



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 16th February
2016 at 3pm in the Students' Union Boardroom.

Present:

Chair: Hayley Jayne Wilkinson (HJW) – President
Sammi Storey (SS) – Vice President Activities
Nyasha Takawira (NT) – Vice President Academic Affairs
James Brooks (JB) – Chief Executive

Also in attendance:

Jenny Barnes (JenB) – Student Voice and Impact Manager, Hannah Coleman (HC) – Head of HR and Operations and Megan Graham (MG) – HR and Office Assistant.

1.1 Apologies for Absence

Apologies for absence were received from Jane Kilby (JK) – Employability Manager

1.2 Declarations of Interest

There were no declarations of interest.

2. Minutes of the previous meeting

The minutes of the meeting on the 8th February 2016 were agreed as an accurate record.

3. Matters Arising

Nothing to note.

4. Weekly Report

Noted:

- The Union were very under budget for the Superbowl takings.
- There were no figures from the previous Superbowl; in future there will be a benchmark for budgeting this event.

5. BAM Update

Noted:

- BAM have agreed a contract of £16,500 with the Union allowed to advertise local business.

6. Finance Accounts

Noted:

- The Union has had a strong financial performance.

7. Assessments Working Group Draft Submission

Discussed:

- It was suggested that recommendation 1.3 "Fit-to-sit" may cause problems for students with mental health issues, this recommendation states that they will sign a form stating they were fit to sit the exam.

Agreed:

- NT to raise the point that a student with a newly recognised mental health issue should be included in the exceptional circumstances for the Recommendation 1.3.

- The document was approved by the Executive Committee subject to the above point.

8. Business PG

Agreed:

- Kareem Baalbaki was co-opted into the Business Postgraduate Rep position.

9. Student Leader Verbal Updates

9.1 Vice President Activities

Noted:

- The PlayerLayer shop is being finalised, the Union are waiting on PlayerLayer.
- The first Lincoln Oversight Board Meeting for the Sports Strategy was promising.
- SS will be sending any emails that need attention to staff whilst on annual leave, but will not contact any students during this period.
- Tracey Hood, Activities Manager, will be overseeing Varsity while SS is absent.
- The Board approved increased money for Sports and Societies Development Fund; this was well received by students.
- SS will be meeting with Rugby Union Club to elect a new committee.
- There was an amazing effort at the Cathedral Cup with Lincoln Union winning 6-1.
- Will Fry was commended on his efforts organising the event.

9.2 Vice President Academic Affairs

Noted:

- The Health and Social Care Rep is currently vacant due to non attendance and no apologies sent by the previous elected rep for Student Council.
- A room is still being investigated for the Crit Screen; good feedback has been received from Schools within the College of Arts.
- NT continued to meet with Engagement Champions and Administrators.
- The hoodies for Reps may be changing.

9.3 President

Noted:

- Elections nominations closed 12th February and the turnout of candidates is positive.
- Elections will take place next week.
- Mary Stuart, Vice Chancellor, and Mark Stow, Head of Careers and Employability, now have copies of the Employability Survey.
- The JobShop will be taking on the managing of Student Ambassador Roles. This is a concern as if there is a bad employee experience they may link this with the Union.
- There have been developments with the Housing Accreditation Scheme, if a landlord or agent has 3 substantial complaints within the same year they go down to 0*'s.
- The landlord or agent then has to do a self review and action plan on what needs to be improved.
- If the landlord or agent's action plan is approved they can gain 1* on the scheme.
- They are allowed to register with the scheme if they have 0*'s but they will not be able to attend the Housing Fayre or receive promotion.
- The Housing Fayre may take place 11am-6pm to allow landlords to show students housing.
- Vice President Welfare and Community and Advice Centre Manager are on the complaints panel for the Housing Accreditation Scheme.

- The housing survey will be closed on the 19th February and reopen at the same time as Course Rep elections to be promoted at the same time.
- A press release will be done in partnership of the University from the analysis of the Housing Survey.
- Liberation Groups will be attending the NUS conferences. Any Reps going to conference need to have Student Council approval.

Agreed:

- HJW to wait until Mary Stuart, Vice Chancellor, has seen the Employability Survey results for discussing this at a University Committee.

10. Chief Executive Verbal Update

Noted:

- There is a new Commercial Director at NUS who will be meeting with JB and Alan Bage, Senior Web Developer, to discuss SUMS within Bars.
- JB and Student Leaders met with Richard Brooks, Vice President for Union Development at NUS.
- The appointment for the Head of Finance position has accepted the position.
- Aaron Huish, Assistant Venue Manager, has handed in his notice due to a new job.

11. Health and Safety

Noted:

- Nothing to note.

12. Any Other Business

Noted:

- NUS Lead and Change conference for Higher Education has been confirmed to take place at the Union.
- Cygnet House was voted the winner of the Marina Courts Accommodation name.

13. Date of Next Meeting: 10th March 2016

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Chair

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Date