



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 5th
September 2016 at 10am in the Students' Union Boardroom.

Present:

Chair: Sammi Storey (SS) – President
John-Paul Dickie (JD) – Vice President Academic Affairs
Aigerim Kuanysh (AK) – Vice President International
Tasnim Hassan (TH) – Vice President Welfare & Community

Also in attendance:

Susan Rigby (SR), Deputy Vice Chancellor, Charlie Garrod (CG) Head of Commercial Services, Hannah Coleman (HC) – Head of HR/Duputy CEO and Eilidh Faccenda (EF) –Office Assistant, Emily Baldwin (EB), Activities Coordinator – For agenda point 6, Jane Kilby (JK) - Employability and Volunteering Manager and Helena Buono(HB) - Employability Coordinator– for agenda point 7.

1. 1.1 Apologies for absence

James Brooks (JB) – Chief Executive, Rowena Johnston-Aiken (RJ) – Head of Finance and Will Fry (WF) – Vice President Activities.

1.2 Declarations of interest

- None declared.

2. Minutes of the previous meeting

Noted:

- The minutes of the meeting held on the 30th August 2016 were agreed as an accurate record.

3. Matters Arising

None.

4. Weekly Report

Nothing to note.

5. Weeks Events

Noted:

- Tower Bar is reopening on the 9th September 2016.
- Graduation Ball is being held on Thursday 8th September 2016.
- The Isaac Newton building is being opened Thursday 8th September 2016.

6. Activities update

Noted:

- EB gave the Executive Committee and SR an overview of the Activities Department, and its plans for Fresher's and the coming year.

7. Work Ready update

Noted:

- JK and HB gave the Executive Committee and SR an overview of the Volunteering and Employability Department, and its plans for Fresher's and the coming year.

8. Volunteering Changes

Noted:

- Volunteering is to be restructured.
- The way volunteering hours are recorded is changing.
- There is to be an evaluation on Volunteering, so that any changes that need to be made can be identified.

9. Bridge Removal

Noted:

- An old railway bridge located next to the Student's Union is to be demolished.
- Demolition works have been pushed back from the 8th of September to the 9th of September, and will be completed by the 16th September 2016.

10. Changes to Student Representatives on committees

Noted:

- The document submitted to the Executive Committee was taken as read.

Agreed:

- The document outlining the changes to having Student Representatives on committees was approved.

11. Student Leader Verbal Updates

11.1 President

Noted:

- SS attended a ICT meeting on JPD's behalf.
- Met with Craig Marsh and discussed employability.
- The leaflet design for Swan's Den is ongoing.
- Is attending graduation ceremonies on the 5th, 6th and 7th of September. JPD is standing in for SS on the 8th of September.

- Is filming a "Work Ready" video with all the other student leaders in the next two weeks.

11.2 VP Activities

Noted:

- WF was not present, but HC thanked all who were involved in the student led Akuma Photoshoot on his behalf.
- All feedback from the shoot was positive, especially on social media.
- Special thanks was given to Ben Tindall, Web Developer for photographing the shoot.
- HC passed on that WF will be working on BUCS criteria, SWANS criteria and the Website in the upcoming week.

11.3 VP Academic Affairs

Noted:

- The new print costs are being finalised.
- Attended the Lecture Capture Project Board.
- A College of Science Officer has resigned, so a bye election will be held to fill this role.
- Met with Jennifer Barnes, Student Voice and Impact Manager to discuss how to represent distance learners.
- The Post Graduate representative survey is still ongoing and is due to finish next week.

11.4 VP Welfare and Community

Noted:

- Finalising the details of a Mental Health event.
- Met with the President of Bishop Grosseteste Student Union to discuss street lighting.
- Met with Reverend Julie Wearing to plan a "Meet the Street" event.
- The Community section of the website is to be updated.

11.5 VP International

Noted:

- Met with the International Office to discuss the International Welcome Week Party.
- Met with Bradley Smith, International Support Officer to discuss raising the funds for International Welcome Party.
- Suggested having an International Student Group stall at the Fresher's commercial fayre.

12. Chief Executive Verbal Update

Noted:

- JB and HC are meeting with the Chief Executive of BUCS, Vince Mayne.

- The guesthouse above The Swan is now taking bookings.

13. Health and Safety

Noted:

- Fire detectors have been fitted in the Guest House above The Swan.
- The rooms above The Swan are now ready to be risk assessed, and then it can be open to the public.

13. Any other business

13.1 Mental Health Morocco trip

Noted:

- The Mental Health society have asked Executive Committee to approve a trip to Morocco.

Actioned:

- WF to check travel advice for Morocco before a decision can be made on whether the Mental Health society trip be approved.

13.2 Work Ready Collaboration

Noted:

- SR encouraged the Student Union to work in collaboration with the University with the Work Ready scheme.

13.3 "Get Set"

Noted:

- SR informed the group that The University of Lincoln have sent out a survey called "Get Set" to this year's Fresher's to gauge how new students are feeling about starting university, and their concerns.
- SR suggested that the results of the survey be forwarded on to the union once they have been compiled.

14. Date of the next meeting

The date of the next meeting is Monday 12th September 2016

Chair

Signed

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