



UNIVERSITY OF LINCOLN STUDENTS' UNION
Executive Committee Meeting

10am, Monday 17th December 2018
Chief Executive's Office, Students' Union

Minutes

Present:

Name	Job Title
Kudzai Muzangaza (KM)	Students' Union President (Chair)
Tommy George (TG)	Vice President Education
Grace Corn (GC)	Vice President Welfare and Community
Cassie Coakley (CC)	Vice President Activities
Sophia Liu (SLi)	Vice President International
James Brooks (JB)	Chief Executive
Hannah Coleman (HC)	Deputy Chief Executive

Also in attendance:

Shanna Limm (SLm) Office Assistant (note taking)

Item

Action

Part A

1. Apologies for absence

- James Bayliss (JaBa), College of Science Officer
- Mikhail Belovol (MB), College of Business Officer
- Nial Francis (NF), College of Social Science Officer
- Glen Allison (GAI), College of Arts Officer

Declarations of Interest

- Document taken as read.

2. Minutes of the last Executive Committee meeting held on 10th December 2018

- The minutes were agreed to be an accurate record of the meeting.

3. Minutes of the last SMT meeting held on 10th December 2018

- KM queried the Got An Idea submissions received with HC providing an overview of the ideas, which included:
 - A vegan festival hosted by the Engine Shed.
 - More focus on video and board games as a non-alcoholic alternative.
 - More animal focussed events throughout the year.

4. Matters Arising

- It was noted that the SLs had submitted their relevant housing providers with the remaining College Officers to still submit. **NF/GAI/MB**
- CC noted that she had met with the President of the International Relations society in order to discuss similarities with the Soc-Pol Society; it was noted that any potential discrepancies had been mitigated.
- KM noted that the Union Chair had agreed for the recently submitted Suggestions to be released in January.



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- GC noted that she was awaiting a response from the Women's Campaign Group in relation to their proposed drink spiking campaign.
- It was noted that actions regarding additional course costs and an audit for university reading lists would be approached in the future.
- SLi noted that she had relayed feedback to the individual who enquired about student music rooms.
- The group discussed issues regarding attendance and extenuating circumstances panels and it was agreed that the group would meet in order to formulate a strategy going forwards.
- It was noted that the CC had raised the agenda point regarding Societies Tour amongst the group during the week.
- TG noted that the issue raised regarding extenuating circumstances in the College of Science was being approached by JaBa along with (KJ) (Deputy Head of School of Computer Science).
- It was noted that the ULSU Societies Playing Sports policy had not yet been amended with points regarding internal matches and information on kit supplier.

HC

5. Weekly Report

- It was noted that the recorded figures were positive.
- JB noted that more promotion was necessary for internal Christmas buffets in Tower Bar.

6. Week's Events

- The group discussed the Student Staff Christmas party taking place on 17th December, with SMT and the SLs to assist with the bar.

7. Suggestions

- TG noted that he had discussed the possibility of more charging ports in the University Library with Ian Snowley (IS) (Dean of Student Learning Development and University Librarian) who was looking into the matter further. It was discussed whether an external sponsorship for charging products would affect usage.

8. Informal Disciplinaries

- It was noted that no Informal Disciplinaries were ongoing.

9. GOATing Module

- GC queried whether the Amnesty Student-Led Project link had been updated on the SU website. It was noted that this would be raised with the Dan Willcocks (DW) (Marketing and Communications Manager).

10. Big White Wall

- HC noted that the Big White Wall programme had been implemented by the university, with the platform offering 24/7 support to students struggling with their mental health.
- It was noted that the Advice Centre alongside University Wellbeing had been trained to appropriately use the system with the teams working collaboratively.



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11. International Students in Activities

- It was noted that the information collated focussed predominantly on the ethnicities of those who participate in activities in order to highlight areas for development.
- The group agreed that further information was necessary in order to appropriately gain insight into disparities amongst the entire organisation, with the rep system and Academic Opportunities and Committee members to also be reviewed.
- Once the further information had been gathered, it was agreed that the statistics would be reviewed and a development plan conducted by SLi, CC, Jenny Barnes (JBa) (Head of Student Voice and Insight) and Lorna Cruickshank (LC) (Activities Manager).

