



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 15th August 2016 at 10:30am in the Students' Union Boardroom.

Present:

Chair: Sammi Storey (SS) – President
Will Fry (WF) – Vice President Activities
John-Paul Dickie (JD) – Vice President Academic Affairs
James Brooks (JB) – Chief Executive

Also in attendance:

Charlie Garrod (CG) – Head of Commercial Services, and Eilidh Faccenda (EF) –Office Assistant. Jennifer Barnes, (JenB) – Student Voice and Impact Manager and Reece Horsley (RH), Academic Opportunities Coordinator were in attendance for agenda items 6 and 7.

1.

1.1 Apologies for absence

Aigerim Kuanysh (AK) – Vice President International
Tasnim Hassan (TH) – Vice President Welfare & Community
Rowena Johnston-Aiken (RJA) – Head of Finance
Hannah Coleman (HC) – Head of HR and Operations

1.2 Declarations of Interest

Noted:

- JPD declared a conflict of interest with point 6 and 7 on the agenda.

Agreed:

- JPD to remain a voting member of the committee during the discussion.

2. Minutes from the previous meeting

- The minutes of the previous meeting on the 8th August 2016 were agreed as an accurate record.

3. Matters Arising

Noted:

- JPD sent the Executive committee approved Teaching Excellence Framework stance to Mary Stewart, Vice Chancellor, and Sue Rigby, Deputy Vice Chancellor.
- WF ascertained that the old Rugby team still have the SU's kit in their possession, and is writing to them to request this back.

4. Weekly Report

- Nothing to note.

5. Weeks Events

Noted:

- Tower Bar and The Swan are out of bounds due to construction work.

6. Representative of the Month

Noted:

- A new award for "Representative of the Month" was brought to Executive Committee for approval.
- The proposed criteria for the award was discussed.

Agreed:

- The Representative of the Month award was approved.

7. Academic Opportunities

Noted:

- RH gave a brief overview of all the Academic opportunities documents submitted to the committee.

8. Activities Governance

Noted:

- WF and HC wrote and submitted the new Activities governance for approval.
- JB suggested that the documents submitted were not the completed versions.

Agreed:

- More work was needed on the Activities governance before Executive Committee could approve it.

Actioned:

- WF to circulate the completed Activities Governance documents to Executive Committee.

9. Mountaineering Trip

Noted:

- The Mountaineering Society submitted a trip request to Executive Committee for approval.
- The trip is to Nepal in April 2017, and is to be booked through Amigo Trekking.

Agreed:

- That the trip run, as long as it adheres to the Travel policies laid out by the Student's Union.

10. Student Leader updates

10.1 President

Noted:

- SS working on the "Swans Den" event.

- Attended her last ESLC-Wellbeing meeting, and is to hand over her responsibility as Chair to either WF or TH.
- SS suggested all the student leaders take part in a Work Ready promotional video.

Actioned:

- SS and EF to assign diary time in the Student Leaders' diaries for the Swans Den event.

10.2 VP Activities

Noted:

- Visited The University of Nottingham to get some ideas for the Intermural Sports.
- Secured four pages in the Sport Centre brochure to advertise the SU.
- WF is working with Scott McGinn (SG) Marketing Manager to create content for the Sports Centre brochure.

10.3 VP Academic Affairs

Noted:

- Attended a Print Board Meeting, the University are introducing new printers.
- The new printers are likely to lower Student printing costs.
- The University of Lincoln came 11th for Student Satisfaction on the National Student Survey.
- The Teaching Excellence Framework stance is to be published shortly.

11. Chief Executive verbal update

Noted:

- Reminded the Student Leaders that Operational Plans are important to their credibility, and the credibility of the SU.
- Suggested the Executive Committee meetings be restructured slightly, by alternating between a two-hour meeting one week, and a one hour meeting the next.
- JB and RJA met with Lloyds Bank, and the Student Union are to remain with Lloyds for the short term.
- There is to be an Internal Audit carried out shortly by the Competition and Market Authority.
- JB suggested that the External Trustees be more involved with the day to day running of the Student's Union.
- A box at Lincoln City football club has been hired out by University staff, and JB suggested that some SU staff attend and represent the Union.

Agreed:

- That the Executive Committee meetings stay in the same format until all of the Executive members are present to agree to a change.
- WF to find SU staff to attend the Lincoln City Football match on the 29th August 2016.

Actioned:

- A vote to be taken about reformatting Executive Committee when all student leaders are present.

12. Health and Safety

Nothing to note.

13. Any other business

13.1 Activities Code of Conduct

Noted:

- A few small amendments were made to the Activities Code of Conduct.

Agreed:

- The changes to the Activities Code of Conduct were approved by the committee.

13.2 Hockey Sponsorship

Noted:

- The Hockey teams sent an open letter to the Executive Committee to appeal the decision to veto their Bingo sponsorship.
- All agreed that the decision be passed on to the Board of Trustees.

Actioned:

- WF to contact the Hockey team to explain that the decision whether to veto their sponsorship or not has been passed on to the Board of Trustees.
- JB to pass the decision to the Board of Trustees via email.

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Chair

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Date