



UNIVERSITY OF LINCOLN STUDENTS' UNION
Executive Committee Meeting

10am, Monday 26th November 2018
Chief Executive's Office, Students' Union

Minutes

Present:

Name	Job Title
Tommy George (TG)	Vice President Education (Chair)
Grace Corn (GC)	Vice President Welfare and Community
Cassie Coakley (CC)	Vice President Activities
Sophia Liu (SLi)	Vice President International
James Brooks (JB)	Chief Executive
Hannah Coleman (HC)	Deputy Chief Executive
Nial Francis (NF)	College of Social Science Officer

Also in attendance:

Shanna Limm (SLM) Office Assistant (note taking)

Item

Action

Part A

1. Apologies for absence

- Kudzai Muzangaza (KM), (Students' Union President)
- Glen Allison (GAI), (College of Arts Officer)
- Mikhail Belovol (MB), (College of Business Officer)
- James Bayliss (JaBa), (College of Science Officer)

Declarations of Interest

- Document taken as read.

2. Minutes of the last Executive Committee meeting held on 19th November 2018

- The minutes were agreed to be an accurate record of the meeting.

3. Minutes of the last SMT meeting held on 19th November 2018

- GC queried film screenings and the necessary licensing; JB noted that there were requirements dependent on the target audience, screening location and individuals charging for the viewing. It was noted that Michael Redpath (MR) (Head of Events and Marketing) was looking into the matter with a policy to be created.
- It was agreed that CC would relay the relevant information to sports and societies in the next Hubs.

4. Matters Arising

- GC noted that she had spoken to Emma Blackburn (EB) (RAG Officer) regarding the Varsity RAG Raid, with EB to create a detailed proposal for the next Executive Committee.
- In KM's absence it was agreed that his action in reference to the potential SU Award would be taken to the next Executive Committee. KM
- It was noted that GC and KM had not met in order to discuss awareness campaign opportunities for the Frat Party Quack event.



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5. Weekly Report

- The group noted that the figures for Tower Bar were looking positive.
- It was noted that there had been an influx in sports and societies wishing to become sponsored by Tower Bar.

6. Week's Events

- TG noted that Module Evaluations had commenced with incentives in place for the School Rep and Academic Society with the highest turnout.
- GC noted that a Reclaim the Night craft session was due to take place on 26th November with the march itself taking place on 30th.
- CC noted that the Cheerleading Club were due to host a Great Gatsby themed fundraiser and asked SLs to attend where possible.
- It was noted that Tower Bar Bingo had been organised for every Monday going forwards; the group agreed that they would attend when possible.

7. SUGGESTIONS

- It was noted that the agenda point would be discussed at the next Executive Committee.

8. Informal Disciplinary

- In KM's absence it was noted that Informal Disciplinary would be reviewed in the next meeting.

9. GOATING Module

- SLi noted that she had received a query in regards to music rooms available to students. TG noted that he would look into the matter and consult Luke Kidger (LK) (School Rep for Film and Media).

TG

10. Student Leader Verbal Updates:

- VP Education

TG noted the following:

- Senior Reps discussed TEF in the most recent Senior Rep Group.
- He had participated in an interview about the NSS with the OfS.
- Attendance panels had taken place throughout the week.
- New guidance in relation to extenuating circumstances had been discussed.
- New Postgraduate Research Groups were in talks to become a collective academic society.
- Arts Academic Board went well with a successful student turnout.

- VP International

SLi noted the following:

- The Airport pick-up survey had received 59 responses from students.
- She had hosted a quiz on 23rd November with 27 International students present.
- The trip to Manchester had sold 72 tickets thus far.
- Plans for a postcard campaign were underway.



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- A second flash mob was due to take place on 26th November alongside a group of Vietnamese students who will share information of Vietnamese culture.
- She had met with Tom Wright (TW) (Director of Digital Student Life) regarding a app aimed towards International students.

- **VP Welfare & Community**

GC noted the following:

- She had sat on the UN Sustainable Development Goals THE submission project group alongside the ECO Society President.
- Board of Trustees had gone well.
- The Viking House Rep meeting had taken place with nothing raised to report.
- She had attended the Trans Day of Remembrance Service.
- Multiple 50/50 meetings had taken place.
- The Self-Defence Class had been well received.
- She had travelled to Bishop Grosseteste in order to meet with their Welfare team.

- **VP Activities**

CC noted the following:

- BUCS This Girl Can had been well received, with social media throughout the week.
- Attendance panels had taken place throughout the week.
- ULSU's Board of Trustees went well.
- Both she and TG had discussed Academic Societies.
- She had chaired her first student Disciplinary Panel.
- She had attended a BUCS Regional meeting in Derby.

11. Officer Reports

- No items were raised for discussion.

12. Chief Executive Verbal Update

JB noted the following:

- He and KM would be out of office during 27th and 28th November due to the NUS Strategic Conversation taking place in Bristol.
- Digital signage across the University had been reviewed in order for the process to become more streamline. It was noted that all additional information for signage going forwards would be directed to the University's Communications, Development and Marketing department.
- The Chief Executive from NUS had proposed to visit the Students' Union on 20th December.

13. Any Other Business

- TG noted that The Linc had requested a statement in relation to value for money within the higher education sector. The group discussed the subject and it was agreed that TG would circulate his response amongst the group upon its completion.
- CC noted that she had received an email in response to the suggested merger between the Photography and 35mm societies; the group agreed that decision made by the Executive Committee would remain in place.

TG



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Part B

14. Student Leader Time Analysis:

- 16th-22nd November
- Document taken as read.

15. Society Applications:

- International Relations
- Media
- TG noted that the proposed International Relations society had referenced Social and Political students which may conflict with the recently approved SocPol Society. It was agreed that CC would discuss the matter with the author of the submission.
- These were approved (4-0).

CC

16. Student-Led Project Proposal - Samaritans

- The proposal was approved by the group (4-0).

17. Varsity Proposal – E-Sports

- TG queried if the Engine Shed and The Platform would be available to host the proposed sessions; it was noted that the facilities would be used throughout varsity.
- HC noted that a full breakdown in relation to Varsity would be taken to the next Executive Committee.
- The proposal was approved (4-0).

18. Date of Next Meeting: 10am, 3rd December 2018

Chair

(Comm) George
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Signed

[Signature]
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