12. ULSU Marketing Audit Proposal

- JB noted that the draft Communications Strategy was due to be reviewed as per an operational audit from an external contact. It was noted that in the long-term this would prove constructive for the overall marketing ethos.

13. LGBT+ Campaign Group

- GC provided the group with an overview of a meeting with the LGBT+ Committee with the group proposing an LGBT+ Society alongside the Campaign Group.
- It was noted that feedback had been gathered during the meeting which would help the group and the Students' Union going forwards.

14. BUCS Initiations New Consequences

- CC presented the group with information relayed during the recent BUCS AGM in relation to initiations with the organisation attempting to tackle the issue following recent national news.
- It was noted that the issue would be tackled further to the next BUCS regional meeting.

15. Student Leader Verbal Updates:

- **President**

KM noted the following:

- He had spent the majority of the week answering press enquiries in relation to the Grace Millane tragedy.
- A complaint regarding Viking House was being appropriately facilitated.
- He had been out of office for two days during the previous week due to annual leave.
- Both he and TG were contributing to an article in relation to student engagement alongside Kirsty Miller (KiM) (Deputy Head of School).

- **VP Education**

TG noted the following:

- He had met with an individual interested in running for VPE next year.
- The Standing Regulations Oversight Group had taken place during the previous week.
- He had given Module Evaluations shoutouts throughout the week.



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- The Hockey match in memory of Grace Millane had been an excellent tribute, with over 200 students in attendance.

- **VP International**

SLi noted the following:

- She and JBa had met with Stuart Old (SO) (Head of Study Centre) in order to discuss study groups.
- The ISA Officer had met with her and CC to discuss International events.
- Further to the Postcard campaign, she had been interviewed by two international students.

- **VP Welfare & Community**

GC noted the following:

- She had met with the BAME Officer in relation to inclusive curriculum.
- The Women's group's campaign for sanitary products for the homeless was a success.
- The CoppaFeel Student-Led Project raised over £600 during their 12 Days of Titmas campaign.
- Numerous attendance panels had taken place.

- **VP Activities**

CC noted the following:

- Throughout the week she had supported the Hockey team with their events.
- On 11th December she was out of office on annual leave.
- She was due to meet with Richard Merryweather (RM) (Head of Campus Services) in relation to sports therapy during the week.
- Activities Hub had been a success.

16. Officer Reports

- With no College Officers in attendance, no updates were relayed.

17. Chief Executive Verbal Update

JB noted the following:

- University of York Students' Union had expressed interest in the SUMS platform, with the organisation proposed to join during over the next year.
- Progress had been made with The Barge with the agreements now in place.
- The NUS Chief Executive Peter Robertson (PR), was due to visit on 20th December with all SLs invited to attend.
- An IMT meeting had taken place in order to discuss the proposed campus works and how this will affect students.
- A meeting with Lincoln BIG was due to take place in the week in order to discuss the night-time economy.

18. Any Other Business

- JB noted that the Finance department were looking into the creation of organisational Just Giving and GoFundMe pages in order to have oversight of funds being appropriately assigned.



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Part B

19. Student Leader Time Analysis:

- 7th-13th December
- Document taken as read.

20. Chess Society

- TG noted how the application submitted was of a high standard.
- This was approved (5-0).

21. Committee Member Vacancies

- TG presented the group with a list of students who had volunteered to attend university committees; these were approved by the group (5-0).
- KM queried how information from these committees would be appropriately relayed back to the Students' Union. It was agreed that TG would discuss the matter with Liz Smy (LS) (Representation and Governance Co-ordinator), with School/College Officers for each listed committee to be noted.

TG

22. Date of Next Meeting: 10am, 14th January 2019

Chair Kudzai Muzangaza

Signed