



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 10th
October 2016 at 10am in the Students' Union Boardroom.

Present:

Chair: Sammi Storey -(SS) – President
John-Paul Dickie (JD) – Vice President Academic Affairs
Will Fry (WF) – Vice President Activities
Aigerim Kuanysh (AK) – Vice President International
Tasnim Hassan (TH) – Vice President Welfare & Community
James Brooks (JB) – Chief Executive

Also in attendance:

Hannah Coleman (HC) – Head of HR/Deputy CEO
Charlie Garrod (CG) – Head of Commercial Services
Rowena Johnston-Aiken (RJA) Head of Finance
Eilidh Faccenda (EF) –Office Assistant
Joshua Charles (JC) – College of Social Science Officer

1. 1.1 Apologies for absence

- None

1.2 Declarations of interest

- None declared.

2. Minutes of the previous meeting

Noted:

- The minutes of the meeting held on the 3rd October were agreed as an accurate record pending small changes.

Actioned:

- HC to send through the agreed upon minute changes to EF so amendments can be made.

3. Matters Arising

Noted:

- WF contacted the Stage Combat Society's President to inform him/her of the higher insurance rates and costs of becoming a sports team.

4. Weekly Report

Noted:

- The coffee machine in Tower Bar is not working, so coffee sales are not happening.

- The profit made this week on the commercial side is akin to the profit made in fresher's week.
- The Commercial team were all thanked and congratulated by Executive Committee.
- Quack numbers this week were lower than last week. CG suggested because of the variety of events taking place.

5. Weeks Events

Noted:

- Lord Victor Adebowale, the Chancellor of the University of Lincoln is doing a talk on Monday 10th October in the Engine Shed.
- Jamie Lawson is performing on Tuesday 11th October in the Engine Shed.
- Quack is on Wednesday 12th October 2016 in the Engine Shed.
- James Acaster is performing on Friday 14th October 2016 in The Platform.
- The Kaiser Chiefs are playing an intimate gig in The Platform on Sunday 16th October 2016.

6. Feathers Criteria:

Noted:

- WF brought the Feathers criteria to Executive Committee for approval.
- The Feathers scheme has been suggested because Societies have historically been less well funded and less engaged with the Student's Union.
- The document was taken as read.
- RJA suggested that a financial process be put in place to pay those who win feathers.
- It was suggested that a list of each Society which meets feathers criteria be brought to Executive Committee each month.

7. Student Leader Verbal Updates

7.1 President

Noted:

- SS congratulated all for reaching quoracy in the NUS Referendum.
- Asked all student leaders to promote Suggestions.
- Attended the Board of Governor interview, and elected a new governor.
- Attended the Board of Governor meeting and presented all student leaders' operational plans to the governors.
- The governors fed back positively, especially on the commercial side.
- Met with Claire Butler (CB), Student Enterprise Coordinator to discuss the Swan's Den scheme.
- SS and CB are working in partnership to deliver this scheme effectively, with CB offering aftercare, and workshops to prepare students to apply successfully to Swan's Den.

7.2 VP Activities

Noted:

- LGBT Activities week was a success, and many fed back positively to WF.
- A student raised with WF that the BUCS policies regarding transgender need to be updated.

- WF congratulated Bishop Grosseteste for winning 3-1 at the Cathedral Cup.
- The first Sports and Societies Hubs were held, and engagement was low.
- WF stated that they are considering moving venues from the Engine Shed as there is too much space.
- Met with the Lincoln Rugby club to look at the facilities they can offer Lincoln SU, and the meeting went positively.

7.3 VP Academic Affairs

Noted:

- All volunteer officer positions have now been filled except for 3 business school representatives.
- There are 290 representatives across the board.
- 1 School representative has stood down, and there will be a bye-election to fill this position.
- The School of Psychology held an event which was well attended.
- Course and Post Graduate representative training is being held in the next couple of weeks.
- JPD is meeting with Estates to discuss the plans for campus space this year.
- JPD is visiting the Holbeach Campus on Thursday 13th October 2016 to hold a drop in session and Go Out And Listen (GOAL) to students there.

7.4 VP Welfare and Community

Noted:

- Has now recruited 5 welfare volunteers.
- Finalised all plans for the World Mental Health Day and the Meet the Street events.
- Has promoted World Mental Health Day on social media.
- Is meeting with the Marketing team.
- Is working on the distress events upcoming on campus.

7.5 VP International

Noted:

- AK achieved her first KPI, by setting up the International Student Association (ISA) and holding her first meeting.
- Around 20 people attended the first ISA meeting.
- At the ISA meeting, they discussed Halloween.
- The Diwali event is planned for the 1st of November, and flyers and posters are ready.
- Met with a representative of the Terrance Higgins Trust, to discuss sexual health, and how to best promote this to International Students.
- Met with Judith Carey, Director of Student Affairs who offered to promote AK's work if the Student Union worked to promote the careers and employability work that the University does.

8. Chief Executive Verbal Update

Noted:

- All complaints are to go straight to JB as per the complaints policy.
- The Student Union twitter account has been accredited with a blue tick.

- Attended the Great British Pub awards, and despite not winning the award, JB congratulated all for being nominated in the top 5 in the country.
- JB also noted that the event was very heavily industry led, and that there were no other Student Unions nominated.
- Finance Controller Interviews are to be held on Friday 14th October.
- The Hefce grant has now gone into the Student Union's account.

9. Health and Safety

Noted:

- As discussed in a previous Executive Committee meeting, the Home Office counter terrorist report suggested a few changes, such as vehicle blocking bollards at the front and back of Engine shed. The changes suggested are ongoing.

10. Any other business

10.1 West End Residence Group (WERG)

Noted:

- TH received an email from the West End Residence Group asking for the Student Union's updated position on a couple of issues.
- The WERG outlined a deadline of Monday 10th October at 7:30pm for this information.
- The issues raised in the email were addressed by the group.

Actioned:

- TH to speak with Jane Kilby, Employability and Volunteering Manager, to draft a response to the WERG email and send it out to them as soon as possible.

10.2 New society application

Noted:

- The Democracy Society application was read by all.
- Suggested that the name could be misleading, and that the application was not explicit enough.

Agreed:

- WF and Lorna Cruickshank, Activities Manager meet with the group who submitted the application outside of the Executive Committee and discuss their application further before it is resubmitted for approval.

10.3 New Rugby Union application

Noted:

- The Rugby Union application was taken as read.

Approved:

- The Rugby Union sports club application was approved by all.

10.4 Website Issue

Noted:

- JC mentioned a minor issue with the Academic Representation section of the website.

Actioned:

- JPD was aware of the issue with the website, and will work to resolve this outside of the meeting.

10.5 NUS Higher Education Zone Conference

Noted:

- WF and JPD expressed interest in attending the NUS HE Zone Conference.
- Given that the student population voted to remain in the NUS, it was suggested that engaging with NUS, and leading change was what students want.
- The last day for registering for the conference is Tuesday 11th October, so a decision needs to be made today.
- TH expressed an interest in attending this conference with WF and JPD.

Agreed:

- That JPD, WF and TH attend the NUS Higher Education Zone Conference.
- That each Student Leader puts £20.00 from their budget towards paying for WF, JPD and TH to attend this conference.

11. Date of the next meeting

The date of the next meeting is Monday 17th October 2016.

Chair

Signed

.....

.....

Confirmed