



UNIVERSITY OF LINCOLN STUDENTS' UNION
Executive Committee Meeting

10am, Monday 5th March 2018
Chief Executive's Office, Students' Union

Minutes

Present:

Name	Job Title
Kudzai Muzangaza (KM)	President (Chair)
Sophia Liu (SLi)	Vice President International
Connor Delany (CD)	Vice President Welfare & Community
James Brooks (JB)	Chief Executive
Also in attendance:	
Holly Millar (HM)	Executive Assistant
Shanna Limm (SLm)	Office Assistant (note taking)
Kayleigh Teague (KT)	Campaigns Support Co-ordinator (<i>present for point 9 only</i>).

- | Item | Action |
|--|--------|
| 1. Apologies for absence <ul style="list-style-type: none">• Luke Exton (LE), (Vice President Activities)• Tommy George (TG), (Vice President Academic Affairs)• Glen Allison (GAI), (College of Arts Officer)• James Bayliss (JaBa), (College of Science Officer)• Beatrix De Arcos Marin (BAM), (College of Social Science Officer) Declarations of Interest <ul style="list-style-type: none">• Document taken as read. | |
| 2. Minutes of the previous Executive Committee meeting held on 26th February 2018 <ul style="list-style-type: none">• The minutes were agreed to be an accurate record of the meeting. | |
| 3. Minutes of the SMT meeting on 26th February 2018 <ul style="list-style-type: none">• The minutes were taken as read. | |
| 4. Matters Arising <ul style="list-style-type: none">• It was noted that these would be carried forward to the next Executive Committee. | |
| 5. Weekly Report <ul style="list-style-type: none">• The group discussed the previous week's figures and noted that they had been affected due to the weather conditions, with several events cancelled due to health and safety risks. | |
| 6. Week's Events <ul style="list-style-type: none">• It was noted that no events sheet had been provided for the week. | |
| 7. Student Leader Time Analysis <ul style="list-style-type: none">• The group agreed that Time Analysis would be rolled over to the following week in order for the SLs to verify one another's analysed hours. | SLs |
| 8. Suggestions | |



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- The group discussed the SUGgestions that were currently in progress, with KM noting that he had reviewed all of the SUGgestions currently active on the website and emphasised that these needed to be updated as soon as able.

9. Make a Difference Week

- KT provided the group with an overview of the proposed Make a Difference Week, which aimed to gain a larger presence on campus than the previous community action days.
- It was noted that SLm would add the dates of these events to all SL diaries for reference.

SLm

10. RAG Officer

- The group discussed the current vacant RAG Officer position within the Campaigns Network, with CD proposing that the newly elected officer begin the role at an earlier date. This was approved (3-0).

11. Students and Street Lights

- The group discussed a comment made by a member of the Lincolnshire County Council regarding the effects of street lights and students.
- A conflict was raised in relation to CD, with KM agreeing to respond himself to the issue in hand.

12. Student Leader Verbal Updates:

- **President**

KM noted the following:

- He had attended a catch-up meeting with Tom Wright (TW) (Head of UoL Student Life) to discuss the Student Hub app.
- He had met with Garry Willson (GW) (Dean of LALT) to discuss PGR issues.
- In the previous week he had met with Mary Stuart (MS) (Vice Chancellor) and Judith Carey (JC) (Director of Student Affairs) to discuss issues raised regarding attendance panels. A new framework had been proposed with JC to forward a draft and disseminate the work at a later date.

- **VP Activities**

LE submitted the following update:

- Graduation dinner, SRG and Sport/Soc HUB were cancelled.
- All BUCS fixtures were cancelled due to the weather conditions.
- He had spent a lot of time mitigating society events and assisting with rescheduling.
- The deadline for Varsity packs has been extended as a result of the weather, with the aim to sell over 600 packs.
- I love Tour, Sports: booking is now open (and being done) for Transport and Accommodation.
- I love Tour, Societies: now have the Transport details, pending HC and Lorna Cruickshank's (LC) (Activities Manager) approval. The group will arrive in Amsterdam at 8am on 2nd April.



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- Several meetings had taken throughout the week with potential candidates for the Sports Officer position.

- **VP Academic Affairs**

TG submitted the following update:

- He had attended BUCS futsal mens 1sts/2nds on Sunday alongside the Rainbow Run launch.
- The LALT Board was taking place on Monday 5th in which he would be discussing the upcoming student voice and LALT student engagement strategy.
- He had attended the staff social activity of hip-hop dancing hosted by Amy O'Sullivan (AOS) (Student Insight Co-ordinator) which was well-received.
- On Wednesday 28th he attended the OfS conference in London and noted that some positive changes had been made as a result of consultations on behalf of Students' Unions. Notably – Student engagement being added back in to quality code, and "student as consumers" removed from core objectives. A huge win!
- It was agreed that TG would relay his experience of the OfS conference in the next Executive Committee.

TG

- **VP Welfare & Community**

CD noted the following:

- The Rainbow Run went well with good feedback received.
- Several disciplinary panels had taken place with a lot of prep work beforehand.
- His mentor meeting with Vic Langer (VL) (External Trustee) had taken place via Skype.
- He had attended a Diversity Festival meeting alongside SLi with discussions taking place over making the festival more accessible to societies.

- **VP International**

SLi noted the following:

- She had met with Toby Wilkinson (TW) (Deputy Vice Chancellor) and discussed concerns over accommodation costs for international students.
- The next International Party was due to take place this month with SLi in talks with Gemma Smart (GS) (Hospitality and Events Co-ordinator).
- The English Language Centre was hosting their next quiz on 7th March with an Easter theme.

13. Chief Executive verbal update

JB noted the following:

- Following the weather conditions of the previous week several decisions had to be taken by the IMT due to health and safety risks.
- JB commended members of the IMT team for their hard work over the week.
- He would be out of office on the 8th March and the afternoon of Tuesday 6th.

14. Any Other Business

- It was noted that KM was to investigate comments made by Rory Palmer to see whether a response would be required.

KM



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- The group agreed that SHAGday (Sexual Health Awareness and Guidance day) would go ahead as planned.

15. Date of Next Meeting: 12th March 2018

Chair

Signed

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APPROVED