU in terms of size and delivery.
- 7. Student Leader Time Analysis**
- KM noted differences within the Student Leaders (SL) in terms of what they categorised as GOATING in their respective diaries.
 - The group noted that there were some errors in the Time Analysis for this week; SLM to re-run.
- 8. SUGGESTIONS**
- KM noted the following:
 - The water fountains in the Library had been actioned.
 - The on-campus lockers were a work in progress.
 - He had arranged a meeting with a student regarding the idea of a ball.
 - He was meeting with Ian Snowley tomorrow and would raise the issue of the temperature at that time.
 - TG noted that he was liaising with Drew Cook (Director of ICT) (DC) regarding the F.Lux software.
 - TG noted that the issue of ambidextrous-lecture theatre furniture would be raised with Grant Anderson (Head of Space Strategy, Planning & Sustainability) (GA) and ideally tied in with the power sockets works.
 - The group approved (4-0) the fast-tracked SUGGESTIONS as actioned by KM:
 - Card machines for QUACK entry.
 - The issue of International Students being charged £150 p/week to live in Courts during mandatory English Language courses.
- 9. Rep Co-Opt – School of English and Journalism**
- The group approved (5-0) the co-opting of the Rep for the Level 1 Public Relations course.
- 10. Musical Theatre Society Complaint**
- CD noted that the society had an agreement with Home nightclub and on multiple occasions a wheelchair user member's access had been restricted due to their lift being out of action; JB suggested that CD write a letter on behalf of members expressing concern for situation.
- 11. ESLC Papers**
- **Analysis of undergraduate Student Average Module Marks and Variance between Student Groups**
 - **Considering the variation of undergraduate student marks by Assessment Type**

TG

CD



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- KM noted the attainment gap as highlighted in the ESLC meeting papers, particularly in relation to BME students. CD suggested liaising with other SUs to learn more about this as a wider issue. The group noted that Anonymous Marking was not universally applied at the University.
- SLi noted that the scores relating to the Study Group were partly based on their attainment in their English Language courses.
- TG noted the need to understand the numbers of BME students at the University and agreed to facilitate focus groups as necessary.
- Regarding Assessment Types, TG noted that this was a wider national issue in relation to the increase in exams versus coursework and depth versus breath of knowledge; TG and KM noted that they were part of a working group on this.

12. Alterline Union Futures

- JB noted that he was awaiting the final report and had shared these findings with the group for information.
- The group highlighted their concerns regarding the areas of hobbies/interests and self-harm/ideation. JB reiterated that this had been a mental health survey and therefore this would affect the findings in regard to self-harm. It was noted that this would be presented at the Board of Trustees meeting in March 2018.

13. Officer Reports

- The reports were taken as read and KM tabled some late reports. The reports were approved (5-0) and the group agreed that the Law School Rep would be awarded Rep of the Month with the prize of a £25 voucher of their choice. KM/TG
- TG offered congratulations for the success of sourcing a printer on 4th Floor of the AAD building.
- CD highlighted the idea of Invisible Disabilities as noted in the Disabled Students Officer's report which would entail cardboard cut-outs with their disability written on them in UV-sensitive pen.
- KM noted a list of those Reps who had not submitted reports for January; KM suggested that these individuals be taken down the informal warning process as per the Bye Laws; JB noted that these warnings could be appealed. KM/TG

Post-meeting note: the Computer Science Rep's report was approved by the group (5-0) via email on 7th February.

14. Student Leader Verbal Updates:

• **President**

KM noted the following:

- He and TG had visited Bishop Grosseteste Students' Union as they had requested help in promoting their academic societies.
- He had attended the Education Student Life Committee on 31st January.
- The Board of Governors' dinner had been beneficial.
- He had attended the Sports and Societies Hubs.

• **VP Activities**

LE noted the following:



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- The current number of BUCS points was 412.
- 8 out of 10 Swans and the Murder Mystery event had gone well.
- He was hoping to develop the profile of Sports Scholarships.

- **VP Academic Affairs**

TG noted the following:

- He had attended the Academic Societies meeting at Bishop Grosseteste with KM.
- Offered thanks to the group for encouraging their respective networks to attend SRG.
- He was liaising with the Marketing Department to create an SU NSS poster.
- He had met with the Business School Reps who highlighted concerns regarding a no-challenge policy for Lecturers.

- **VP Welfare & Community**

CD noted the following:

- He would be meeting with all Campaigns Networks Officers today.
- He had attended the Project Advisory Board on Sexual Misconduct.

- **VP International**

SLi noted the following:

- The indoor climbing trip had gone well.
- Over the weekend there thirty tickets for the International trip to Manchester had been sold.
- She would be planning another quiz with the English Language Centre.
- There would be a Chinese menu available at Tower Bar next week.

15. Chief Executive verbal update

JB noted the following:

- The challenge against the Engine Shed trademark had been dropped.
- The SMT Residential meeting had been beneficial.
- The Budget and Ops Plans setting time was coming up within the next few weeks.

16. Any Other Business

- LE presented the Varsity 2018 video to the group.

17. Date of Next Meeting: 12th February 2018

Chair

Signed

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