



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 16<sup>th</sup> May  
2016 at 3:30pm in the Students' Union Boardroom.

### Present:

Chair: Hayley Jayne Wilkinson (HJW) – President  
Nyasha Takawira (NT) – Vice President Academic Affairs

### Also in attendance:

Jane Kilby (JK) – Employability Manager, Jenny Barnes (JenB) – Student Voice and Impact Manager, Hannah Coleman (HC) – Head of HR and Operations and Megan Graham (MG) – HR and Office Assistant.

### 1.1 Apologies for Absence

Apologies were received from James Brooks (JB) – Chief Executive, Sammi Storey (SS) – Vice President Activities and Charlie Garrod, Head of Commercial Services.

### 1.2 Declarations of Interest

No declarations of interest were received.

### 2. Minutes of the Previous Meeting

The minutes of the meeting on the 6<sup>th</sup> May 2016 were approved as accurate.

### 3. Matters Arising

#### Noted:

- The change requested was made to the Internationalisation document.
- The change requested was made to the Poster Sales Contract.

#### Agreed:

- The School of the Month was agreed as the School of Social and Political Science.

### 4. Weekly Report

#### Noted:

- Nothing to note.

### 5. Weeks Events

#### Noted:

- Monday 16<sup>th</sup>:
  - 2-5pm Lincoln Award Celebration in The Platform
- Tuesday 17<sup>th</sup>:
  - 11-4pm Drama Rehearsal in the Engine Shed
- Wednesday 18<sup>th</sup>:
  - 6:30-8:30pm Feminism Soc Film Screening in The Platform
  - 6-10pm Siemens Social Events in The Hub and Upper Tower Bar
- Thursday 19<sup>th</sup>:
  - 11am-4pm Drama Rehearsal in the Engine Shed
  - 7-10:30pm Comedy Society Gig in The Platform
  - 6-10pm Business School Social Event in The Hub and Upper Tower Bar
- Friday 20<sup>th</sup>:
  - All Day – End Of Year Blowout Rigging in Engine Shed
  - 7-10pm Forensic Society Social Event in the Upper Tower Bar
  - 11am-4pm International Student Market in the Outside Space

- Saturday 21<sup>st</sup>:
  - End of Year Blowout in Engine Shed, Platform and Outside Space
- Sunday 22<sup>nd</sup>:
  - All Day End of Year Blowout De-Rigging
- Tuesday 24<sup>th</sup>:
  - Venues End of Year Party in the Platform
  - 6-7pm Tower Bar Social Event in The Hub

## 6. EU Referendum

### Noted:

- The last mental health campaign with guide dogs coming into the Advice Centre is planned.
- There has been social media activity on the EU Referendum.

## 7. Time Analysis Charts

- Nothing to note.

## 8. Liberation Groups

### Noted:

- The document reviewing Liberation Group elections was presented.
- It is proposed to move Liberation Groups to Societies with each officer becoming the president and still having a vote at council.
- Officers will still get support as a Rep but will get additional support from Activities.
- There will be no International group due to the Vice President International.
- HJW will meet with Liberation Reps to consult regarding the proposals.

## 9. Knife Crime

### Agreed:

- The Knife Crime proposal was approved.

## 10. Employee of the Month

### Noted:

- Gavin Shields, Maintenance Operative, won Employee of the Month for April.

## 11. Housing Survey

### Noted:

- Analysis is being done on the results.
- The boycott of Lighthouse needs to be discussed due to them getting the requirement of 3 points stipulated when the boycott was put in place.
- It was checked to see if the overall score was rounded up or down to keep consistency, this year the result was exactly 3.

### Agreed:

- The Boycott has been lifted.

### Actioned:

- RL to meet with Lighthouse to let them know about the ban being lifted.

## 12. Elections Review

### Noted:

- The review was commended.

### **13. Reception Review**

#### **Noted:**

- Data was collected on the Union Reception from staff and customers to assess the performance and development of Reception and the staff.
- This will help develop the training and development of the Reception.
- The Staff Room suggestions were also presented:

#### **Agreed:**

- The Staff Room suggestions were approved.

### **14. HR Placement**

#### **Noted:**

- A student has requested to have a 2 week placement within the HR department.
- Other departments would also facilitate this with future opportunities being investigated.

### **15. School and Colleges Officer Bursary Criteria**

#### **Noted:**

- College Officers and School Reps will have the opportunity to get a bursary based on their performance.
- Half the bursary will be given in December and at the end of the year.

#### **Agreed:**

- The School and Colleges Bursary Criteria were approved.

### **16. Graduate Attributes Framework**

#### **Noted:**

- The document looks aimed at Academics on how they can support Lincoln Graduates.

#### **Actioned:**

- JenB and JK to investigate the framework further.

### **17. Sports & Societies Governance Procedures**

#### **Noted:**

- All Sports & Societies are aiming to be trained before May 2016, due to students' exams and leaving Lincoln for summer.
- A procedure for training should be put in place.

#### **Agreed:**

- The Sports & Societies Governance Procedure was approved.

### **18. Student Leader Verbal Updates**

#### **18.1 President**

##### **Noted:**

- Haydn Biddle, Chair of the University Of Lincoln Board Of Governors, came to visit last week.
- The Union will be disaffiliating from NUS due to student voting in the Referendum.

#### **18.2 Vice President Academic Affairs**

##### **Noted:**

- NT will be meeting about the Student Written Submission.

Confirmed

**19. Chief Executive Verbal Update.**

- Nothing to note.

**20. Health and Safety**

**Noted:**

- HC and CG are going a health and safety inspection on Monday 23<sup>rd</sup> May 2016.

**21. Any Other Business**

**Noted:**

- 5 complaints have been received by different students for the same issues, the complaint will be discussed at the Board of Trustees.
- The Paper discussing the future of Higher Education focused on tuition fees and the Teaching Excellence Framework.

**Agreed:**

- HJW to email the Board of Trustees regarding the complaint.

**22. Date of Next Meeting:** Monday 6<sup>th</sup> June 2016.

Confirmed

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Chair

Date

Confirmed