

Activities Hub

Friday 15-03-2019

08:30-09:30am

	1	Welcome & Apologies
14 Attendees including: Vice-President Activities; Activities Co-ordinator; Activities Manager; Sports Officer; Societies Officer	1a	Cassie Coakley CC Activities Department- Emily Baldwin EB; Lorna Cruickshank LC; Katie Maloney KM; Will Smith WS; Cluster Reps – George Young; Emily Stevenson; Emily Mercer; Harrison Charles; John Weightman; Kieran Williams; Bekki Loveridge; Elliot Luke; Alyssa Critchley
9 Cluster Reps from; Campaigns, Politics and Lifestyle; Snow/Water Extreme Sport; Indoor Ball and Racket; Arts and Culture; Recreational; Individual Competitive; Active Lifestyle; Academic – College of Arts and Social Science; Academic – College of Science and International Business School		
Non-Attendance	1b	None
Apologies received	1c	Patrick Turner (Outdoor Ball and Racket)
	2	Vice President Activities Update
KPI's	2a	Cluster Reps were asked if they had set any KPI's
Kit Tender	2b	Thanks were given to KM, Emily M, Patrick, Bekki, Kieran and Jonathan who had agreed to help with the kit tenders.
Varsity Help	2c	Thanks were given to John, Kieran, Emily M, Will and Katie for their help making up the varsity packs. Cluster Reps were asked for their availability for Varsity between 08:30-20:30 to help with the cloakroom and venues. Emily S, Kieran, John, Emily M, KM, WS and CC said that they would be available to help. They agreed to sharing their mobile numbers for the purposes of a group chat.

Varsity packs	2d	Cluster Reps were asked to push the collection of packs before 5pm Wednesday 20 th March 2019 as the countdown for varsity is now on. Final preparations are now underway including referee's.
Varsity Meeting	2e	It was proposed that a pre-meet will take place on the 21 st March with cluster reps and volunteers attending at 3pm and sports clubs at 4pm in MB0312. Clubs are reminded to bring student cards and 1 st aid kits with them. Discussions are ongoing regarding swimming, cheerleading grading and equestrian jump height.
We Are Lincoln Awards	2f	Thanks was given for the nominations received and for the help received with the shortlisting. There are now 3 shortlisted for each category. Proposing nominations for committee engagement email activitiesoffice@lincolnsu.com before the 26 th March. This is to be confirmed, currently seeking approval from Hannah Coleman. Cluster Reps were asked to push voting for the awards which is taking place 19 th March-26 th March.
Elections Committee Positions	2g	Nominations are now open and close 12 noon on the 22 nd March with voting taking place 25 th -29 th .
	3	Competitive Grant Funding
Competitive Grant 13 applications have been awarded this academic year.	3a	Received 3 applications. Sanchia was approved for £1000, Thomas and Kieran were awarded £414.90 each. There is no budget left for further applications. Volleyball applied for April grant meeting, they have instead been advised to apply for the development grant.
	4	Programme Updates
BUCS 69 th in the table with 349.5 points 154 wins 27 draws and 177 defeats 43% win rate	4a	Men's Rugby Union won the plate. 6 teams are top of their leagues; Badminton Men's 2nds, Basketball Men's 1sts, Football Men's 3rds, Men's Rugby Union 1sts, Squash Men's 1sts and Volleyball Men's 1sts.
Societies	4b	Academic Reception went well. The semi-finals of 8 out of 10 Swans will take place on 19 th March and Societies Showcase will take place on the 5 th April along with the final of 8 out of 10 swans.
	5	Reward and Recognition
Feathers	5a	Cluster Reps were asked to promote this to all societies.

Coaching Bursary 2 applications were received.	5b	Cheerleading was declined due to a lack of information. Women's Rugby Union was approved.
	6	Matters Arising from Sports, Societies and Academic Societies Hub
Hubs	6a	These were taken as read as circulated.
	7	Matters Arising from Activities Hub
Inventories	7a	Cluster Reps were reminded to be chasing up inventories from their clusters.
Generic Emails	7b	Requested password changes were completed.
Varsity	7c	Cricket will now be taking place at Christ Hospital School not sports centre.
	8	Development Fund Applications
Poker £207.36 – Table Tops Approved	8a	Reasonable request. Don't have a lot of money in accounts currently. Have not done much fundraising. It was queried that it may be hard for them to store this.
Query	8b	It was queried as to where societies could store their equipment. It is currently being investigated into and there may in the future be the possibility of storing equipment in Witham House.
Hockey £210 – Hockey Masks Approved	8c	Photos included in the applications highlighted the importance of this equipment as it will improve the safety. It was queried as to why they could not use their own funds.
Trampoline £500 – Mats Declined	8d	No detail and it wasn't understood why they couldn't use their own funds.
Sailing £320 – Affiliation Declined	8e	Helps to provide sessions. No fundraising has been completed and they have enough money in their accounts. No cost breakdown was provided.
Mountaineering £494.56 –Via Ferrata Kits Declined	8f	No fundraising has been completed. Already been given funding. They are wanting to develop the club. If they are continuing to ask for funding it would suggest that it is not sustainable to keep funding them.
Men's Basketball £400 – Transport Declined	8g	The application was not detailed. No cost breakdown was included. Did not state how much money had been raised.

Law £500 – Ball? Declined	8g	Did not state what funding was for. Potential lack of support from other committee members. Some other activities have received funding for balls. It is believed that the venue has already been booked and they have money in their account.
	9	Event Fund Applications
Esports £500 – Varsity Packs Ongoing	9a	Wanting to purchase packs for their members from the events. Do not have enough money in their accounts to cover this themselves however other activities are having to pay for themselves.
Law £500 –Ball? Declined	9b	Do not know what event it is. Applications need more detail
Pharmacy £300 – Ball Declined	9c	Already have funds available. No financial breakdown included. Haven't explained why they can't use own funds.
	10	Health and Safety
Risk Assessments	10a	Having wide ranges of activities within clusters has made it hard to find common risks.
First Aid Kits	10b	It was reminded that activities need to bring their first aid kits to training and to replenish their kits when items are used.
	11	A.O.B
Quackback	11a	Societies aren't happy with the new Quackback scheme they felt as though they weren't listened to and their feedback was not taken on board.
Hubs	11b	Activities would prefer not to use Platform for Hub meetings and would instead prefer a lecture theatre. They also find a lot of information in hubs is repeated each month
Societies Hub Attendance	11c	23 societies attended societies hub and 13 apologies where received.
Hub Attendance	11d	LC to send hub attendance breakdown to the cluster reps.

Table of Actions

Subject	Action	Who's Involved	Deadline
Varsity Packs	Cluster Reps were asked to push the collection of packs as the countdown for varsity is now on.	Cluster Reps	21/03
We Are Lincoln Awards	For nominations for committee engagement email	Cluster Reps	26/03

	activitiesoffice@lincolnsu.com before the 26 th March. Cluster Reps were asked to push voting for the awards which is taking place 19 th March-26 th March.		
Feathers	The new feathers policy and information was disseminated to the Cluster Reps. Cluster Reps were asked to promote this to all societies.	Cluster Reps	N/A
Inventories	Cluster Reps were reminded to be chasing up inventories from their clusters.	Cluster Reps	N/A
Hubs	LC to send hub attendance breakdown to the cluster reps.	LC	N/A