



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 1st August 2016
at 10am in the Students' Union Boardroom.

Present:

Chair: Sammi Storey (SS) – President
Will Fry (WF) – Vice President Activities
John-Paul Dickie (JD) – Vice President Academic Affairs
Aigerim Kuanysh (AK) – Vice President International
James Brooks (JB) – Chief Executive

Also in attendance:

Hannah Coleman (HC) – Head of HR and Operations, Charlie Garrod (CG) – Head of Commercial Services, Rowena Johnston-Aiken (RJ) – Head of Finance and Eilidh Faccenda (EF) – Office Assistant.

1.1 Apologies for absence

Tasnim Hassan (TH) – Vice President Welfare & Community

1.2 Declarations of Interest

None declared.

2. Matters Arising

Agreed:

- That JB sign the Akuma contract and report on this to the Leadership board.

3. Weekly Report

- Tower Bar being shut down unexpectedly due to electrical issues contributed towards lower than expected sales.

4. Weeks Events

- Friday 5th August – Yoga Class in The Platform.
- Saturday 6th August - Roxy Musique Gig in The Platform.

5. Time Analysis

Noted:

- All student leaders to record their time on a month by month basis so that they can demonstrate how their time is being used.
- GOATing (Going Out and Talk-ing) is a priority now there are five student leaders, as opposed to three.

Agreed:

- Student Leaders to send their Time Analysis through to EF each month.
- EF to bring Time analysis figures to one Executive Committee each month.

6. Higher Education Achievement Report (HEAR)

Noted:

- HEAR is a government scheme in which a student's academic and extracurricular record is compiled into a report.
- Universities are able to opt in to HEAR.
- The executive discussed that HEAR could tie in with the Student Union's work on being "Work ready" and Employability.

Agreed:

- More information was needed on HEAR before a decision on whether to support it could be made.

Actioned:

- Student leaders to GOAT on HEAR, to gauge student opinion.

7. Student Representative Name Badges

Noted:

- JPD requested £153.40 from the Executive Budget to purchase name badges for Senior Representatives, so that they are easily identified.

Agreed:

- To explore other options for easy identification of Senior Representatives, such as poster campaigns and hoodies.

Actioned:

- JPD to speak to Jennifer Barnes JenB, Student Voice and Impact Manager, to agree other options instead of Senior Representative badges, and bring them back to the Executive Committee.

8. Volunteering Policy

Noted:

- The Student Union's Volunteer policy needs to be updated to adhere to Prevent legislation.

Agreed:

- The Volunteer policy be updated.

9. Student Leader verbal updates

9.1 President

Noted:

- AK is standing in for SS at the Graduation ceremony on the 6th September 2016.
- Scott McGinn, Marketing Manager is finding out Fresher's Lecture dates so that they can be put in the Student Leaders diaries.
- Suggested that the Student Union be more Environmentally friendly.

- Food wastage from the Swan could be used to feed the swans who live on the Brayford waterfront.
- SS to meet with CG to discuss Environmental issues at the union.
- Has been given £15,000 to arrange a "Dragon's Den" event, and is currently organising this with JenB.

9.2 VP Activities

Noted:

- Governance for the "Societies and Activities HUB" is finalised and will be brought to the next Executive Committee.
- Working in partnership with Bishop Grosseteste to organise the Cathedral Cup.
- The first set of BUCS fixtures announced 1st August 2016.
- The Societies Assistant is starting the 15th August 2016.
- All Sports and Societies Officers are now fully trained for the next academic year.

9.3 VP Academic Affairs

Noted:

- Met with Tom Wright, Director of Digital Student Life, and Andy Beggan, Dean of Digital Engagement.
- Currently discussing the Post Graduate Representative's new forum.
- ICT printer change has been announced, and costs will be lowered as a result.
- Meeting with WF, HC and JenB to discuss the Academic Societies Accreditation Program.
- A pre-enrollment survey for Teaching Excellence Framework (TEF) will be taking place on "Getting Started".

9.4 VP International

Noted:

- AK finished her KPI PowerPoint.
- Completed Volunteering proposal, and is awaiting approval.
- Working on engaging with students for Fresher's week.
- Met with Judy Turner, Careers and Employability Advisor (Int), and Bradley Smith, International Support Worker, to discuss tours for international students.
- AK researching for these tours over the next couple of weeks.

10. Chief Executive verbal update

Noted:

- JB visited The University of Kent (UoK) who are looking at buying SUMS.
- Advised the rest of the Executive Committee that they may be contacted by staff from UoK in due course to discuss SUMS.
- Worcester SU visited, and expressed how impressed they were by Lincoln Student's Union.

11. Health and Safety

- Nothing to note

12. Any other business

12.1 Hockey Sponsorship

Noted:

- WF informed the Hockey team that two Bingo companies are not appropriate for sponsorship because gambling companies are on the union's veto list.
- It was suggested that the Hockey team could approach Tower Bar for sponsorship.

Agreed:

- All teams to be made aware that there is a veto list in place, before seeking sponsorship.

12.2 Post Graduate focus group

Noted:

- JPD requested £20 from the Executive Budget to cater a Post Graduate focus group.

Agreed:

- £20 to be given to cater a Post Graduate focus group.

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Chair

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Date