



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 6<sup>th</sup> May 2016 at 11am in the Students' Union Boardroom.

### **Present:**

Chair: Hayley Jayne Wilkinson (HJW) – President  
Sammi Storey (SS) – Vice President Activities  
James Brooks (JB) – Chief Executive

### **Also in attendance:**

Charlie Garrod (CG) – Head of Commercial Services, Rowena Johnston-Aiken (RJA) – Head of Finance, Hannah Coleman (HC) – Head of HR and Operations, Jane Kilby (JK) – Employability Manager, Jenny Barnes (JenB) – Student Voice and Impact Manager, and Chloe Bailey-John (CBJ) – Administrative Support Worker.

### **1.1 Apologies for Absence:**

Apologies were received from Nyasha Takawira (NT) – Vice President Academic Affairs.

### **1.2 Declarations of Interest**

No declarations of interest were received.

### **2. Minutes of the previous meeting**

The minutes of the meeting on 25<sup>th</sup> April 2016 were agreed as accurate.

### **3. Matters Arising**

#### **Noted/Discussed:**

- CG has met with Robert Dean, Senior Lecturer at the School of Fine and Performing Arts, and said the SU would be happy to use The Platform for teaching space. Rob has asked for 3 hours on a Wednesday between 10-1.
- CG to further investigate the use of The Platform as teaching space.
- SS had concerns about use of the space as it was thought that Sports would use The Platform for social space before games on Wednesdays.
- JB asked if people would use The Platform as there is no natural light. The Platform needs an overhaul. The Platform can be used as teaching space in the short term.

### **4. Weekly Report**

#### **Noted:**

- The Gross Profit for The Swan and Tower Bar wet stock being high is a sign of the time of the year with more students sitting outside of Venues in the sun after exams.
- HJW asked about volunteering drop in numbers, the numbers are lower than last year as more people came in to drop in with a physical log last year whereas this year it is more are coming in via email.

### **5. Week Events**

#### **Noted:**

- **Monday 2nd**
  - Drama Rehearsal
  - Cheerleading Practice
  - Gymnastics Training
  - Dance Practice

- Disney Society Social
- **Tuesday 3rd**
  - Drama Rehearsal
  - Rowing Society Practice
  - Dance Society Practice
  - 3rd Year History Leaving Drinks (Tower Bar)
  - German Club (Tower Bar)
- **Wednesday 4th**
  - OUTSIDE: Drama Fundraiser using PA to play music
  - Student Filming in The Platform
  - Cheerleading Practice
  - Quack
- **Thursday 5th**
  - New Model Army
  - Some Sort of Quiz (Tower Bar)
- **Friday 6th**
  - Stage Combat Practice

## 6. Group Management Accounts

### Noted:

- NBV stands for Net Book Value.
- Central £83,000 down because the budget is not moving, the only place that the budget will be moving is in BUCS. The forecast is green, but the VAT calculations are higher than anticipated. The only potential change next year is likely to be VAT.

## 7. EU Referendum

### Noted:

- Student Leaders need to GOAT, students are revising at the minute, target students that look happy.
- Reached number of voters' target by 12pm on 6<sup>th</sup> May.
- Flyers have not come out as expected

## 8. Student Leader Training and Residential

### Noted:

- SS inquired about which NUS Lead and Change course she will be attending.
- Agenda for Residential activities received well.

## 9. Internationalisation

### Agreed:

- Change TLA10 to add JB in the document
- JB to follow this up.

## 10. Poster Sales Contract

### Agreed:

- First line of agreement states "Lincoln Students' Union" should read "Lincoln Students' Union Trading LTD".

## 11. No Platform Policy

### Noted:

- NUS sent through sizable advice document
- ULSU's No Platform Policy does not need to be altered currently cannot ban somebody from speaking, based on views unless those views are illegal – freedom of speech and External Speakers Policy are intact.

## 12. BUCS Awards Nominations

### Noted:

- SS put forward Women's Rugby Union (Club of the Year), Women's Netball (Volunteers of the Year), Will Fry from Men's Football (for work on Cathedral Cup).

## 13. Employee of The Month

- Nothing to note.

## 14. School of the Month

- NT sent through the nomination to HJW in her absence. School of Social and Political Science have been nominated.
- Criteria of nominations may need to be looked into.
- HJW and SS are happy to agree with NT's decision when back in office.

## 15. Student Leader Verbal Updates

### 15.1 Vice President Activities

#### Noted:

- SS looking at BUCS Participation. Looking at encouraging the sports teams that did not receive BUCS funding to pitch with ideas for progression.
- SS to meet with every team who want to apply for BUCS funding.
- SS and HC looking at how the SU delivers training e.g chairing meetings and reforming committees.
- Kit Proposal presentations to take place on 17<sup>th</sup> May. The companies presenting proposals to 10 panel members are: Akuma, Zeon, Under Armour and Kitlocker.
- Final 2 shortlisted will draw up proposed contracts.

#### Agreed:

- Any potential contracts drawn up by the shortlisted companies to go to JB before going to students.

### 15.2 President

#### Noted:

- Freshers Working Group took place Thursday 5<sup>th</sup> May.
- Discussed the potential vetoing of Lola Lo's Wednesday night club night 'Dope'. The word 'dope' has drug connotations, and is not something the committee feels the SU should be affiliated with.
- To tackle the problem of flyering and advertising from external companies within venues on events nights.
- Referendums votes are continuing at a good rate, flyers for this have arrived late.
- By-laws voting is increasing.
- Annual Discussion meeting with Mary went well this week. Mary was happy with the SU Piggy Banks.

- HJW has hit her KPIs for her Presidency, 96% of students that attended the Money Matters workshops found the information helpful.

**Agreed:**

- Veto Lola Lo's Wednesday night club night 'Dope'.

**16. Chief Executive Verbal Update**

**Noted:**

- JB and CG looking at providing baby changing facilities in both the Tower Bar and The Swan.
- Locks in the SU have been changed. University to change the tamper seals, staff need to make sure that workers are wearing visitors passes.
- Block Grant is getting approved.
- Haydn Biddle visiting the SU on Wednesday 11<sup>th</sup> May.
- NUS Referendum outcome – the University is apprehensive about the possible media attention this may receive, particularly for the students involved.
- SUMS/Hull Update: ULSU have offered Hull £60,000 in order to buy out their share of SUMS with a deadline of 12<sup>th</sup> May. After this point, if this offer is not accepted, the offer will be decreasing.

**17. Health and Safety**

- Nothing to note.

**18. Any Other Business**

**Noted:**

- RJA has put together an Authorised Suppliers form – all suppliers will need to fill this out in order for it to go onto Sage.
- HJW: As part of the Mental Health Campaign, Guide Dogs for the Blind are coming onto campus on 17<sup>th</sup> May as part of continuing to support students during stressful exam/deadline period.
- HC: Rachal has had a meeting with Subash – it was mentioned that 'Interfaith Week' has raised £1500. This money was intended for Interfaith booklets, not yet been spent. Rachal to investigate this further.
- Executive Committee do not object to a Young Carers drop in, in the Advice Centre. Executive Committee are to wait until NT has returned from annual leave before a decision is to be made.

**Agreed:**

- Executive Committee voted against Interfaith weekly drop in, in the Advice Centre.

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Chair

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Date