



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 17<sup>th</sup> June 2016 at 8:30am in the Students' Union Boardroom.

### **Present:**

Chair: Hayley Jayne Wilkinson (HJW) – President  
Sammi Storey (SS) – Vice President Activities  
Nyasha Takawira (NT) – Vice President Academic Affairs  
James Brooks (JB) – Chief Executive

### **Also in attendance:**

Will Fry (WF)- Vice President Activities elect, John- Paul Dickie (JPD)- Vice President Academic Affairs elect, Tasnim Hassan (TH)- Vice President Welfare and Community elect, Aigerim Kuanysh (AK)- Vice President Welfare and Community elect, Hannah Coleman (HC) – Head of HR and Operations, Charlie Garrod (CG)-Head of Commercial Services, Rowena Johnston-Aiken (RJA) – Head of Finance, Jane Kilby (JK) – Employability Manager, Jenny Barnes (JenB) – Student Voice and Impact Manager, Scott McGinn (SM)- Marketing Manager.

### **1.1 Apologies for Absence**

Apologies were received from Megan Graham (MG)- HR and Office Manager.

### **1.2 Declarations of Interest**

There were no declarations of interest.

### **2. Minutes of the Previous Meeting**

The minutes of the previous meeting on the 6<sup>th</sup> June 2016 were agreed as accurate.

### **3. Matters Arising**

#### **Noted**

- Rachal Lilley is arranging a meeting with Lighthouse Properties.
- Forecasted Budget for the Swan was not accurate due to not knowing when students were going to go home/exam timetable. The forecasted budget for the next financial year is a more accurate representation.

### **4. Weekly Report**

#### **Noted:**

- Weekly report was not presented.

### **5. Weeks Events**

- No events on due to Engine Shed flooring being completed.

### **6. EU Referendum**

#### **Agreed:**

- The item to be removed from the agenda.

## **7. NUS Extra**

### **Noted:**

- Fresher's promotion is required to be finalised.
- The Union will be required to pay an affiliation fee to NUS for next year which will be an increase on this year.
- The loyalty scheme proposed is being looked into.

### **Actioned:**

- The Union to continue to sell NUS Extra cards up until 31<sup>st</sup> December 2016.
- The marketing of NUS Extra Cards to be reviewed.

## **8. Tower Bar Logo**

### **Agreed:**

- The logo for Tower Bar was approved.

## **9. Fresher's Material**

### **Actioned:**

- JB to speak to SM about the Fresher's publications and the content of the marketing material.

## **10. Enactus**

### **Noted:**

- Following the Board of Trustees, the Board agreed that the Executive Committee should make the decision over the funding allocated to Enactus using the money that has not been spent in the development fund from this year.
- The amount left in the development fund is £4232.34.
- It is important that Enactus demonstrates what the funding has been used for.
- Most national volunteering opportunities require individuals to fund themselves regarding travel costs and accommodation.
- Enactus was commended for their presentation to Board.

### **Agreed:**

- Enactus to be awarded with £4232.34 to support in their projects.

### **Actioned**

- WF to allocate funding to each project proposed by Enactus from the agreed funds and communicate the outcome to Enactus.

## **11. Student Leader Verbal Updates**

### **11.1 Vice President Activities**

#### **Noted:**

- Kit Tender vote ends next Tuesday.

### **11.2 Vice President Academic Affairs**

- Nothing to note- last day in office.

### **11.3 President**

- Nothing to note- last day in office.

## 12. Chief Executive Verbal update

### Noted:

- Due to the absence of the Finance Manager due to ill health, an agency worker will start on Thursday 23<sup>rd</sup> June 2016 to support the finance function of the Union.

## 13. Health and Safety

### Noted:

- The usage of Engine Shed Flooring is strictly prohibited, no one is to enter the venue due to the flooring being completed.
- Until instructed by SMT, staff are allowed to work in the building.

## 14. Any Other Business.

Nothing to Note

## 15. Date of next meeting: 27<sup>th</sup> June 2016

.....  
**Chair**

.....  
**Date**

Confirmed